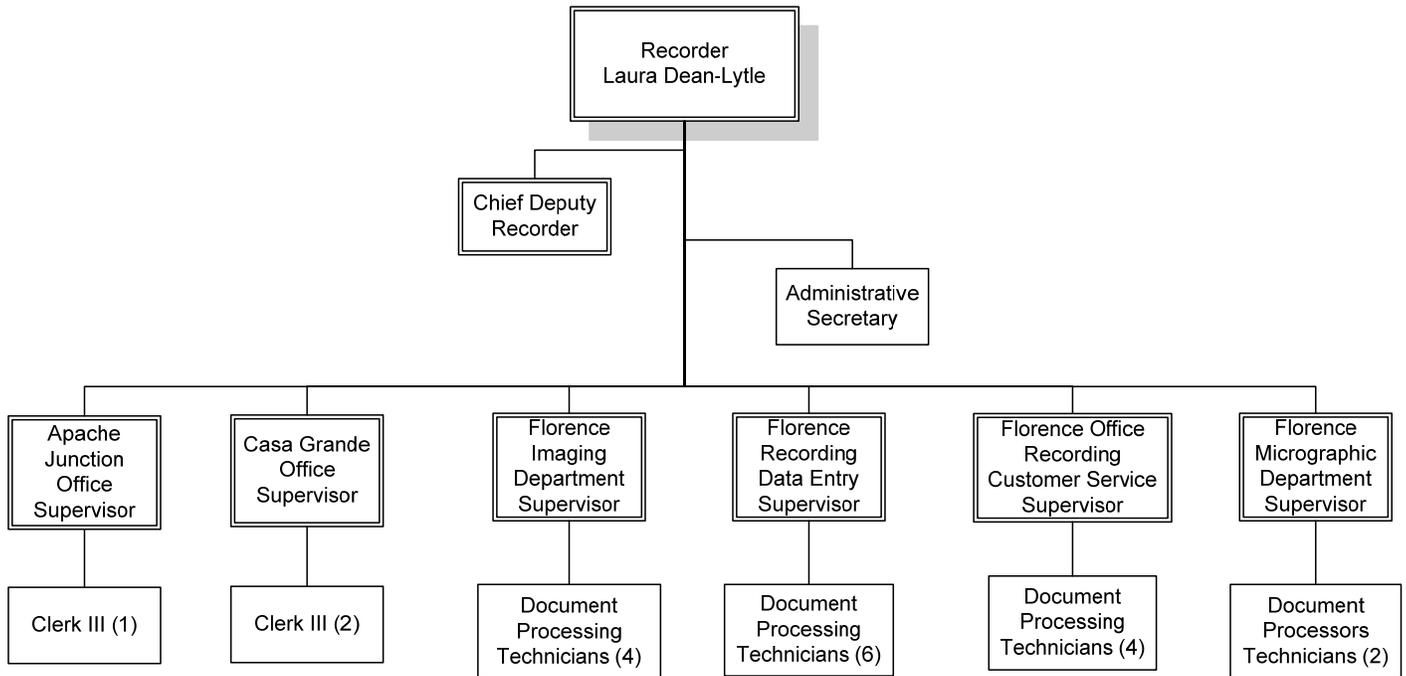




County Recorder and Voter Registration Laura Dean-Lytle



Mission Statement:

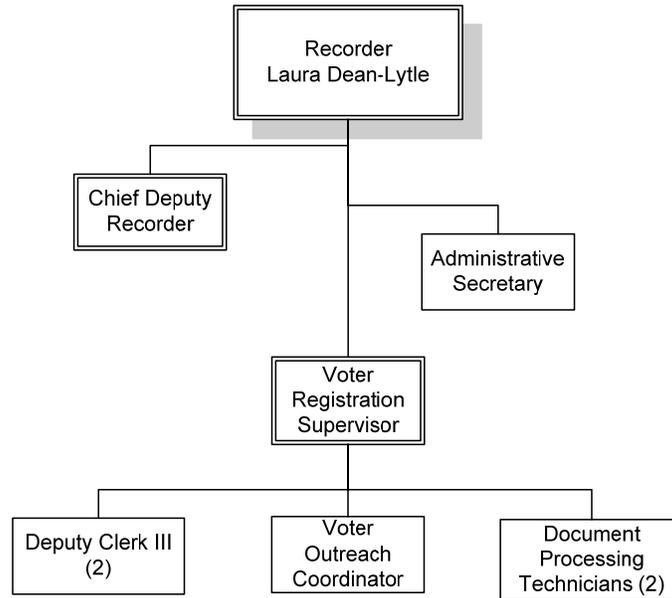
It is the mission of this office to abide by the Arizona Revised Statutes guideline to archive all recorded documents and their data through absolute quality work procedures coupled with the highest standard of customer service to the public, inter-agencies and co-workers.

Department Description:

The Recorder's Office is comprised of three satellite offices (Apache Junction, Casa Grande, Florence) with staffing to record land-related documents from the public and title companies for permanent archived documents available for public research.



