



Pinal County Attorney  
Civil Division  
P.O. Box 887  
30 N. Florence Street, Building D  
Florence, Arizona 85232

## **Legal Arizona Workers Act**

### **Complaint Instructions and Acknowledgment of Receipt**

#### Instructions

1. Use Black or Blue Pen.
2. Complete all sections of the complaint form.
3. If you do not have the information, write "unknown." Do not guess or make up information.
4. Once the form is complete contact the Pinal County Attorney's Office Civil Division at 520-866-6912 to schedule an appointment with an investigator, or mail the form to: Pinal County Attorney's Office, Civil Division, P.O. Box 887, Florence, AZ 85232.
5. Be on time for your appointment, and be sure to bring your completed complaint form, unless it has already been mailed or delivered to our office
6. Bring any documents you may have to support your complaint.
7. You will be required to sign the complaint under oath and in the presence of a notary public.

#### **NOTICE**

**It is unlawful to discriminate against a person based on his or her ethnicity or national origin. Complaints that are based merely on the fact that an employer hires immigrants, persons of foreign national origin, or persons of a particular ethnicity, will not be pursued by the Pinal County Attorney's Office.**

**The Pinal County Attorney's Office will criminally prosecute anyone who deliberately submits a false and frivolous complaint. Submitting a false and frivolous complaint is a Class 3 misdemeanor punishable by a fine of \$500.00, and up to 30 days in the Pinal County Jail.**

#### Acknowledgment of Receipt

\_\_\_\_\_  
Signature of Complainant

\_\_\_\_\_  
Date