



September 13, 2013

In conformance with A.R.S. §11-1605, Pinal County has developed the following project review timeframes. These timeframes were developed after an extensive process that included an analysis of the time staff needed to review projects, combined with any legal constraints on these processes. Staff also conducted a public outreach program which included community meetings held on July 18, 2012 and August 5, 2013. I am approving these timeframes.

Project Review Time Frames

All time frames shown are maximum number of working days
Staff will continue to work with applicants to minimize review times

PERMIT	ADMINISTRATIVE REVIEW	SUBSTANTIVE REVIEW
Group Home	5	14
Sign Permit	5	14
Temporary Signs	5	10
Comp Sign Review	5	45
Site Plan Review for non-residential developments that are not part of a PAD:		
Specific Site Plan	20	100
Commercial Site Plan	20	100

Applications where the applicant does not supply documentation or information requested or an explanation of why the information cannot be provided within 15 days of the date of notice will be considered withdrawn.

I have also directed staff on how to process modifications to these timeframes. Before submitting any modifications to me, staff will place a notice on the County website. They will also use the extensive Planning and Development email list to notify people who have expressed interest in planning issues. Both the website and emails will also be used to invite people to a community meeting, where attendees can learn about proposed changes and express opinions. I will then take the results of the community meeting and any feedback we receive from the emails to reach my decision on whether or not to modify the timeframes.


Gregory Stanley
Interim County Manager