

## Completing an online burn permit application

- Go to the Pinal County Citizen Access page:
  - <https://citizenaccess.pinalcountyz.gov/CitizenAccess/>
  - Create a login if you are new to the site

[Register for an Account](#) [Login](#)

**Pinal County ePlan Review/ePermitting**  
For questions regarding a permit application and/or a plan submittal application, please email [application.submittal@pinalcountyz.gov](mailto:application.submittal@pinalcountyz.gov). Please provide a detailed description of the proposed work, parcel #, parcel address, and your contact information. You will receive a response within 72 hours (3 working days) from receipt of your email.

[Click here for a list of available Building Safety Permit types and submittal requirements.](#)

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Advanced Search ▾

**Welcome to the new Citizen Portal**  
We are pleased to offer our citizens, businesses, and visitors access to government services online, 24 hours a day, 7 days a week.

In partnership with [Accela, Inc.](#), we are fulfilling our promise to deliver powerful e-government services and provide valuable information about the community while making your interactions with us more efficient, convenient, and interactive. To use ALL the services we provide you must register and create a user account. You can view information, get questions answered and have limited services as an anonymous user. We trust this will provide you with a new, higher level of service that makes living and working in our community a more enjoyable experience.

**What would you like to do today?**  
To get started, select one of the services listed below:  
Not sure? [See what's available...](#)

<b>Air Quality</b> <a href="#">Search Applications</a>	<b>Building</b> <a href="#">Search Applications</a>
<b>Planning</b> <a href="#">Search Applications</a>	<b>Public Works</b> <a href="#">Search Applications</a>

**Login**  
User Name or E-mail:  
  
Password:

Remember me on this computer  
[I've forgotten my password.](#)

**New Users: Register for an Account** ← Create a login if you are a new user

The use of Pinal County ePlan Review/ePermitting requires one of the following browsers. Internet Explorer 10 or newer, Chrome 33 or FireFox 27 or higher. To view the pdf documents requires Adobe Acrobat Reader.

**What can I expect from Electronic Submittal?**  
• Any electronic applications submitted electronically will be reviewed, approved



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[Home](#)
[Air Quality](#)
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[My Records](#)
[My Account](#)
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Hello, Joshua DeZeeuw

[Saved In Cart \(0\)](#)
[View Cart](#)

There are no items in your shopping cart right now.

[My Collection \(0\)](#)
[View Collections](#)

You do not have any collections right now.



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[Planning](#)
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**Records: Must click on record number to access information.**

Showing 0-0 of 0

Date	Record Number	Record Type	Description	Project Name	Expiration Date	Status	Act
No records found.							

**Search for Records**

Enter information below to search for records.

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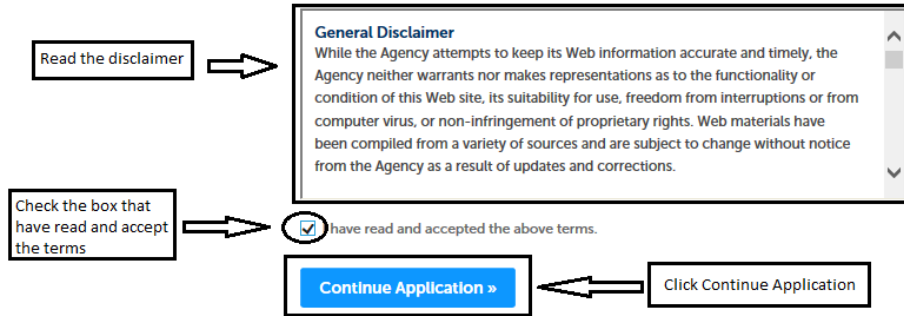
Home **Air Quality** Building Planning Public Works

Create an Application Search Applications

#### Online Application

Welcome to Agency's Online Permitting System. Using this system you can submit and update information, pay fees, schedule inspections, track the status of your application, and print your final record all from the convenience of your home or office, 24 hours a day.

Please "Allow Pop-ups from This Site" before proceeding. You must accept the General Disclaimer below before beginning your application.



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- [Home](#)
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- [Building](#)
- [Planning](#)
- [Public Works](#)

- [Create an Application](#)
- [Search Applications](#)

#### Select a Record Type

Before you choose a permit type, navigate to one of the following links to make sure you're obtaining a permit for the correct county region. The details for each area can be found at the bottom of the page under 'Added Features' within each link.

#### Which area are you in?

- [Apache Junction Area](#)
- [General Pinal Area](#)
- [West Pinal Area](#)

Choose one of the following available record types. For assistance or to apply for a record type not listed below please contact us.

