

Pinal County Library District Newsletter

November-December 1999

Director's Column

On August 9 the Pinal County Board of Supervisors approved the final budget for FY2000. The Library District budget total is \$395,209, a substantial increase over last year. Much of the increase has been due to the growth in building around the county. The following is an abbreviated version of the FY2000 budget. The increase in revenues has made it possible to increase book allocations for all affiliates.

Budget FY2000

Personal Services	205,179
Supplies	109,900
Outside Services	55,130
Capital Outlay	<u>25,000</u>
Total	395,209

Library Grants

State Grants-in-Aid	20,498
Pending LSTA applications:	
Recon	123,201
McFarland	<u>22,400</u>
Total	166,099

Final reports have been submitted to the State Library on both LSTA grant projects. For the Y2000 grant cycle, we have submitted two grant proposals. The first application is Retrospective Conversion, for

\$123,201. This project will help us to complete the final cleanup of the database. The proposal is in two phases, so it is possible that the State Library will elect to fund only Phase I in this first year. A second proposal for \$22,400 is to fund further work on the McFarland collection. Grant awards will be announced in January 2000.

We have secured e-rate funding at a 78% discount on all T1 and 56k lines in the Library District WAN. This amounts to approximately \$20,000 saving over the course of the year. There are still five applications pending approval, but the latest news is that there is sufficient funding for all tele-communications lines. The FY2000/01 process begins this month, so I will be filing Form 470 for the WAN and individual applications for voice and fax lines. This year, the SLC hopes to complete all applications in time to generate discounted bills rather than paying retroactively.

As most of you know, Antoinette Nunez-Byrd has left our office and is now happily settled at the Pinal County Facilities Department. We miss her, but the staff has worked out a division of duties until a replacement can be hired. We anticipate scheduling interviews within the next three weeks. In the meantime, we have discovered

the importance of cross training. During the next few weeks, Ellen is taking over book orders, while Linda and I will share interlibrary loan tasks.

After many delays and obstacles, the last library in the south LATA was connected via a 56k-telecommunication line. The addition of the Mammoth Public Library marks the completion of the library network, and they are now ready for training so that data entry can begin.

Jan Elliott with the Library Extension Division of the State Library was the speaker at the October Federation meeting. She outlined the process for beginning a Strategic Plan for the Library District, and a tentative schedule was arranged. Most were understandably concerned with the increased workload, but felt that the result of a shared planning process would benefit us all. The next meeting will be January 14, to discuss progress.

Congratulations to David Snider and the staff of the Casa Grande Public Library. Their new building is wonderful, both architecturally and functionally. David has graciously offered to host the next Federation Meeting in January, so everyone can see the newest library in the county first-hand. We will be looking forward to the event.

REFERENCE/ OUTREACH SERVICES

We are gearing up for "Arthur" to make his appearance at WIC offices throughout the county in the month of November. He will be distributing 4,500 "Arthur's Library Adventure" Outreach Bags to children at WIC offices in Apache Junction, Coolidge, Eloy, Florence, Kearny, Mammoth, Maricopa, Oracle, Stanfield, and Superior. Libraries in these communities will be providing storytimes at their local WIC offices in the months of December and January. Then "Arthur" will be making a return appearance to Pinal County during the last two weeks of January, where he will visit each library for a program open to everyone in the community. We hope to bring as many WIC kids as possible into their local library, both to get a library card and to attend the final "Arthur" program.

This program would not have been possible without the ideas and hard work of Patty Freeman of Florence, Sandra Mendoza of Coolidge, and Rus Ketcham of Eloy. It has truly been a joint effort, so "thanks" go out to all of them. I'd also like to thank everyone who pitched in to help stuff bags: Denise Keller, Ellen Fallon, and Frank McCue from the District Office; Josie Campos from Superior; and Mindy Daniels from Florence. Thank you, thank you - we'd *still* be stuffing those bags if it weren't for you!

