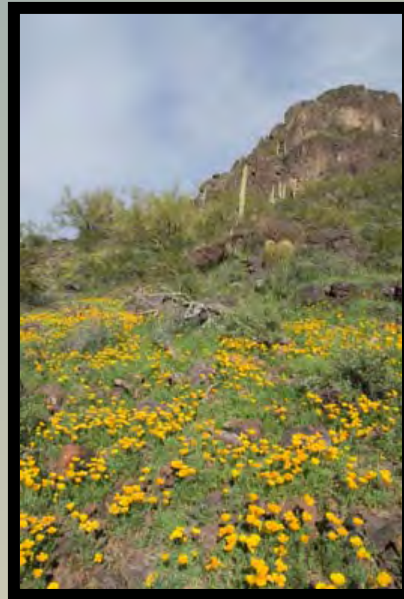


Welcome to Pinal County



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Pinal County Transportation Advisory Committee “TAC”

Kick-Off Meeting
November 16, 2010

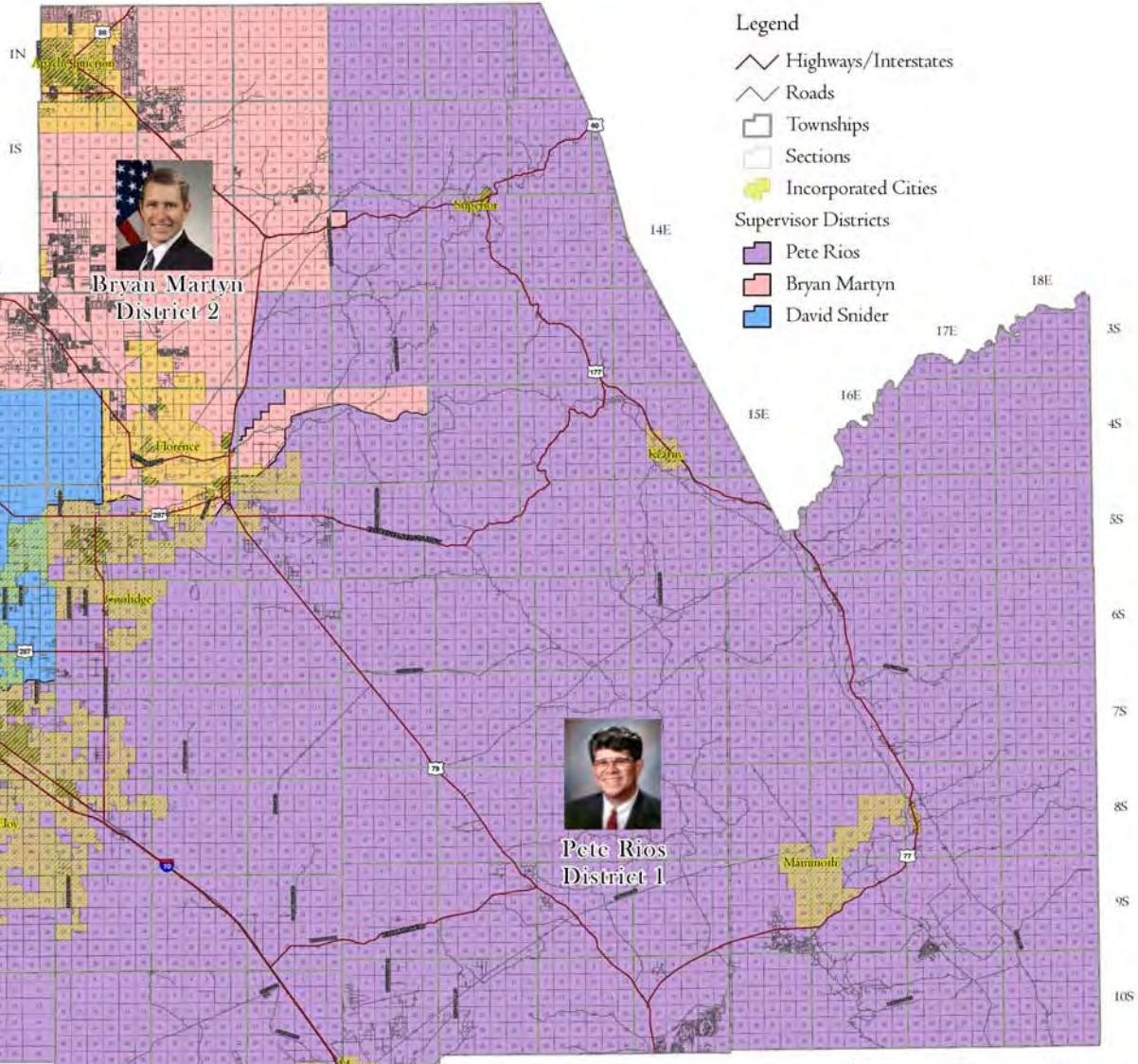


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2009 Map Of Supervisor Districts In Pinal County



8E 9E 10E 11E 12E 13E



- Legend**
- Highways/Interstates
 - Roads
 - Townships
 - Sections
 - Incorporated Cities
- Supervisor Districts**
- Pete Rios
 - Bryan Martyn
 - David Snider



