

(1) Person Filing: _____
 Mailing Address: _____
 City, State, Zip: _____
 Telephone: _____ / _____
 Person Filing is: SELF (No Attorney) OR Attorney
 If Attorney, Bar No. _____

FOR CLERK'S USE ONLY

SUPERIOR COURT OF ARIZONA IN PINALCOUNTY

(2) _____
 Petitioner

(2) Case Number _____

**AFFIDAVIT OF SERVICE WITH
 SIGNATURE CONFIRMATION
 For Family Court Cases**

(3) _____
 Respondent

Arizona Rules of Family Law Procedure 41 & 42

**YOU MUST ATTACH A COPY OF A SIGNED RETURN RECEIPT FOR DELIVERED MAIL *and*
 A COPY OF THE RECEIPT THAT SHOWS TO WHOM AND WHERE THE DOCUMENTS WERE SENT.**

I sent the family court legal documents checked or listed below to the other party in the manner indicated. The documents were signed for BY THE OTHER PARTY ONLY AND NO ONE ELSE. A copy of the OTHER PARTY'S SIGNATURE acknowledging receipt of delivery is attached to page 3.

Mailed to (Name): _____
Address: _____
City, State, Zip: _____
Date documents sent: (Month/Day/Year) _____
Date documents delivered: (Month/Day/Year) _____

Mark the box beside each document you sent to the other party. You must send each and every document listed under your type of court case unless indicated otherwise.

- DIVORCE (OR ANNULMENT)
 WITH CHILDREN**
- Petition
 - Summons
 - Preliminary Injunction
 - Health Insurance Notice
 - Parent Info. Program Notice
 - Notice to Creditors
 - Affidavit Regarding Minor Children

- DIVORCE (OR ANNULMENT)
 WITHOUT CHILDREN**
- Petition
 - Summons
 - Preliminary Injunction
 - Health Insurance Notice
 - Notice to Creditors

- PATERNITY (to establish)**
- Petition
 - Summons
 - Parent Info. Program Notice

- LEGAL SEPARATION
 WITH CHILDREN**
- Petition
 - Summons
 - Preliminary Injunction
 - Notice to Creditors
 - Health Insurance Notice
 - Parent Info. Program Notice
 - Affidavit Regarding Minor Children

- LEGAL SEPARATION
 WITHOUT CHILDREN**
- Petition
 - Summons
 - Preliminary Injunction
 - Notice to Creditors

- TEMPORARY ORDERS**
- Motion for Temporary Order
 - Order to Appear
- Family Court Dept. Notices about:
- Returns/Conferences
 - Temporary Orders
 - Affidavit of Financial Info. *(if for spousal maintenance)*
 - Parents Worksheet for Child Support *(if for child support)*
 - Parenting Plan *(if for custody/parenting time)*

CHILD CUSTODY, PARENTING TIME, SUPPORT (to establish when paternity already *legally* established)

- Petition
- Summons
- Parent Info. Program Notice

CHILD SUPPORT (to establish when paternity already *legally* established)

- Petition
- Order to Appear
- Parents Worksheet for Child Support

MODIFY CHILD SUPPORT 15% OR MORE

("Simplified Mod")

- Petition to Modify
- Parents Worksheet for Child Support
- Blank Request for Hearing

MODIFY SPOUSAL MAINTENANCE OR SPOUSAL AND

CHILD SUPPORT ("Standard Mod")

- Petition to Modify Support Order
- Affidavit of Financial Information
- Order to Appear

MODIFY CHILD SUPPORT ("Standard Mod")

- Petition to Modify Child Support – Std. Process
- Affidavit of Financial Information
- Order to Appear

MODIFY CUSTODY &/OR PARENTING TIME AND SUPPORT

- Petition to Modify
- Notice of Filing for Modification of Custody
- Parents Worksheet for Child Support
- Affidavit Regarding Minor Children (*only if children have not lived in Maricopa Co. whole time since last custody order*)

STOP ORDER OF ASSIGNMENT

- Petition to Stop Order of Assignment
- Blank Request for Hearing

MODIFY (Change) ORDER OF ASSIGNMENT

- Petition to Modify Order of Assignment
- Blank Request for Hearing

OTHER TYPE CASE (List Type): (Example: "Annulment") _____ (Below, list name of each document you received: Example: "Petition for Annulment", "Summons", etc.)

How I sent the documents:

- U.S. Mail (Express or Priority Mail with Signature Confirmation, Certified or Registered Mail. **Copy of OTHER PARTY'S SIGNATURE of Receipt is attached.**)
- Commercial Delivery Service (FEDEX, UPS, etc.) **Copy of OTHER PARTY'S SIGNATURE of Receipt is attached.**

OATH OR AFFIRMATION: By signing below, I swear or affirm under penalty of perjury that the contents of this document are true and correct to the best of my knowledge and belief.

Signature of Person Sending Documents

Date

Signed and Sworn to or Affirmed before me this date:

(Seal/My Commission Expires)

Deputy Clerk or Notary Public

Attach a copy/printout of the other party's signature acknowledging receipt of the court papers here. If using Certified Mail, tape the green signed return receipt card to this page with the signature side visible.

- Note that the only acceptable signature is that of the OTHER PARTY.
- You may specify "restricted delivery" so that no other person is permitted to sign,
- Some delivery services do not offer restricted delivery.

Attach a copy of the cash register receipt/mailling invoice from the Postal Service or company paid to make delivery *or* a copy of the package label that shows to whom and where the documents were sent.

NOTICE: The Petitioner must serve the Respondent with a copy of the petition and all of the forms filed with the petition within 120 days after the petition has been filed with the Clerk of Court. If service is not complete, your case will be dismissed.