Linda Shaw

Reference/Outreach Services CATALOGING CORNER

Some of you have asked about Dewey numbers. Please try the following website:

http://www.ardsleyschools.k12.ny.us/AHSL_WEB/DeweyMap.htm

This lays out the Dewey numbers fairly well. Click on the numbers to get to a more detailed level.

Please be sure that each piece in your library has its own item record. Never edit another library's bar-coded item record. However, if there are duplicate bib records for your item, try to attach to the bib record which has bar-coded items already attached. If you find duplicate bib records, please let me know so that I can eliminate them.

I have become aware that spine label instructions, such as collection and language stamps, can be added to the Baker & Taylor orders. Simply add the information you want on the spine label to the book order sheet.

*Ellen Fallon
Technical Services*

TECHIE NEWS

Y2K testing for county owned library PC's is now complete. Thank you all for your patience and cooperation.

Mammoth Public Library is on-line at last! Mildretha Taylor now has Groupwise E-mail capability.

The District has purchased a number of county approved surge protectors. If you have a county

owned PC that is not plugged into an APC SurgeArrest surge protector, then you need to contact me and I will schedule a time to come out and install them.

I will be installing the new version 6.0 Norton Anti Virus on all county owned PC's as time permits. Meanwhile, I suggest that you routinely perform a "Live Update" every few weeks to protect the PC's from those nasty little critters. A live update can be performed by clicking on START, PRO-GRAMS, NORTON ANTI-VIRUS, LIVE UPDATE-NORTON ANTIVIRUS.

There is an update to GUICAT (Cataloging and Scanning Workstation). To perform the update, open GUICAT, then click on the big yellow "?" at the top of the screen. The system will tell you if you have the latest version and ask you if you want to download the update if you don't. Be prepared for about 15 minutes of download time.

Don't hesitate to call me when you need help and remember the only dumb question is the one that wasn't asked.

*Frank McCue
PC Technician*

NEWS FROM AROUND THE COUNTY:

APACHE JUNCTION: Arthur will visit the WIC office on Tuesday, Nov. 16. He will be distributing bags containing fun pages to color, crayons and library information.

Storytimes continue through December 1, 1999. Friday drop-in storytimes continue through December 3 from 10:00 to 10:30 a.m.

A **teen book discussion group** is being formed. Teen Advisory Board members have chosen "The Giver", by Lois Lowry as the first book to be discussed. Registration is ongoing at the Youth Services Desk, where you may also check out a copy of the book. "The Giver" will be discussed at the library on Monday, November 15 from 4-5 p.m. Refreshments will be provided by the Friends of the Library. This program is free of charge.

The **Scholastic Book Fair** will take place in the lobby of the AJ Public Library the week of November 29 to December 4, 1999.

The library will be closed from Thanksgiving Day, November 25, through Sunday, November 28, 1999.

This year's Christmas Program will take place on Friday, December 10 and will feature the "Young Spirits" from Apache Junction High School. There will be two performances, one at 4:30 p.m. and another at 7 p.m. There is no charge for either performance.

The AJ Public Library now has a full set of "Little House on the Prairie" videos. These were presented to Library Director Pamela Loui on Friday, October 29, 1999 as a donation.

ARIZONA CITY: We are gearing up for our big **Golf Tournament/Luncheon** on November 13 at the Arizona City Golf Course. There will be a shotgun start at 8:00 a.m., a 4 man modified scramble, and an ABCD blind draw. Lunch will be provided and we have many great prizes to give away, including a car! Everybody is welcome.

November 26 will be the start of the **Christmas Tree Sale** at the library parking lot. Trees will be sold until Christmas with a percentage going to the library. Several special events are being planned by other organizations during that time around the library or in the Community Center. Come and join in on the fun while getting that special tree! There will be a Santa Claus, stuffed animals for the kids, and gifts for the bookworm in your family. Crazy crafters, the rock and mineral club, and the Kiwanis Club are among some of the organizations with activities.