**Bryan Martyn
District 2**



**David Snider
District 3**



**Pete Rios
District 1**

2E 3E 4E 5E 6E 7E 8E 9E 10E 11E 12E 13E 14E 15E 16E 17E 18E



Transportation Project Status Reports Fiscal Years 08/09 - Present

By District Engineers:

Joe Ortiz, District 1

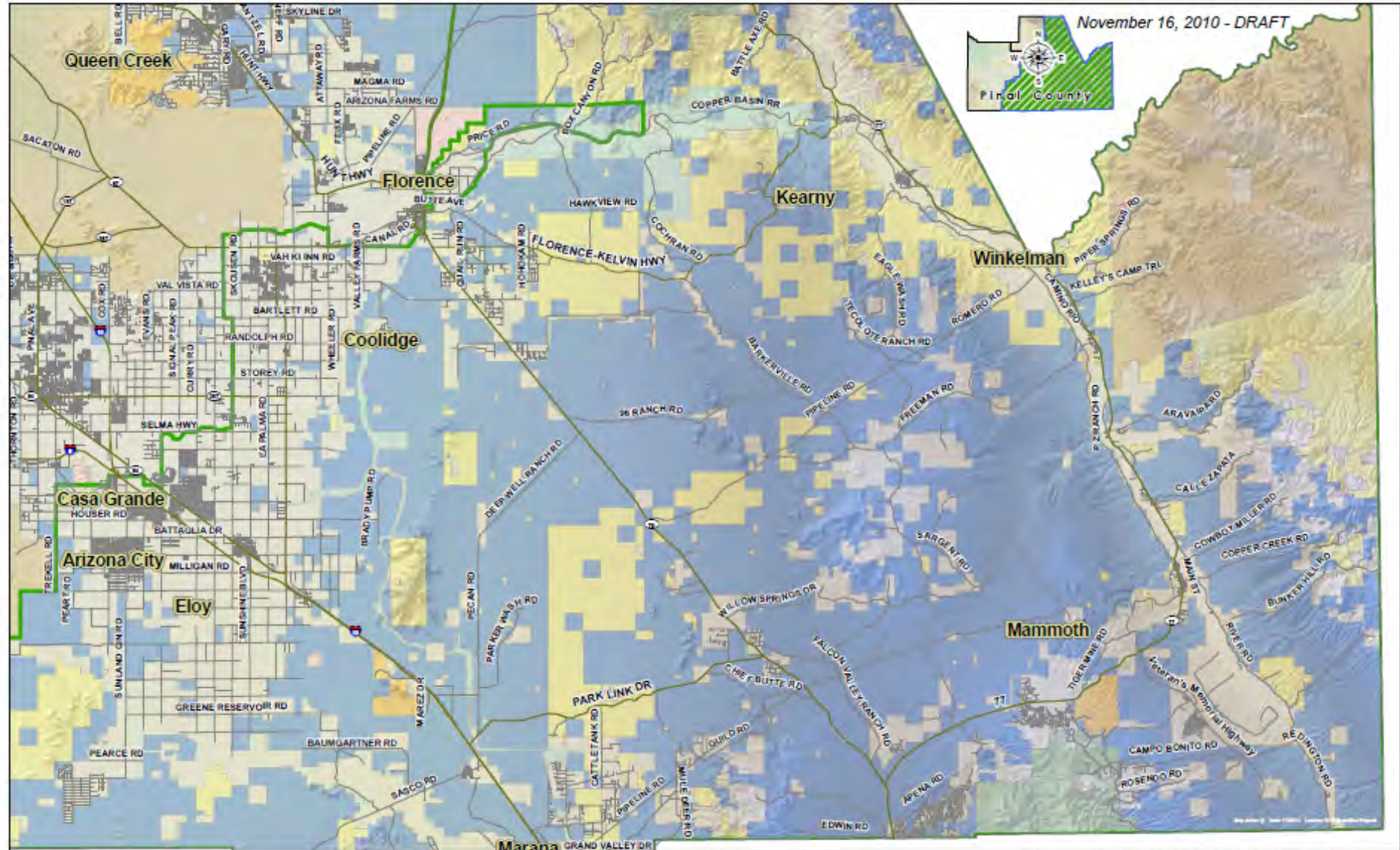
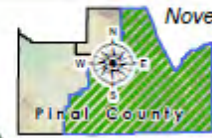
Celeste Pemberton, District 2

John Kraft, District 3












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November 16, 2010 - DRAFT



5 - Year Transportation Improvement & Maintenance Program - District 1

-  District 1
-  B.L.M.
-  Military
-  Parks / Monuments
-  S.C.I.P. / C.A.P.
-  Indian Community
-  National Forest
-  Private Land
-  State Land