Voter Registration



Mission Statement:

The Voter Registration department will process voter registration records, furnish voter education, in addition to holding secure and maintaining the county voter records and applicable balloting procedures with master efficiency, respect and integrity per the Arizona Revised Statutes.

Department Description:

Per the federal legislation and creation of "Help America Vote Act (HAVA), this office works hand in hand with the Arizona Secretary of State ensuring voters register in compliance with Arizona's new Proposition 200; providing registration forms for new residents, change of residence address and request for cancellation. This office also maintains the list of current registered electors in order to provide precinct rosters for elections, early (absentee) voting services, prepares for and processes "vote by mail" elections, and petition signature verification.



Did You Know?

Did you know a Recorder's Office certified copy of a recorded document is legally equal to an original document.

Did you know you can view voter registration statistics by major party affiliation, legislative district, supervisorial district, or precinct on the Recorder's web page through the county web site at www.co.pinal.az.us.

Accomplishments for FY 2005-2006:

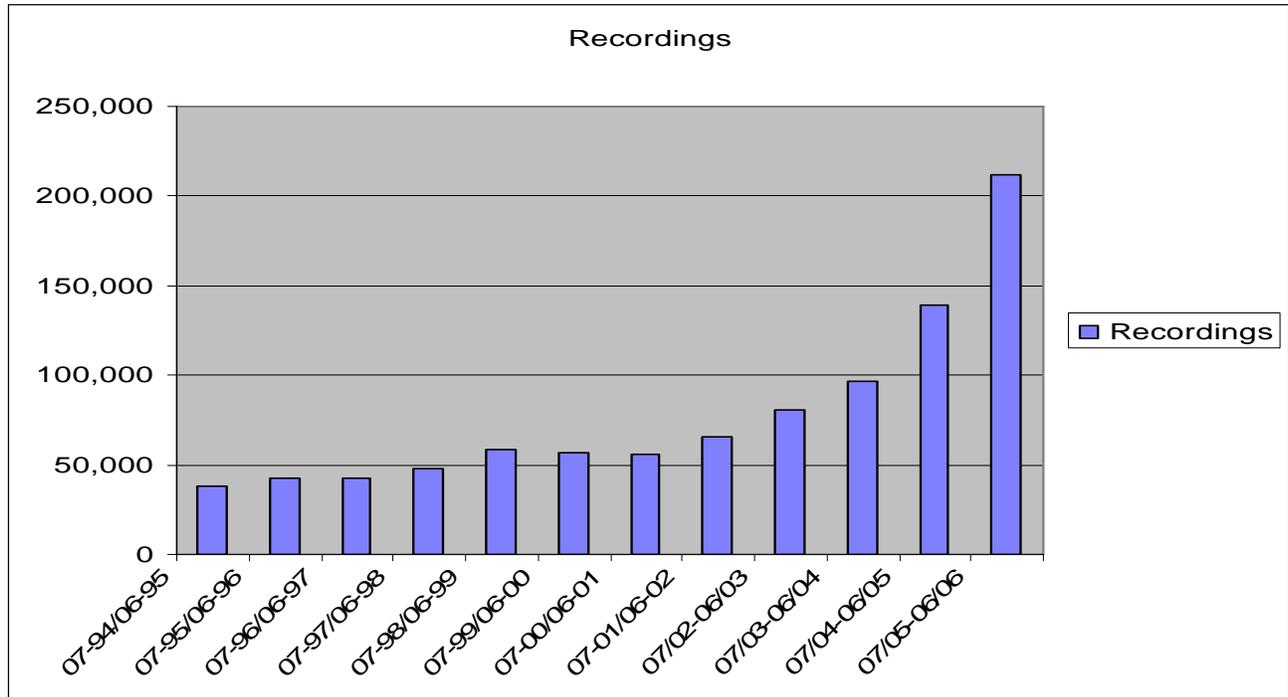
- \$1,993,018 revenues collected for the General Fund and \$786,492 special account fees collected in the Records Office.
- 212,037 documents and 1,486 maps were recorded.
- Transition to our new building in the county complex on November 12, 2005

Goals and Objectives for FY 2006-2007:

