



PINAL COUNTY RECORDER

31 N. PINAL ST. BLDG E-PO BOX 848

FLORENCE, AZ 85132-3017

520-866-6830 FAX: 520-866-6831



Dear Valued Customer:

Re: Notice of Change in Recording Fees for 2012

The Pinal County Recorder's Office would like to take this opportunity to give you advanced notice of a change in the recording fees beginning January 1, 2012 due to a change in legislation. The \$4.00 Assessor's surcharge will be eliminated having the effect of decreasing the recording fees by \$4.00 for each recording beginning January 1, 2012.

The basic fee for recording will be \$10.00 for the first 5 pages. See fee schedule on reverse side of this letter.

This change will also be reflected on the Recorder's Website beginning the first of January 2012.

If you have any questions please do not hesitate to contact this office Monday through Friday 8:00 AM to 5:00 PM at 520-866-6830.

Sincerely,

Laura Dean-Lytle
Recorder

**Pinal County Recorder
FEE SCHEDULE
Effective January 1, 2012**

I. ALL INSTRUMENTS , unless otherwise specified	\$10.00
Additional Charges:	
A. Each additional page over 5 pages	\$1.00
B. Maximum charge with additional pages	\$250.00
C. Additional transactions on Release, Satisfaction, Assignment, Reconveyance	\$3.00
D. Insert reference document number on recordation	\$1.50
E. Multiple transactions in title (e.g., Deed of Trust and Security Agreement)	\$3.00
F. Affidavit of Property Value (http://www.revenue.state.az.us/property/form.html)	\$2.00
II. GOVERNMENT AGENCIES	\$8.00
A. Each additional page over 5 pages	\$.50
III. MILITARY DISCHARGE (<u>A.R.S. 11-465</u>)	No Charge
IV. UCC FILING	
A. UCC-1 Financing Statement	\$10.00
B. UCC-11 Search (per name)	\$10.00
1. Each financing statement found or assigned	\$1.00
2. For each Federal and State tax lien reported	\$2.00
3. Copies (per page)	\$1.00
V. COPIES OF RECORDS (per page)	\$1.00
A. Certification of copies of records (per document)	\$3.00
B. Copies of maps 11 x 17	\$2.00
C. Copies of maps original size	\$3.00
D. Subdivision plats or maps on CD (Complete File)	\$500.00
1. Monthly updates	\$50.00
E. Survey plats or maps on CD (Complete File)	\$500.00
1. Monthly updates	\$50.00
VI. MAPS AND PLATS (per sheet)	
A. Subdivision plats or maps (24" x 36")	\$24.00
1. Each additional sheet	\$20.00
B. Survey and all other maps (18" x 24")	\$24.00
1. Each additional sheet	\$20.00
C. Government agencies (first sheet)	\$14.00
1. Each additional sheet	\$10.00
VII. AFFIDAVIT OF PERFORMANCE OF ANNUAL WORK (<u>ARS 27-208</u>)	\$15.00

NOTICE: Each recording fee includes a \$1.00 postage fee for processing a document to be returned by mail in accordance with A.R.S. 11-475.E. This fee may be waived if the document is to be returned in person.

Exceptions

The following agencies and/or documents are exempt from recording fees:

- Child Support Enforcement Administration per ARS 25-508B.
- Any County Agency or Department per ARS 11-475.F.
- Racketeering Liens per ARS 13-2314.02.
- Restitution Liens per ARS 13-806.

Form of Instrument

Any instrument presented for recording in the State of Arizona must satisfy the following conditions pursuant to (A.R.S. 11-480):

Heading or Title -- Each instrument shall have a heading or title briefly stating the nature of the instrument. The County Recorder shall have no obligation to index any instrument under any subject category unless that category is included in the heading or title of the instrument. Additional charges will be made for each indexing category. Each instrument shall be no larger than 8.5" by 14", with print size no smaller than 10 point type.

Legibility -- Each instrument shall be an original, or a certified copy of the original, and shall be sufficiently legible for the Recorder to make certified copies.

Signatures -- Each instrument shall have original signatures, or carbon copies of such signatures, except when otherwise provided by law.

Any instrument changing, correcting, assigning, or in any way referring to a previously recorded instrument, must state the date of recordation and the docket and page number of the original instrument. Additional charge will be made for multiple transactions.