November 16, 2010 - DRAFT

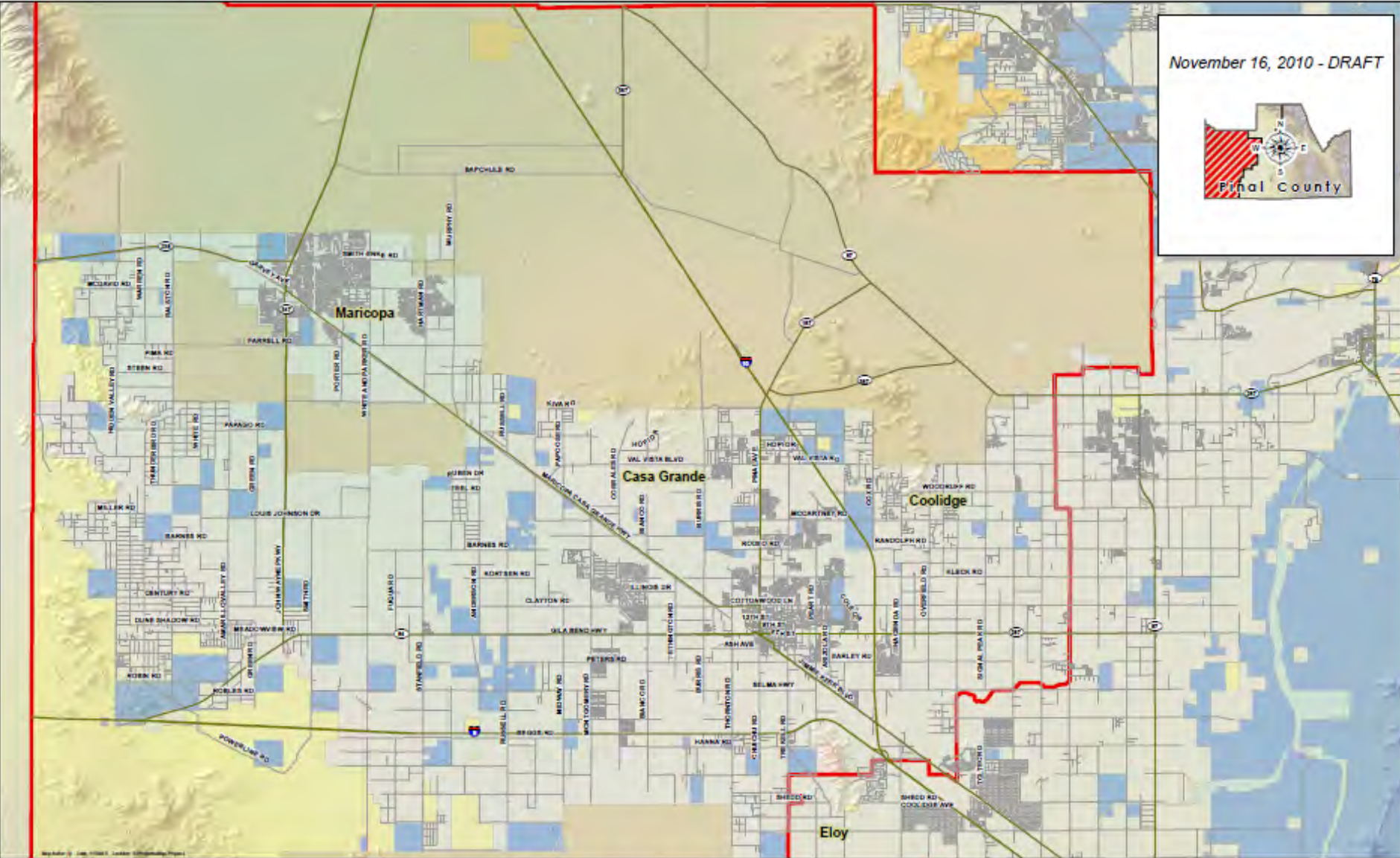


Final County

MapScale: 1" = 1/4" (1:25,000) Location: (Copyright) Project

5 - Year Transportation Improvement & Maintenance Program - District 3

- District 3
- B.L.M.
- Military
- Parks / Monuments
- S.C.I.P. / C.A.P.
- Indian Community
- National Forest
- Private Land
- State Land



Pinal County TAC Bylaws

By Doug Hansen
Planning Section Chief



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Functions, Duties, and Responsibilities

- The TAC (Article II, Page 1)
 - Is a recommending body to the Pinal County Board of Supervisors on planning, construction, and maintenance of countywide transportation projects
 - Will annually review, update, and recommend a Five-Year Transportation and Improvement Program (TIMP)



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Functions, Duties, and Responsibilities (continued)

- The TAC shall utilize (Article II, Page 1)
 - Pinal County's Regionally Significant Routes for Safety and Mobility Plan (RSRSM)
 - Public Works Webpage
 - Pinal County Comprehensive Plan
 - Planning and Development Webpage
- <http://www.pinalcountyz.gov>

Home

PINAL COUNTY
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A helpful kind of county.

Home Residents Visitors Business Government February 16, 2010 - 11:20 am

Home > Home Search: Search Entire Website Go!

All County Departments

Elected Officials

Board Meetings/Agendas

News & Information

Why Pinal County?

