



NOTICE AND AGENDA OF REGULAR MEETING OF THE PINAL COUNTY OPEN SPACE AND TRAILS ADVISORY COMMISSION (OS&T)

Pursuant to Arizona Revised Statutes § 38-431.02, notice is hereby given to the members of the Pinal County Open Space and Trails Advisory Commission (OS&T) and the general public that the OS&T will hold a regular meeting open to the public at 6:00 p.m. on Tuesday, October 13, 2015 in the Emergency Operations Center (EOC), Pinal County Administrative Complex, Building F, 135 N. Pinal Street, Florence, AZ 85132. Members of the OS&T will attend either in person or by telephone conference call.

The OS&T may go into executive session for purposes of obtaining legal advice from the county's attorney(s) on any of the agenda items below pursuant to Arizona Revised Statutes § 38-431.03(A)(3).

The agenda for the regular meeting is as follows:

Regular Meeting

- I. Call to Order – OS&T Chairman
- II. Roll Call – OS&T Chairman
- III. Meeting Action Report:
 - July 14, 2015
- IV. Call to the Public (For information only)

This is the time for public comment. Members of the OS&T may not discuss items that are not on the agenda. Therefore, action taken as a result of public comment will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date. Please note that time, place, and manner restrictions may be imposed.

- V. Director's Report (Attached)
- VI. Old Business (None)
- VII. New Business
 - a. Discussion/Recommendation(s) on the Peralta Regional Park Draft Master Plan (OS&T Director)
 - b. Discussion/Recommendation(s) on the CAP Recreational Trail Draft Master Plan (OS&T Director)
 - c. Discussion/Recommendation(s) on the Pinal County Regional Trail Logo Contest (OS&T Director)



P I N A L • C O U N T Y
wide open opportunity

- VIII. Call to Commission: Oral comments, suggestions or announcements from individual Commission Members. This is not intended to allow discussion or action on any item.

- IX. Discussion of Possible future agenda items
 - a. Regional Trail Logo selection (Select winning logo entry)
 - b. Suggestions/discussion of Bylaw changes, if applicable/necessary
 - c. Presentation of "Maximizing Economic Benefits and Natural Values in Pinal County: Tools to Identify and Protect Riparian Areas" whitepaper.

- X. Adjournment – OS&T Chairman

Persons with disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Kent Taylor at 520-866-6910 or kent.taylor@pinalcountyz.gov. Requests should be made as early as possible to arrange the accommodation.



**PINAL COUNTY OPEN SPACE AND TRAILS ADVISORY COMMISSION
REGULAR MEETING
Action Report of July 14, 2015**

PRESENT: Mr. Carnes, Member Mr. Brown, Member
Ms. D'Abella, Chair Mr. Bristow, Member
Mr. Standage, Member Ms. Ruehl, Member
Ms. Butler, Member Mr. Vogler, Sr., Member
Mr. Kavathas, Member

LEGAL STAFF PRESENT:

OPEN SPACE AND TRAILS STAFF PRESENT:

Mr. Taylor, Open Space and Trails Director
Ms. Mack, Administrative Manager

The meeting was called to order at 6:00 p.m., this date by Chairman D'Abella in the Pinal County emergency Operations Center (EOC) Hearing Room, Building F, Florence, Arizona.

Discussion/Approval/Disapproval of Meeting Minutes:

- **April 14, 2015**
- **Motion:**
Commissioner Butler made a motion to approve the minutes as presented with identified corrections. Commissioner Vogler seconded the motion. Motion approved unanimously, 8-0.

Director's Report:

Discussion of Director's report as presented in agenda packet.

New Business:

Work session to discuss the Peralta Regional Park conceptual plan.

Discussion of Peralta Regional Park concept plan.

Discussion/Recommendation(s) on the proposed lease of the Randolph Park parcel to the Future Forward Foundation to develop a community vegetable garden.

Motion:

Commissioner Bristow made a motion to recommend acceptance of the proposed Randolph Park lease to the Board of Supervisors. Commissioner Brown seconded the motion. Motion passed unanimously, 9-0

Discussion/Recommendation(s) on proposed Parks Development Impact Fees.



P I N A L • C O U N T Y
wide open opportunity

Motion:

Commissioner Ruehl made a motion for the Open Space and Trails Commission to favorably recommend the new structure for the impact fees, upon scrutinizing the numbers that were used to determine the impact fee amount. Commissioner Brown seconded motion. The motion passed unanimously, 9-0.

Discussion/Recommendation(s) of proposed phasing plan for Tortolita Mountain Park trail implementation.