We will be starting our **Membership Drive** on December 1, for year 2000. We actually go door to door, to both house and local businesses. It is a lot of work and takes many hours, but it is well worth the effort, as it keeps the library open.

We just increased our Audio Book collection as a memorial to Nona Johnson. We will place a few more orders and then wait to see how they circulate before purchasing many more. We currently have 116 audios.

Our local Catalog Naming Contest winner was Lois Sill, who submitted the name "PALS," for Pinal Automated Library System.

COOLIDGE: The Library will present a series of programs of interest to adults in the Coolidge community. Check the Library Corner in the local paper for dates and times on:

The Internet
What Futurists Say About Life in the 21st Century
General Computer Topics
Australia and New Zealand
Personal Safety Seminar
Publishing Your Poem or Short Story
Genealogy Workshop

Food for Fines: Nov. 15 - Dec. 18 the library will again take non-perishable and canned good items in exchange for overdue library fines. Food collected during this program will be donated to local agencies assisting needy members of our community during the holiday season. For more info call 723-9559. Donations are always welcomed.

Christmas Giving Tree: Ornament decorations with local children's holiday gift requests will be placed on a Christmas tree in the library. This program provides holiday assistance to needy families during the holiday season. Everyone is invited to come and choose and "ornament" from our tree. Sponsored by the Coolidge Police and Library Department.

Friends Annual Book/Bake and Chili Sale: Friday, Nov. 5, 8:00 a.m. to 5:00 p.m. and Saturday, Nov. 6, 9:00 am to 1:00 pm: Thousands of quality

used hardcover books, biographies, fiction, nonfiction, paperbacks, children's books, & more will be for sale, along with the staff's famous chili and friends' baked goodies. The Friends of the library is also raffling off a waist high Santa Claus, handmade and donated by Elaine Kinser.

3rd Annual Christmas Block Party: Thursday, Dec. 16: 5:00 p.m. - 7:00 p.m.: 100 block of Central Ave. Join us for an evening of fun, songs, crafts, games and of course a visit from the jolly ole' man himself, and get your picture and gift **FREE!** Sponsored by the Sonoran Family Practice and Coolidge Library and Police Department.

Read-To-Me: This fun-filled program for pre-school age

children includes music, stories, songs, puppet shows, flannel boards, and activities based on children's literature. Held on Wednesday mornings beginning September 8, from 10:00 a.m. - 10:30 a.m. Children must be accompanied by a parent or caregiver.

KEARNY: We had some participation for the OPAC naming contest and the Friends of the Library acted as our judges. The winner was awarded a gift certificate to Borders.

We will be visiting the WIC office in Kearny during November and December, and are excited about this venture.

Mary Louise is doing much better and should be coming home soon!

We will be having a **Scholastic Book Fair** Nov. 9 - Nov. 23 when the books will be picked up. The second graders from the primary school will make their annual trek down here and take a look around the fair.

The Third grade classes will visit the Library on Nov. 4th. This has become an annual event also. The teachers want the children to be introduced to the library and get library cards. This has worked well in the past, with an increase in those children attending the library on their own and checking out books.

We will close on the November 11th for Veteran's Day.

Calendar of Events

November 15 - 29: "Arthur" arrives at Pinal County WIC offices!

November 17 - 19: AzLA Annual Conference, Phoenix

November 19: Fundraising for Rural Libraries Workshop, Burton Barr Central Library, Phoenix

November 24: Catalog Naming Contest Winner Announced

December 7: County Librarians Meeting, Tucson

December 8: Systems Committee, 1:30 p.m., Coolidge Public Library

December 14: DLAPR Library Board Meeting, Phoenix

January 14: Federation Meeting, 10:00, Casa Grande Public Library

January 14: Strategic Planning Meeting, 1:00, Casa Grande Public Library

January 15 - 31: "Arthur" arrives at Pinal County Libraries!

January 25: Legislative Day