Managing For Results

Recovery Act

Going Green

Judicial Branch/Court Departments

Emergency Assistance & Information

County Jobs

Air Quality Report

Library Catalog

Parcel Search

Recorded Documents

Tax Bill Search

Other Governments

National Trails Day 2010 - March 27th
posted: 2/10/2010
keyword: 2-10-2010

2010 Census
posted: 9/28/2009
keyword: 0-201000

Board Agenda Search
posted: 1/25/2010
keyword: 0-201010

2009 Pinal County Report to Citizens
posted: 1/29/2010
keyword: 0-201010

YouTube

ROAD CLOSURE INFORMATION
520-866-8075

GIS MAP Viewer

PINAL COUNTY COMPREHENSIVE PLAN
We Create Our Future

SILENT WHISTLE
100% ANONYMOUS

County Offices will be closed February 15 in observance of Presidents Day

News and Announcements

Deadline for Property Tax Exemptions Looms, Applications Down
FLORENCE - Widows, widowers and disabled individuals who meet certain income requirements can qualify for an exemption from property tax ... (more) 2/12/2010

Pipeline Maintenance to Temporarily Close Teel Road
CASA GRANDE - Pipeline maintenance by El Paso Natural Gas will temporarily close Teel Road between Ralston Road and Thunderbird Road from M ... (more) 2/5/2010

Pinal County Seeking Leads in Animal Cruelty Case
FLORENCE - Pinal County Animal Care and Control needs the public's help in an ongoing investigation into possible animal cruelty. On Thur ... (more) 2/5/2010

Pinal County Road Restrictions Closures Due to Storm Runoff and Damage
FLORENCE - Pinal County Public Works announces the following road closures and restrictions as of 4:00 pm, Monday, February 1. For future ... (more) 2/5/2010

Hot Topics

Census Jobs

Where does your tax dollar go?

FINAL: Open Space & Trails Master Plan

Enterprise Zone Program

How Do I ...

reclassify my property?

become a volunteer?

change my tax bill mailing address?

get property information?

obtain a business license?

Related Links

Arizona State

ALIS (Arizona State Legislature)

Arizona Association of Counties

Central Arizona Association of Governments

Citizen Contact Center
Mon-Fri 8-5pm
(888) 431-1311
Email: Pinal County

STAY IN TOUCH WITH PINAL COUNTY

Membership

- The TAC shall (Article III, Page 2)
 - Consist of 9 members who are qualified electors of the county
 - 3 members appointed from each supervisory district by the supervisor from that district
 - Not more than 1 of the 3 may be a resident of an incorporated municipality
 - Serve without compensation
 - Be of legal age
 - Be a resident of the district represented and resident elector of Pinal County

Membership (continued)

- The TAC shall (Article III, Page 2)
 - Be appointed to serve 4 years (or until Pinal County goes to 5 supervisory districts)
 - However, any member may be appointed, removed or resignation accepted by recommendation of the supervisor for the appointing district
 - Followed by an affirmative vote of a majority of the Board of Supervisors at a regular or special Board meeting

Membership (continued)

- An alternate TAC member may (Article III, Page 3)
 - Be appointed by the appointing supervisor to serve in the absence of each TAC member appointed pursuant to Article III, Section 1
 - Be appointed from the appropriate supervisory district in the county
 - Serve during any TAC meeting until the appointed TAC member becomes available

Membership (continued)

- Prospective TAC members will (Article III, Page 3)
 - File an application with the TAC Clerk
 - The TAC Clerk will supply copies to the District Engineers and Public Works Director for review and recommendation to the Board of Supervisors

APPLICATION FOR PINAL COUNTY BOARDS, COMMITTEES AND COMMISSIONS

All information submitted in an application for appointment to any County Board, Committee or Commission is public record and is subject to disclosure in response to a public records request.

Fill in the Board/Committee/Commission that you wish to be considered for: _____

Personal Information

Mr. Mrs. Ms. Dr. _____

_____ Last Name _____ First Name _____ Middle _____ Jr/Sr/III

_____ Home Phone _____ Mobile Phone _____ Email _____

_____ Address (Street, Apt #) _____ City _____ State _____ AZ _____ Zip _____

_____ Mailing Address (if different from above) _____

_____ Address (P.O. Box #) _____ City _____ State _____ Zip _____

Employer Information

_____ Employer _____ Profession _____ Number Years _____

_____ Address _____ City _____ State _____ Zip _____

_____ Work Phone _____ Fax Number _____ Work Email _____

Additional Information

How long have you lived in Pinal County? _____ years Are you registered to vote? Yes No

Are you registered to vote at your current address? Yes No If not, list address where you are registered _____

_____ Address _____ City _____ State _____ Zip _____

Have you ever been convicted of a misdemeanor or felony (other than minor/civil traffic offenses), placed on probation, fined or given a suspended sentence (including military mail convictions)? Yes No If yes, please explain: _____

Previous employment: (List employer, job title, and dates only) _____

Civic participation: (Clubs, offices held, etc.) _____

Other Information: _____

I am interested in serving and/or am qualified to serve on the Board because: _____

I understand that I must have resided in Pinal County for at least one year, that I must be a registered voter, and that my appointment to the Board will be based on the information submitted above. I further understand that, if appointed, that two or more consecutive unexcused absences from regular meetings shall be cause for removal.

