

## Appendix E: Training Record

### BLOODBORNE PATHOGEN EXPOSURE CONTROL PLAN TRAINING RECORD

Date of training \_\_\_\_\_

Name of the trainer \_\_\_\_\_

Trainer's qualifications \_\_\_\_\_

- Summary of the Contents of the Training
- An accessible copy of the regulatory text of this standard and an explanation of its contents
- A general explanation of the epidemiology and symptoms of blood borne diseases
- An explanation of modes of transmission for blood borne pathogens
- An explanation of the employer's exposure control plan and the means by which the employee can obtain a copy of the written plan
- An explanation of the appropriate methods for recognizing tasks and other activities that may involve exposure to blood and other potentially infectious materials
- An explanation of the use and limitations of methods that will prevent or reduce exposure including appropriate engineering controls, work practices, and personal protective equipment
- Information on the types, proper use, location, removal, handling, decontamination and disposal of personal protective equipment
- An explanation of the basis for selection of personal protective equipment
- Information on the hepatitis B vaccine, including information on its efficacy, safety, method of administration, the benefits of being vaccinated, and that the vaccine and the vaccination will be offered free of charge to the employee
- Information on the appropriate actions to take and the persons to contact in an emergency involving blood or other potentially infectious materials
- An explanation of the procedure to follow if an exposure incident occurs, including the method of reporting the incident and the medical follow-up that will be made available
- Information on the post-exposure evaluation and follow-up for HIV that the employer is required to provide for the employee following an exposure incident
- An explanation of the signs and labels and/or color coding required by paragraph 1910.1030(g)(1) of the OSHA standard
- An opportunity for interactive questions and answers with the person conducting the training session