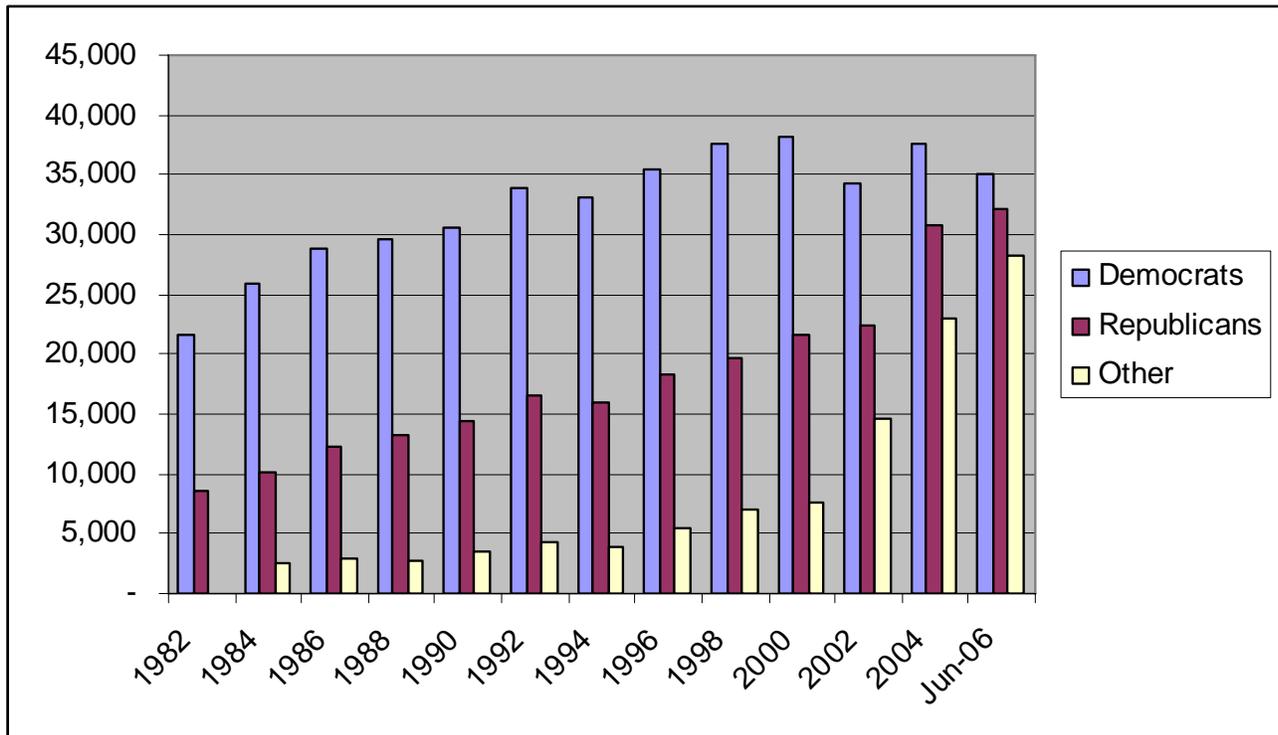
- To begin the lengthy process of the purchase of a new recording software system to accommodate the increased volume of recordings and revenues processed through this office.
- To have a successful Primary and General Election for 2006; ensuring this office provides quality service and records to the public and our co-workers in other county offices.
- To implement a new Voter Registration Software program as part of the Help America Vote Act.



Recordings by Year



Political Parties Represented in Pinal County





Budget Summary by Fund

County Recorder

BUDGET BY PROGRAM	FY 2004-2005 Actual	FY 2005-2006 Budget	FY 2005-2006 Actual	FY 2006-2007 Budget	Percent Over Last Year
Recorder	526,651	683,670	685,000	725,440	6%
Storage	257,882	450,000	538,475	645,000	43%
Total-Recorder	784,533	1,133,670	1,223,476	1,370,440	21%

BUDGET BY CATEGORIES OF EXPENDITURES	FY 2004-2005 Actual	FY 2005-2006 Budget	FY 2005-2006 Actual	FY 2006-2007 Budget	Percent Over Last Year
Personal Services	597,129	720,915	753,787	808,540	12%
Supplies	63,635	140,555	121,015	48,000	-66%
Outside Services	103,425	162,200	241,895	248,400	53%
Capital Expenditures	20,343	110,000	106,779	265,500	141%
Non-operating Expenses	0	0	0	0	N/A
Total	784,533	1,133,670	1,223,476	1,370,440	21%

Voter Registration

BUDGET BY PROGRAM	FY 2004-2005 Actual	FY 2005-2006 Budget	FY 2005-2006 Actual	FY 2006-2007 Budget	Percent Over Last Year
Voter Registration	296,287	356,372	356,101	355,139	0%
Micrgrphc Maps-Setup	16,702	10,000	20,448	15,000	50%
Total-Voter Registration	312,990	366,372	376,548	370,139	1%

BUDGET BY CATEGORIES OF EXPENDITURES	FY 2004-2005 Actual	FY 2005-2006 Budget	FY 2005-2006 Actual	FY 2006-2007 Budget	Percent Over Last Year
Personal Services	180,280	187,122	186,446	181,539	-3%
Supplies	11,684	12,450	17,896	14,000	12%
Outside Services	121,026	166,800	172,207	174,600	5%
Capital Expenditures	0	0	0	0	N/A
Non-operating Expenses	0	0	0	0	N/A
Total	312,990	366,372	376,548	370,139	1%

Authorized Staffing

Personnel by Program	FY 2002-2003	FY 2003-2004	FY 2004-2005	FY 2005-2006	FY 2006-2007
Recorder	13	13	13	15	28
Voter Registration	6	6	6	8	7
TOTAL FT/PT Personnel	19	19	19	23	35



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