Date

Signature of Applicant

OFFICIAL USE ONLY

STATE'S APPOINTED REQUESTED

DATE APPOINTED: _____

DATE REQUESTED: _____

DATE RECEIVED: _____

Officers and Duties

- TAC Officers shall be (Article IV, Pages 3 and 4)
 - Chairman and Vice-Chairman
 - Elected to serve a one-year term
- The Chairman shall
 1. Call all meetings
 2. Preside at all meetings
 3. Appoint the Chairmen of all sub-committees
 4. Be an ex-officio member of all sub-committees
 5. Represent the TAC at various meetings

Officers and Duties (continued)

- The Chairman shall
 6. Rule on all procedural questions
 7. Oversee the voting process and only vote in the event of a tie
 - The Chairman may participate in the discussion of agenda items
 8. The Chairman may limit the number of people permitted to speak at a meeting and place time restrictions on each person who wishes to speak
 9. Any ruling of the Chairman shall be subject to reversal by a majority of the TAC members present



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Officers and Duties (continued)

- **The Vice-Chairman shall**
 1. Act in the absence of the Chairman
 2. Perform other duties as assigned by the Chairman
 3. Review the bylaws and make recommendations for revisions as needed

- **Election of the TAC Officers**
 - The Chairman and Vice-Chairman shall be elected at the **February** meeting
 - Persons receiving the majority votes shall be elected
 - Vacant offices may be filled when needed by an election at a regular/special meeting

Meetings

- Regular Meetings shall be (Article V, Pages 5 and 6)
 - Held in **September** and **February** of each year
 - 2:30 PM
 - Emergency Operations Center
 - 31 N. Pinal Street, Building F
 - Florence
 - Posted in accordance with Arizona's Open Meeting Law
 - Board of Supervisors Hearing Room AND
 - Development Services Building
 - Study Sessions and Workshop Meetings, if scheduled, shall be held after the regular meetings

Meetings

- Special Meetings may be (Article V, Pages 5 and 6)
 - Scheduled as needed at the call of the Chairman or upon written or oral request of at least 5 TAC members
 - All TAC members shall receive notification at least 24 hours prior to any special meeting
- All meetings shall comply with Arizona's Open Meeting Law and conducted in accordance with Robert's Rules of Order
- Agendas and supportive material will be delivered to all TAC members at least 5 business days prior to meetings

Conflict of Interest

- (Article VIII, Page 7)
 - Any TAC member who has substantial conflict of interest in the outcome of any matter brought before the TAC shall make that interest known
 - The TAC member shall refrain from discussion or voting and in any way participating in that matter



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Sources and Additional Information

- Pinal County Transportation Advisory Committee Bylaws
 - Approved and adopted by Pinal County Board of Supervisors
 - April 21, 2010



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Pinal County Transportation Improvement and Maintenance Program “5-Year TIMP”

**By Doug Hansen
Planning Section Chief**



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TIMP


- The TIMP is Pinal County's short-range transportation improvement and maintenance plan that identifies funding and a schedule for completion of projects
 - Planning
 - Construction
 - Maintenance



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TIMP

- Projects for the TIMP are accepted throughout the year
- All projects must be submitted on a “Transportation Project Request Form” and returned to any TAC member or Public Works staff via
 - Website
 - Mail
 - Telephone
 - In Person



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**PINAL COUNTY
TRANSPORTATION PROJECT REQUEST FORM**

Date: _____

Road Name: _____

Location (Project Limits): _____

Type of Project:

New Construction (Paving) Dust Abatement

Safety Improvement Pavement Preservation (Major Maintenance)

Other: _____

Requested by: _____

Address/Phone: _____

Project Justification: _____

(FOR PUBLIC WORKS STAFF USE ONLY)

DATE/TIME RECEIVED	
DISTRICT NO.	
PROJECT COST ESTIMATE	
ROADWAY STATUS	
RIGHT-OF-WAY STATUS:	
AVERAGE DAILY TRAFFIC	
PAVEMENT CONDITION	
ACCIDENT HISTORY	
STAFF RECOMMENDATION	
REVIEWED BY/DATE	

TIMP

- Project requests received after **January 1st** of each year will be considered for inclusion on the following year's TIMP
- Once the Transportation Project Request Form is received, it is submitted to the Public Works District Engineer to determine eligibility for the TIMP considering
 - Average Daily Traffic
 - Right-of-Way
 - Maintenance Status
 - Utility Conflicts
 - Drainage Conflicts



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TIMP

- The District Engineer ranks the project using the following criteria
 - Does the project
 - Complete an existing project?
 - Comply with an environmental requirement?
 - Create a significant reduction in safety risk?
 - Comply with the regional transportation plan?
 - Partner with another governmental agency project?
 - Increase the level of service?
 - Interface with other multi-modal transportation systems?
 - Promote economic development?
 - Increase road grade condition?

