

Schedule an Inspection

- 11 FOOTING DESIGN & SETBACK
- 12 ON SITE UTILITIES
- 13 STEM WALL
- 14 UNDER SLAB/ROUGH PLUMBING
- 15 PRE FLOOR
- 16 PRE POST TENSIONED SLAB
- 17 UNDERGROUND ELECTRIC
- 20 FRAME (INCLUDE TRADE ROUGH
INS)
- 21 TILT UP PANEL WELD PLATES
- 22 UNDER SLAB MECHANICAL
- 23 HVAC SYSTEM
- 24 ELECTRICAL SYSTEM
- 25 ROOF NAIL
- 26 STRAP & SHEAR
- 31 GROUT (EVERY 4' MAX)
- 32 BOND BEAM
- 33 FIRE STOPPING/PROOFING
- 41 DRYWALL FASTENERS
- 42 LATH (BEFORE STUCCO)
- 51 ELECTRICAL SERVICE
- 52 GAS SERVICE LINE
- 53 SEWER LINE
- 54 CONSTRUCTION POWER
- 55 WATER LINE
- 90 FINAL (*IF INSPECTION REQUIRES GAS
SERVICE TO BE TURNED ON, A CODE 52
MUST ALSO BE SCHEDULED*)
- 91 ABOVE CEILING
- 92 KITCHEN EXHAUST
- 93 DEMOLITION
- 94 CONDITIONAL C OF O

Pinal County Building Safety



P I N A L • C O U N T Y
wide open opportunity

Inspection Request Directions and User's Guide

COMMERCIAL/TENANT IMPROVEMENT

(520) 866-6299

(800) 208-6897 ext 6299

Pinal County Building Safety
31 N. Pinal Street, Bldg. F
P.O. Box 1610
Florence, AZ 85132
Phone: (520) 866-6405
Fax: (520) 866-6517
buildingsafety@co.pinal.az.us
March 2010

In an ongoing commitment to improve customer service, Pinal County Building Safety has installed an Interactive Voice Response System. You can now schedule inspections, or check results, 24 hours a day, 7 days a week!

Before calling you will need:

- A touch-tone telephone
- A site-specific Permit Number
- An Inspection Code. *Choose from the codes listed on the back of this brochure.*

Inspection Line

(520) 866-6299

(800) 208-6897 ext 6299

- Schedule Inspections
- Reschedule or Cancel Inspections
- Retrieve Inspection Results
- Check Plan Review Status

Choose from the following options:

- | | |
|-----------|---|
| Press (1) | Schedule an Inspection |
| Press (2) | Reschedule or Cancel an Inspection |
| Press (3) | Retrieve Inspection Results |
| Press (5) | Request copy of Cert. of Occupancy |
| Press (0) | Speak to a Representative |
| Press (#) | End Call |

Schedule an Inspection

- Call (520) 866-6299 **Press 1**
- **Press 1 for Building Permit**
- When prompted, enter the **Permit Number**.
- Enter the **2 digit Inspection Code** (*using a code from the list on the back of this brochure*).
- Select the Inspection Date. *The cut-off time is 6:00 am for an inspection the same business day.*

After you have scheduled the inspection, you will be able to:

- **Leave a message** for the inspector
- **Request another inspection**, for the same permit
- **Request another inspection**, for a different permit
- **Get a Confirmation Number and end call.**

Reschedule or Cancel an Inspection

- Call (520) 866-6299 **Press 2**
- **Press 1 for Building Permit**
- When prompted, enter the **Permit Number**.
- Enter the **2 digit Inspection Code** (*using a code from the list on the back of this brochure*).

After you have cancelled the inspection, you will be able to:

- **Cancel another inspection**, same permit or different permit
- **Retrieve Inspector Message**
- **Get a Confirmation Number and end call.**
- **Return to Main Menu**

Retrieve Inspection Results

- Call (520) 866-6299 **Press 3**
- **Press 1 for Building Permit**
- When prompted, enter the **Permit Number**.
- Enter the **2 digit Inspection Code**
- (*Using a code from the list on the back of this brochure*).

After you have listened to the inspection results, you will be able to:

- **Listen to more results**, same permit or different permit
- **Retrieve Inspector Message**
- **Get a Confirmation Number and end call.**
- **Return to Main Menu**



Certificate of Occupancy

- Call (520) 866-6299 **Press 5**
- **Press 1 for Building Permit**
- **Press 1** if your permit starts with PER
- **Press 2** if the third digit is E, S, W, N
- You will then be prompted to enter the numeric portion of your permit number
- **Press 5** for a faxed copy
- You will be prompted to enter the fax number with area code
- The system will confirm the number entered. **Press 1** if correct or **Press 2** to re-enter.
- **Press 1** if in the local calling area of Florence otherwise **Press 2**

Fax will be sent within 10 minutes