



PINAL COUNTY
wide open opportunity

REGULATIONS GOVERNING
Mechanical, Plumbing & Electrical Permits

PINAL COUNTY BUILDING SAFETY DEPARTMENT
P.O. BOX 1610, FLORENCE, AZ. 85132
31 N. PINAL STREET, BLDG. F
(520) 866-6405 FAX (520) 866-6517

INFORMATION
BULLETIN

011

June 2010

A permit will be required if there are any additions, alterations, or repairs to any Mechanical, Plumbing or Electrical service. If you have been issued a MPE permit or are planning on applying for one, please read through this bulletin. It will provide you with some helpful advice that may save you some time and money in completing your project. Attached you will find an MPE application for your use. If applying for a gas line permit, please be sure to include a site plan noting the placement of the gas line to include number of BTU's, length of run, and size/type of pipe. For a guideline on Residential Gas Pipe Installation please refer to Bulletin 009.

- **INSPECTIONS:** In order to receive an inspection, please call our inspection line (520-866-6299) prior to 6:00 a.m. of the desired date. Your inspection will be scheduled for that same working day unless received after 6:00 a.m. You may call the inspection line during weekends for Monday inspections. Before dialing, be prepared to give your permit number and the inspection code number you are requesting. Make sure the premises will be accessible and all work to be inspected is left uncovered.
- **ADDRESS:** Inspections will not be performed unless your address is posted and clearly visible from the street. If you need assistance in establishing an address, you may call the Pinal County Department of Planning & Development Addressing at (520) 866-6322.
- **UTILITY COMPANIES:** If you are repairing or replacing service equipment or your service has been disconnected for any other reason, the utility companies will not energize your service (gas or electric) without a clearance from the County. It is your responsibility to contact the utility company and make arrangements with them once your service has been inspected and approved. Utility companies will not act solely upon our clearance. Utility companies have their own set of regulations and require inspection of equipment to which they set their meters (trenches, masts, etc.) Even though the County may approve your inspection, the utility companies may reject your work if it does not meet their requirements.

If any electrical or gas service has been off for MORE than six months a permit will be required. For services off LESS than six months, a one time courtesy inspection will be performed provided no work has been done.

PINAL COUNTY BUILDING SAFETY
MPE APPLICATION

PER# _____

TYPE OF APPLICATION: COMMERCIAL _____ MECH _____ PLUMB _____ ELEC _____

BOOK _____ MAP _____ PARCEL _____

SUBDIVISION/PARK _____ LOT# _____

STREET ADDRESS: _____ CITY/STATE/ZIP _____

PROPERTY OWNER (S) _____ ADDRESS _____

CITY/STATE/ZIP _____ PHONE# _____

RENTER/TENANT (S) _____ ADDRESS _____

CITY/STATE/ZIP _____ PHONE# _____

CONTRACTOR _____ ADDRESS _____

CITY/STATE/ZIP _____ PHONE _____

LICENSE/CLASS # _____

CLASS OF WORK: NEW _____ ALTERATION _____ ADDITION _____ REPAIR _____ REMOVE _____

OF AMPS _____ # OF BTU'S/LENGTH OF RUN _____

OF KW (PHOTOVOLTAIC SYSTEMS) _____

UTILITY COMPANY (check one):

MESA GAS _____ SWG _____ SRP _____ APS _____ ED2 _____ ED3 _____ ED4 _____ BIA _____ TRICO _____

WELL REGISTRATION# (If applicable) _____

EXISTING USE: _____

PROPOSED USE: _____

BY SIGNING THIS APPLICATION, I CERTIFY THAT THIS APPLICATION AND ALL SUBMITTALS ARE TRUE AND CORRECT.

SIGNATURE OF APPLICANT

PRINT NAME

DATE

FOR OFFICE USE ONLY

ADDRESS: YES NO

FLOODZONE: _____

PLAN REVIEW FEE _____

AREA: N S E W

NON-CONF: _____

PERMIT FEES: _____

DISTRICT: 1 2 3

ZONING: _____

ECD: _____

CCO: _____

ADDRESS FEE: _____

PICK UP OFFICE: APACHE JUNCTION
ORACLE
CASA GRANDE
FLORENCE