



BUYER ASSIGNMENTS BY COMMODITY

Rev. 04/13/11

Sharon Seekins, Purchasing Manager

(520) 866-6526

Sharon.Seekins@pinalcountyz.gov

Charlotte Bellman Righetti, Buyer II

(520) 866-6279

Charlotte.Righetti@pinalcountyz.gov

P-Card Web Order Program Coordinator

Housing Requisitions	Trash Removal	Trophies/Awards/Plaques	Fairgrounds Entertainers
Promotional Items, Imprinted Goods (not clothing)	Janitorial Supplies		Appliances, Ice Macines
Law Enforcement Equipment, Supplies, & Badges	Courier, Transportation Svcs		Pest Control Svcs
Camera, Recording, Video Equipment incl Mnt Agreements			Fire/Security Alarm Systems Maintenance
Communications Equipment & Service - Cell Phones, Radios, Microwave			Hardware, Tools, Bldg Supplies
Cable/Satellite TV	Offsite Storage	Batteries (non-automotive)	

Brenda Widugiris, Sr. Procurement Officer

(520) 866-6265

Brenda.Widugiris@pinalcountyz.gov

Finance Department

Safety Supplies	Fire Extinguishers	Vehicle Purchases	Election Supplies	
Animal Control Supplies/Services		Scientific Supplies, Chemicals	Health/Medical Supplies, Equipt	
Meals, Food Functions	Banking/ATM Services	Bottled Water	Vending Machines	
Professional Services (legal, accounting, translation services, board/commissions)			Printed Materials	

Larry Woo, Buyer II

(520) 866-6262

Larry.Woo@pinalcountyz.gov

Finance Department

Temp Employees	Shredding Services	Auction Service	Legal Advertising
Uniforms (rental, purchase)	Inmate apparel, personal care Supplies		Bedding, Linens, Soft Goods
Office and postage machines, maintenance agreements			Playground Equipment (toys/games)
Computer equipment, hardware, software, licensing, maintenance contracts			

Elizabeth Zink, Buyer II

(520) 866-6667

Elizabeth.Zink@pinalcountyz.gov

Finance Department

Public Works supplies/services	Heavy Equipment (rent/buy)	Office, copier, printer supplies and toner	
Library Supplies, Books	Construction Materials/Metals	Modular Buildings (rent/purchase)	
Survey Equipment, Supplies	Traffic Lighting, Signs, etc	Furniture	Vehicle Parts, Supplies, Repairs
Window, Floor Coverings	Gasoline and Oil	Towing of County Vehicles	

FINANCE



PINAL COUNTY
wide open opportunity

Lorina Gillette, Contracts Coordinator

(520) 866-6639

Lorina.Gillette@pinalcountvaz.gov

Finance Department

Contract Administration	Procurement Card Program Administrator
Website/Intranet updates	Purchasing Reports for Board of Supervisors

Gloria Bean, Contract Supervisor

(520) 866-6009

Gloria.Bean@pinalcountvaz.gov

Public Works Department

Construction project and contracting (Article 5 of Pinal County Procurement Code)	Housing Department grant funded construction projects
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Jacque Gronlund, Contracts Coordinator

(520) 866-4442

Jacque.Gronlund@pinalcountvaz.gov

Health & Human Services Department

Health related medical professionals	Health related medical contracted services	
Health related services for employees (e.g. pre-employment physicals, fitness for duty exams, post-incident examinations, tests required for blood and airborne pathogens, health screenings, etc.)		
Adult Day Care Respite	Adult Foster Care	Assisted Living
Attendant/Personal Care	Behavioral Health	Dialysis
Durable Medical Equipment	Emergency Care	Environmental Modification
Home Delivered Meals	Home Health Nurse/Aide	Hospice
Hospital Care	Infusion Therapy	Medical/Diabetic Supplies
Medically Necessary Transportation	Nursing Home Care	Housekeeping
Pest Control (health related)	Physician Services	Therapy (OT, PT, ST)
Psychiatrist	Psychologist	Diagnostics