TIMP

- Once the project is determined to be eligible and is ranked, it is added to the “proposed” TIMP
- The proposed TIMP is submitted to the TAC for prioritization by **January 15th** of each year



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TIMP

- Each TAC member will prioritize all eligible and ranked projects by awarding a number value
 - Lowest priority, 1
 - Highest priority, being the total number of projects on the proposed TIMP
- Each TAC member will submit their prioritized TIMP to Public Works staff by **January 31st**

TIMP

- Public Works staff finalizes the TIMP based on the TAC's prioritization and submits the draft TIMP to the TAC for approval at the **February** meeting
- Public Works staff submits the draft TIMP to the Board of Supervisors for action in **March** and inclusion in Pinal County's annual operating budget

Typical Schedule

Action	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Project requests accepted												
Project requests submitted to DE to determine eligibility												
DE rank projects												
Public Works staff adds projects to proposed TIMP												
Public Works staff submits proposed TIMP to TAC for prioritization	15th											
TAC submits prioritized TIMP to Public Works staff	31 st											
TAC elects officers and approves draft 5-year TIMP												
Public Works staff submits draft TIMP to BOS for action												
TAC attends annual orientation												
DE report on project status												
Pinal County staff conducts community meetings												
TAC/District Supervisor/PW staff requests special/other meeting(s)	AS NEEDED											

Arizona's Open Meeting Law (Just the Facts)

By Glenn Johnson
Deputy County Attorney



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The Guiding Principles of the Open Meeting Law

- Arizona Revised Statute § 38-431.09
 - All meetings of any public body are public meetings
 - The public is entitled to attend and listen



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Why Was the Open Meeting Law Established?

- To protect the public
 - Avoids closed door decision-making
 - Promotes accountability
 - Informs the public
 - Builds trust between government and the public
- To protect public officials
 - Avoids exclusion
 - Facilitates order
 - Memorializes events of meeting
 - Maintains integrity of government



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What Constitutes a Meeting?

- A meeting is
 - A gathering in person, or through technological devices, of a quorum of a public body who discuss, propose or take legal action
 - The Open Meeting Law applies to telephone and e-mail communications



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Who Must Comply with the Open Meeting Law?

- All public bodies
 - The legislature
 - Boards and commissions of state or political subdivisions
 - Multimember governing bodies of agencies appointed or elected by the state or political subdivisions
 - Quasi-judicial bodies
 - **Standing, special or advisory committees or subcommittees of or appointed by a public body**


How Do Public Bodies Comply with the Open Meeting Law?

- The requirements are to provide
 1. Notice
 - By posting a disclosure statement on the website or filing a disclosure statement where the public body will post meeting notices
 - By posting at any other electronic or physical locations identified in the disclosure statement
 - By giving additional notice as is reasonable and practical


Example

Board of Supervisors - Notice to Public

Board of Supervisors



*A connected
kind of county.*



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[Home](#) [Residents](#) [Visitors](#) [Business](#) [Government](#) [Economic Development](#) November 12, 2010 - 3:32 pm

Home > Departments > Board of Supervisors > NoticetoPublic Search: [Go!](#)

All County
Departments

BOS Home

Board Meetings

Meeting Schedule

Contact Us

District 1 Supervisor

District 2 Supervisor

District 3 Supervisor

Notice to Public

Clerk of the Board


Citizen Contact Center

(520) 509-3555
(888) 431-1311

Mon-Fri 8-5pm

Email: Pinal County

STAY IN TOUCH WITH PINAL COUNTY:



SUBSCRIBE TO OUR
EMAIL LIST

NOTICE OF THE PINAL COUNTY BOARD OF SUPERVISORS

Pursuant to A.R.S. §38-431.02 notice is hereby given to the members of the Pinal County Board of Supervisors and to the general public that two or more members of the Pinal County Board of Supervisors may attend meetings or functions listed below. These meetings or functions are not official Board meetings and no official business will be conducted or any official action taken.

Last Revised: 11-12-2010 10:03 AM

Event Date	Event	Description
11/19/2010	Pinal Partnership	The Windmill 1140 W. Butte Florence, AZ 85132 7:30 a.m.
11/19/2010	Arizona Tax Research Association (ATRA)	The Pointe at Squaw Peak 7677 N. 16th Street Phoenix, AZ 85020 8:30 a.m.
11/17/2010	AACo	Carefree Resort & Villas 37220 Mule Train Road Carefree, AZ 85377 11/17/2010-11/19/2010
11/16/2010	Pinal County Transportation Advisory Committee Special Meeting	Pinal County Emergency Operations Center (EOC) 31 N. Pinal Street, Building F Florence, AZ 85132 2:30 p.m.

