



REGULATIONS GOVERNING  
**Mechanical, Plumbing & Electrical Permits**

PINAL COUNTY BUILDING SAFETY DEPARTMENT  
P.O. BOX 1610, FLORENCE, AZ. 85232  
31 N. PINAL STREET, BLDG. F  
(520) 866-6405 FAX (520) 866-6517

INFORMATION  
BULLETIN

**011**

March 7, 2007

If you have been issued a Mechanical, Plumbing & Electrical permit (MP&E) or are planning on applying for one, please read through this bulletin. It will provide you with some helpful advice that may save you some time and money in completing your project.

•**INSPECTIONS:** In order to receive an inspection, call our inspection line (520-866-6299) prior to 6:00 A.M. of the desired date. Your inspection will be scheduled that working day. You may call the inspection line during weekends for Monday inspections. Before dialing, be prepared to give your permit number and type of inspection you are requesting. Make sure the premises will be accessible and all work to be inspected is left uncovered.

•**UTILITY COMPANIES:** If you are repairing or replacing service equipment or your service has been disconnected for any other reason, the utility companies will not energize your service (gas or electric) without a clearance from the County. It is your responsibility to contact the utility company and make arrangements with them, once your service has been inspected and approved. Utility companies will not act solely upon our clearance.

Utility companies have their own set of regulations and require inspection of equipment to which they set their meters (trenches, masts, etc.) Even though the County may approve your inspection, the utility companies may reject your work if it does not meet their requirements. We suggest that you contact both the utility company and the Pinal County Building Safety Department during the planning stages of your project.

•**ADDRESS:** Inspections will not be performed unless your address is posted and clearly visible from the street. If you need assistance in establishing an address, you may call the Pinal County Department of Planning & Development, Addressing at (520) 866-6442.