



PINAL COUNTY
wide open opportunity

REGULATIONS GOVERNING
Mechanical, Plumbing & Electrical Permits

PINAL COUNTY BUILDING SAFETY DEPARTMENT
P.O. BOX 1610, FLORENCE, AZ. 85132
31 N. PINAL STREET, BLDG. F
(520) 866-6405 FAX (520) 866-6517
www.pinalcountyz.gov

INFORMATION
BULLETIN

011

March 2013

A permit will be required if there are any additions, alterations, or repairs to any Mechanical, Plumbing or Electrical service. If you have been issued a MPE permit or are planning on applying for one, please read through this bulletin. It will provide you with some helpful advice that may save you some time and money in completing your project. You will find a fillable Mechanical, Plumbing, and Electrical application on our website. If applying for a gas line permit, please be sure to include a site plan noting the placement of the gas line to include number of BTU's, length of run, and size/type of pipe. For a guideline on Residential Gas Pipe Installation please refer to Bulletin 009.

- **INSPECTIONS:** In order to receive an inspection, please call our inspection line (520-866-6299) prior to 6:00 a.m. of the desired date. Your inspection will be scheduled for that same working day unless received after 6:00 a.m. You may call the inspection line during weekends for Monday inspections. Before dialing, be prepared to give your permit number and the inspection code number you are requesting. Make sure the premises will be accessible and all work to be inspected is left uncovered.
- **ADDRESS:** Inspections will not be performed unless your address is posted and clearly visible from the street. If you need assistance in establishing an address, you may call the Pinal County Department of Planning & Development Addressing at (520) 866-6322.
- **UTILITY COMPANIES:** If you are repairing or replacing service equipment or your service has been disconnected for any other reason, the utility companies will not energize your service (gas or electric) without a clearance from the County. It is your responsibility to contact the utility company and make arrangements with them once your service has been inspected and approved. Utility companies will not act solely upon our clearance. Utility companies have their own set of regulations and require inspection of equipment to which they set their meters (trenches, masts, etc.) Even though the County may approve your inspection, the utility companies may reject your work if it does not meet their requirements.

If any electrical or gas service has been off for MORE than six months a permit will be required. For services off LESS than six months, a one time courtesy inspection will be performed provided no work has been done.