How Do Public Bodies Comply with the Open Meeting Law? (continued)

2. An Agenda

- Containing information to inform the public of matters to be discussed/decided
 - Agendas must be made available at least 24 hours before the meeting

Sample

Ken Buchanan
Assistant County
Manager

Development
Services



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Fritz Behring
County Manager

**SPECIAL MEETING FOR CANDIDATES OF THE
PINAL COUNTY TRANSPORTATION ADVISORY COMMITTEE**
Tuesday, November 16, 2010 – 2:30 PM
Pinal County Emergency Operations Center (EOC)
31 N. Pinal Street, Building F
Florence, Arizona 85132

AGENDA

- I. Call to Order
- II. Roll Call of Member Candidates Present
- III. Introductions
- IV. Discussion/Approval of Minutes from Last Meeting – (None)
- V. Standing Reports (For informational purposes)
 - a. Project Status Reports
Pinal County Public Works Staff
- VI. Other Business – (None)
- VII. New Business
 - a. Orientation – Pinal County Transportation Advisory Committee Bylaws and Transportation Improvement and Maintenance Program Process (For informational purposes)
Pinal County Public Works Staff
 - b. Orientation – Open Meeting Law (For informational purposes)
Pinal County Public Works Staff
 - c. Orientation – Robert's Rules of Order (For informational purposes)
Pinal County Public Works Staff
- VIII. Call to the Public (None)
- IX. Schedule Next Meetings:
 - a. Thursday, January 20, 2011, 2:30 PM, EOC – Prioritize Proposed Transportation Improvement and Maintenance Program (TIMP) – SPECIAL MEETING
 - b. Thursday, February 17, 2011, 2:30 PM, EOC – Approve TIMP and Elect Officers – REGULAR MEETING
 - c. Thursday, September 15, 2011, 2:30 PM, EOC – TAC Orientation and Project Status Presentations by Public Works District Engineers – REGULAR MEETING
- X. Adjournment

American with Disabilities Act (ADA): Persons with a disability may request reasonable accommodations, such as a sign language interpreter, by contacting Kathy Borquez at 520-866-6406 or kathy.borquez@pinalcountyaz.gov. Requests should be made as early as possible to allow time to arrange the accommodation. This notice is available in alternative formats by contacting Kathy Borquez at the contact information listed above.

PUBLIC WORKS DEPARTMENT

How Do Public Bodies Comply with the Open Meeting Law? (continued)

3. The Public has a right to

- Attend
 - Listen
 - Tape record
 - Videotape
-
- BUT, they do not have the right to
 - Speak or disrupt



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How Do Public Bodies Comply with the Open Meeting Law? (continued)

4. Call to the Public

- Are permitted, but NOT required
- Allows the public an opportunity to address the public body
 - Should be included as an agenda item

The public body may

- Limit the public speaker's time and set ground rules
- Require public speakers with no new comments to select a spokesperson

How Do Public Bodies Comply with the Open Meeting Law? (continued)

5. Private Executive Sessions

- Are permitted
 - BUT the public body may not vote or take a poll
- Notice and agenda still apply with the matters to be discussed more generally described

How Do Public Bodies Comply with the Open Meeting Law? (continued)

6. Minutes

- Public bodies must take meeting minutes of all meetings including executive sessions
- May be recorded or written
- Must include
 - Date, time, and place of meeting
 - Names of members of the public body present/absent
 - General description of matters considered
 - Accurate description of all legal actions proposed, discussed or taken, and the names of members who propose each motion
- Must be open for public inspection no later than 3 working days after the meeting

Sources and Additional Information

- Arizona Ombudsman – Citizens' Aide handbook
- Assistant Ombudsman – Open Meeting Law 101
- Recent Developments In Arizona's Open Meeting Law – Insert for May 08 handbook
- Arizona Ombudsman
 - www.azoca.gov or 602-277-7292
- Arizona Agency handbook
 - www.azag.gov



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Robert's Rules of Order (More Facts)

By Glenn Johnson
Deputy County Attorney



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Background

- Parliamentary Law
 - Customs and rules of conducting business in the English Parliament and later, American legislative bodies
 - Best example
 - The United States Constitution



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Robert's Rules of Order

- Henry M. Robert
 - Researched the rules of Congress and developed guidelines to assist groups with conducting efficient, clear, and consistent meetings
 - First publication was in 1876



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General Notes and References

- The chairperson conducts the meeting and announces each item on the agenda
- The recommended order of the agenda
 - Reading/approval of minutes
 - Reports of officers, boards, and standing committees
 - Reports of special committees
 - Special orders (rarely used)
 - Unfinished business (old/other business)
 - New business
- A motion and second is required to place the item on the floor and open discussion

General Notes and References

(continued)

- Motions must be clear to all present
- Members are not excused from voting
 - Failure to vote or voluntary abstention counts an “aye” unless excused by an announced conflict of interest
- The Chairperson determines the order of speakers

Types of Motions

- Amended
 - Some part of the original motion is retained but has been changed
- Substitute
 - Completely different from the original motion and is offered in place
- If a motion is made without a second, the Chairman announces that the motion has failed
 - Can entertain another motion
 - Or, if appropriate, call for a vote on a previous motion
- A motion for reconsideration of any item may be made on the prevailing side from the original vote