Click Burn to open the burn permit options

- BURN**
- Agriculture Burn Permit
- Residential/Commercial Burn Permit
- Special Burn Permit

Select the burn permit that applies.

DUST

Click Continue Application

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Home **Air Quality** Building Planning Public Works

Create an Application Search Applications

#### Residential/Commercial Burn Permit

1 Project Information	2 Site Information	3 Review	4 Pay Fees	5 Record Issuance
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#### Step 1: Project Information > Details

\* indicates a required field.

#### Detail Information

\*Application Name:  Enter your name

\*Name of Site/Intended Use  Enter burn address or location

Detailed Description:  Can enter any additional description. This box is optional

Click Continue Application

Residential/Commercial Burn Permit

1 Project Information	2 Site Information	3 Review	4 Pay Fees	5 Record Issuance
-----------------------	--------------------	----------	------------	-------------------

Step 1: Project Information > Location

\* indicates a required field.

Address

Street No.:  Direction:  Street Name:  Street Type:

Unit Type:  Unit No.:

City:  Zip:

Full Address Start:

Full Address End:

Start Cross Street:

End Cross Street:

Address Type:

Enter burn address

This information is not required and can be left blank

Do not need to click either button

Parcel

\*Parcel Number:

Parcel number is optional. Can be used if the burn location does not have an address

Lot:  Block:  Subdivision:

Book:  Page:

Tract:  Legal Description:

Parcel Area:

Land Value:  Improved Value:  Exemption Value:

Can all be left blank

Create an Application Search Applications

Residential/Commercial Burn Permit

1 Project Information	2 Site Information	3 Review	4 Pay Fees	5 Record Issuance
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Step 1: Project Information > Contact

\* indicates a required field.

APPLICANT

To add new contacts, click the Select from Account or Add New button. To edit a contact, click the Edit link.

Click to auto-fill with the information used to create your account → **Select from Account** **Add New** ← Click to add someone other than who created the account

**Continue Application »** ← Click Continue Application **Save and resume later**

\* indicates a required field.

Custom Fields

COMMERCIAL-RESIDENTIAL

Burn Type:  ← Click to select burn type: Residential or Commercial

\* Cross Streets N/S:

\* Cross Streets E/W:

Enter cross street. One that runs North and South and one that runs East and West

Burn Type:  ← Click to select burn type, 3-day, one month small or one month large. Click the ? for a description of each

\* Requested Start Date:   ← Click to open a calendar to select the start date

Expiration Date:   ← Leave the end date blank, the system will calculate that.

Materials to be burned:

List the materials you would like to burn

\* Application Submitted by:  ← Enter your name

\* Applicant Liability:  ← Click the ? to read the Applicant Liability and then check the box

\* Fire Dept Liability:  ← Click to ? to read the Fire Department Liability and then check the box

**Continue Application »** ← Click Continue Application **Save and resume later**

Create an Application Search Applications

Residential/Commercial Burn Permit

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Step 2: Site Information > Documents

\* indicates a required field.

Attachment

The maximum file size allowed is 135 MB.  
html;htm;mht;mhtml are disallowed file types to upload.

Name	Type	Size	Latest Update	Action
No records found.				

**Add** ← No attachments are required but can be added for multiple parcel lists or maps

**Continue Application »** ← Click Continue Application

**Save and resume later**

Step 3: Review

**Continue Application »** **Save and resume later**

Please review all information below. Click the "Edit" buttons to make changes to sections or "Continue Application" to move on.

Record Type

Residential/Commercial Burn Permit

**Detail Information** **Edit**

Application Name:Josh  
Name of Site/Intended UseMy house

**Address** **Edit**

**Parcel** **Edit**

**APPLICANT** **Edit**

[Redacted] E-mail [Redacted]  
[Redacted]  
[Redacted]



## Custom Fields

COMMERCIAL-RESIDENTIAL

Edit

Burn Type: Residential

Cross Streets N/S:

Cross Streets E/W:

Burn Type: 1 Month Small

Requested Start Date: 10/02/2017

Expiration Date:

Materials to be burned:

Application Submitted by:

Applicant Liability: Yes

Fire Dept Liability: Yes

## Attachment

Edit

The maximum file size allowed is 135 MB.  
htm;htm;mht;mhtml are disallowed file types to upload.

Name	Type	Size	Latest Update	Action
No records found.				

Continue Application »

Click Continue Application to submit your application

Save and resume later

- Review all the information in Step 3: Review and then submit the application
- You will not pay any fees at this point
- Once your application has been approved you will get an email notification
- Log back into your account to pay the fees
- Once the fees have been paid the permit will be issued