



PINAL COUNTY  
wide open opportunity

### Pre-Application Submittal Form

Since compliance with county ordinances and regulations is required for the tentative plat, it is required that the subdivider review the initial design concept for the subdivision with the planning department and the public works department prior to preparation of a tentative plat. A pre-application review meeting will be scheduled at which the subdivider will present to the planning and public works departments a general outline of the subdivider's proposal, which shall include sketch plans and concepts regarding land use, street and lot arrangement, lot sizes, open space and tentative proposals regarding utilities, grading and drainage, stormwater retention and street improvements. At the review meeting, the subdivider must submit copies of all documents relating to any planning and zoning actions including comprehensive plan amendments and planned area developments (PADs), and any development agreements in place for the subject property. The purpose of the pre-application review meeting is to provide to the subdivider general information on the purpose and effect of these regulations, the county comprehensive plan, zoning, and municipal and other county planning, engineering, drainage, sewage, water systems, flood control and similar standards, requirements and plans while the subdivider's plans are still being formulated.

Please completely fill out the information below and attach a sketch plan (PDF format) of the proposed subdivision for review. Pre-Application meetings are held every Monday, with the exception of the third Monday of the month, at 31 N. Pinal Street, Building F, Florence, AZ. You will be contacted by a staff member to schedule an appointment once the application is received. You can contact us by phone: (520) 866-6294 or email: [dedrick.denton@pinalcountyyaz.gov](mailto:dedrick.denton@pinalcountyyaz.gov) if you have any questions regarding the subdivision pre-application meeting. Thank you.

Project Name: \_\_\_\_\_

Owner/Applicant: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email Address: \_\_\_\_\_

Address: \_\_\_\_\_

**Project Information:**

Parcel #(s): \_\_\_\_\_

Number of Lots: \_\_\_\_\_ Acreage: \_\_\_\_\_

Zoning Classification/Case Number(s): \_\_\_\_\_

Development Agreement: Y  N  Septic: Y  N

Please list any questions you have or items you would like to discuss (additional sheets may be attached):

Case Number: S-PA-       -       Scheduled:       /       /       Time:

COMMUNITY DEVELOPMENT  
Planning Division

Revised Date: Oct. 2014