Simplified Motions Chart

Motion	Action				
Adjourn	Seconded			Simple Majority Vote	
Recess	Seconded		Amendable	Simple Majority Vote	
Table	Seconded			Simple Majority Vote	
Close Debate	Seconded			2/3 Vote	Reconsidered/ Rescinded
Limit Debate	Seconded		Amendable	2/3 Vote	Reconsidered/ Rescinded
Postpone to Later Time	Seconded	Debatable	Amendable	Simple Majority Vote	Reconsidered/ Rescinded
Refer to Committee	Seconded	Debatable	Amendable	Simple Majority Vote	Reconsidered/ Rescinded
Amend Amendment	Seconded	Debatable		Simple Majority Vote	Reconsidered/ Rescinded
Postpone Indefinitely	Seconded	Debatable	Amendable	Simple Majority Vote	Reconsidered/ Rescinded
Main Motion	Seconded	Debatable	Amendable	Simple Majority Vote	Reconsidered/ Rescinded

Voting

- General actions require a “voice” vote
 - Dissenting votes may require a roll call vote to accurately reflect in the minutes
- Roll call votes may be requested by any member for any item
- The Arizona Open Meeting Law does not permit secret ballots

The Final Word

- Robert's Rules of Order is a guideline and established standard
- **HOWEVER**, the Arizona Open Meeting Law and Pinal County TAC Bylaws prevail



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Sources and Additional Information

- Robert's Rules of Order – General Notes and Information
- Simplified Robert's Rules of Order




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<http://www.pinalcountyaz.gov>

Public Works - Transportation Advisory Committee

Public Works

 *A getaway kind of county.* 

Home Residents Visitors Business Government Economic Development November 16, 2010 - 8:53 am

Home > Departments > Public Works > TransportationCommittee

Search:

All County Departments

Public Works Home

About Us

Adopt A Highway

Bids & Solicitations

Contact Us

Customer Service Survey

Development Services Code

Did You Know That?

Director

Divisions

Documents

FAQ

Glossary

News Releases

Projects

Recycling & Community Cleanups

Environmental Investigations

Related Links

Transportation Advisory Committee

Report Illegal Dumping

Call/Text Contact Center

(520) 809-3555
(03) 411-1711
MON-FRI 8-5pm
Email: Pinal County

NEED TO REGISTER WITH PINAL COUNTY? SUBMITTING TO OUR EMAIL LIST

Transportation Advisory Committee

Introduction

The Pinal County Transportation Advisory Committee ("TAC") is a recommending body of the Pinal County Board of Supervisors ("BOG") on planning, construction, and maintenance of transportation projects within Pinal County's jurisdictional boundaries. The TAC consists of nine qualified electeds of Pinal County, three members from each of Pinal County's supervisory districts, who are appointed by the BOG to serve a four-year term. The TAC annually reviews, updates, and recommends a five-year Transportation Improvement and Maintenance Program ("TIMP") to the BOG.

Transportation Projects Requests

Transportation project requests for consideration in the TIMP are accepted throughout the year. All project requests must be completed on Pinal County's Transportation Project Request Form and submitted to Public Works staff via the county website, mail, telephone or in person at the Public Works Department in Florence or the BOG offices in Apache Junction, Casa Grande or Mammoth. Also, the completed form can be submitted to any TAC member. Please note, requests received after January 1st of each year, will be considered for inclusion on the following year's TIMP.

Once a request is received, the request will be submitted to the Public Works District Engineer to determine eligibility for the TIMP using such factors as the average daily traffic, right-of-way, maintenance status, utility conflicts, and drainage issues.

The District Engineer then ranks the transportation project considering nine different criteria:

- Completes an existing project
- Complies with an environmental requirement
- Creates a significant reduction in safety risk
- Complies with the regional transportation plan
- Partners with another agency project
- Increases the level of service
- Interfaces with other multi-modal transportation systems
- Promotes economic development
- Increases road grade condition

After the transportation project is determined to be eligible and has been ranked, it will be added to the proposed TIMP. The proposed TIMP is then submitted to the TAC for prioritization by January 15th.

Proposed TIMP

Each TAC member will prioritize all eligible and ranked transportation projects by awarding a number value, with one being the lowest priority and the highest priority being the total number of projects on the proposed TIMP (i.e., if there are 14 projects on the proposed TIMP, the highest priority would be 14). Each TAC member will submit their prioritized TIMP list to Public Works staff by January 31st.

Public Works staff finalizes the proposed TIMP based on the TAC prioritization and submits the draft TIMP to the TAC for approval at the February meeting.

TIMP

Public Works submits the draft TIMP to the BOG for approval in March and inclusion in Pinal County's annual operating budget.

TAC Meetings

Regular meetings of the TAC are held each September (TAC orientation and project status presentations by District Engineer) and February (TIMP approval and election of officers) in the Pinal County Emergency Operations Center, 31 N. Pinal Street, Building F, in Florence, Arizona. Meeting dates and times and agendas will be made available below and posted in compliance with the Arizona Open Meeting Law.

Pinal County Government
31 N. Pinal Street
Board of Supervisors Hearing Room, Building A and

http://www.pinalcountyaz.gov/Departments/P660Works/Pages/TransportationCommittee.aspx(11/16/2010 8:53:21 AM)



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