



## Request for Release of Public Records for Non-Commercial Purposes

### COPY REQUESTS AND CHARGES

Copies of reports are available by mail to the public following final completion of all the reports prepared on a case. To request copies, complete and return the attached release form. The time frames for the completion of reports may vary depending on the circumstances of each case.

The charges for copies of public records are as follows:

**Medical Examiner's report** (includes toxicology report, if applicable)

Printable PDF, to be sent via email or US Postal Service (sufficient for most purposes) \$10.00

Certified, to be sent via US Postal Service only \$35.00

**Payment in the form of a money order, cashier's check, business check, or personal checks made payable to Pinal County Medical Examiner's Office in the amount totaling the reports requested is required prior to releasing copies of reports.**

**Credit card payments can be made online at [www.pinalcountyyaz.gov/MedicalExaminer](http://www.pinalcountyyaz.gov/MedicalExaminer)**

There is no charge for reports to government agencies affiliated with the case and non-profit community assistance organizations.

### MEDICAL EXAMINER REPORT EXPLANATION

The final report issued by the Medical Examiner contains the conclusions as to the cause and manner of death. The autopsy report might include an external examination and the medical description of the condition of internal organs, or an external examination only when an accurate finding as to the cause and manner of death may be made by an inspection/external examination of the body and a full autopsy is not necessary.

The final report will not be completed until the results of the toxicology analysis, microscopic slides of the tissue, and other relevant data have been reviewed and evaluated by the medical examiner (if performed).

**MAIL REQUESTS AND PAYMENTS TO:** PINAL COUNTY MEDICAL EXAMINER  
P.O. BOX 2728  
FLORENCE, AZ 85132

**EMAIL REQUESTS TO:** [suzi.dodt@pinalcountyyaz.gov](mailto:suzi.dodt@pinalcountyyaz.gov)

**FAX REQUESTS TO:** 520-866-7296

**ONLINE PAYMENTS:** [www.pinalcountyyaz.gov/Medical Examiner](http://www.pinalcountyyaz.gov/MedicalExaminer)



## Request for Release of Public Records for Non-Commercial Purposes

Requestor: \_\_\_\_\_ Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail address: \_\_\_\_\_

Relationship to decedent: \_\_\_\_\_ Decedent: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Date of Death: \_\_\_\_\_

\_\_\_\_\_ Pinal County Medical Examiner's Case Number

The charges for a Medical Examiner's report (includes toxicology report, if applicable):

Printable PDF, to be sent via email or US Postal Service (sufficient for most purposes) \$10.00

Certified, to be sent via US Postal Service only \$35.00

### STATEMENT OF NON-COMMERCIAL PURPOSE

Caution: Arizona Revised Statute 39-121.03 (C) provides:

A person who obtains a public record for a commercial purpose without indicating the commercial purpose or who obtains a public record for a noncommercial purpose and uses or knowingly allows the use of such public record for a commercial purpose or who obtains a public record for a commercial purpose and uses or knowingly allows the use of such public record for a different commercial purpose or who obtains a public record from anyone other than the custodian of such records and uses it for a commercial purpose shall in addition to other penalties be liable to the state or the political subdivision from which the public record was obtained for damages in the amount of three times the amount which would have been charged for the public record had the commercial purpose been stated plus costs and reasonable attorney fees or shall be liable to the state or the political subdivision for the amount of three times the actual damages if it can be shown that the public record would not have been provided had the commercial purpose of actual use been stated at the time of obtaining the records.

I hereby agree that the public records I have requested are not for a "commercial purpose" as defined by A.R.S. § 39-121.03, and will not be resold to any person at a cost based upon the value of the information contained in the public records.

Signature \_\_\_\_\_ Date \_\_\_\_\_

#### Medical Examiner

570 W. Adamsville Road, P.O. Box 2728, Florence, AZ 85132 Phone: 520-866-7260 Fax: 520-866-7296 www.pinalcountyaz.gov