Motion:

Commissioner Bristow made a motion to recommend that the Open Space and Trails Department moves forward with the proposed phasing plan for Tortolita Mountain Park. Commissioner Standage seconded the motion. Motion passed unanimously, 9-0

Presentation/Discussion on Public Education Campaign being undertaken by the Pinal Partnership Open Space and Trails Subcommittee:

Presentation by Jana Baldwin

Discussion of Possible future agenda items:

- a. CAP Recreational Trail Draft Master Plan
- b. Peralta Regional Park Draft Master Plan
- c. Discussion/action on Advisory Commission Strategic Plan



Date: October 13, 2015

To: Open Space and Trails Advisory Commission

Cc: Greg Stanley, County Manager

From: **Kent Taylor, Open Space and Trails Director**

RE: Director's Report-October 2015

Attachments: Annual OS&T PCPM Report

2-5 Year Priorities

San Tan Mountain Regional Park

- Pinal County staff has been meeting with staff of Maricopa County and Queen Creek to discuss updates and improvements to the existing management agreement for San Tan Mountain Regional Park. These discussions have centered around the future roles and responsibilities of each jurisdiction while maintaining the focus on protecting and preserving the resource value of the park.
- Public involvement will be an integral part of this process. Public meetings and presentations will be scheduled as soon as possible in order to get input/feedback on proposed changes to the management agreement.
- Board of Supervisors presentation October 7, 2015

Tortolita Mountain Park

- Staff is working with an on-call consultant to develop a scope of work and proposal for "ground-truthing" the trail and trailheads identified as phase one at our July meeting. This would include both the GPS data and the GIS layers to begin the ROW acquisition process with Arizona State Land Department and BLM (if necessary). Once we have that finalized, then staff will begin to formulate budgets, identify funding and begin to formulate implementation schedules.

CAP Recreational Trail

- See agenda

Regional Park #4-Palo Verde

- We have engaged EPG Consulting to be our consultant for this master plan process. EPG has experience in regional park master plans in Maricopa County. We have identified a planning schedule and begun some of the initial data and information gathering.

Regional Park #5-Peralta

- See agenda item

San Pedro River

- The Board of Supervisors approved the Transportation Improvement and Maintenance Program (TIMP) in August. This included the Redington Road project. The project approval does include environmental review and consultation on the wash crossings on the lower portion of the road project.

Existing Park and Trail Inventory

West Pinal

- New ramadas (6) were installed in August. Now all camp/picnic sites have a covered ramada.
- Our volunteer park host, Steve Gallantine returned on October 6th.

Dudleyville

- Nothing new to report.

Oracle (two parks)

- Nothing new to report.

Randolph

- Future Florence Foundation (3F) is busy at work with the site improvements for the production garden. They did a fence raising project the first weekend in October.
- 3F has also been busy doing community outreach in the Randolph area.

Arizona National Scenic Trail

- The Open Space and Trails Department submitted a Special Land Use Application (SLUP) with the Arizona State Land Department (ASLD). The SLUP will allow commercial users of the ANST to work with the County for commercial permits, instead of having to work with ASLD. In addition to the County owned Right of Way (ROW), we also collaborated with BLM to include their ASLD ROW also. The intent of this action is to make it more efficient, more timely and less expensive for commercial users (for such things as fully and partially supported tours, race events etc) to use the ANST within Pinal County.
- Florence/Kelvin Trailhead cleanup on October 17th, see flyer.

Lost Goldmine Trail

- Staff completed a site assessment in conjunction with SALT in late September.
- The west side trail improvement project completed last fiscal year held up excellently during this summer's rains. The sustainability of the trail tread and corridor is much improved, which leads to a better trail user experience.
- Steward training provide by SALT is ongoing this fall.
- Staff is working with CAC Apache Junction to coordinate a volunteer work event on the LGT this fall. Work event if Tuesday November 24 and will begin at the Lost Goldmine East Trailhead off Peralta Road at 8:00 am.

Other

Impact Fees

- Staff received comments from the Home Builders Association of Central Arizona regarding the development impact fee proposals. Comments related to the Open Space and Trails Department fees were:
 - Expressed concern over charging a Parks fee county wide, while admitting the fee is "nominal".
 - Admitted the regional trail fee is "nominal", but thinks the proposed cost per mile is extremely high and needs to be revisited.
 - Wanted the County to identify the funding source and allocation of funds over the next 16 years to ensure that existing residents are paying for their fair share of the burden for parks
- Staff is developing a reply to these and other concerns and also meeting with individual supervisors.
- The current schedule for this item to be before the BOS as an action would be the middle of November.

Fairgrounds

- Staff has been working with the Central Arizona Fair Association and the Board of Supervisors on rescinding the Fair Commission and updating the Fairgrounds management agreement to better reflect current business practices.
- Staff has been working with a cell tower provider on a possible cell tower lease to be located at the Fairgrounds. This process has a multitude of moving parts, but ultimately if the deal is consummated, residents, visitors and fairground users will benefit with better cell coverage in the area and the County will receive a revenue stream for the lease.

Pinal County Performance Management

Annual Report - FY 2014-2015

OPEN SPACE AND TRAILS

R
SBP % increase in facility use fees collected

	Q1		Q2		Q3		Q4	FY15 YTD
FY15 Target	Actual	YE Estimate	Actual	YE Estimate	Actual	YE Estimate	Actual	Actual
10.00%	0.00%	10.00%	0.00%	10.00%	0.00%	10.00%	2.14%	2.14%

Although we were up slightly in revenue collected, we did miss our target (2.1% achieved vs 10% target). We had anticipated increased fee collection at West Pinal Park, but actual fees collected were comparable to the previous FY.

Total Fees collected this fiscal year were \$4,488

Staff is looking at cost effective ways to market this park and the overnight camping opportunities for the coming fiscal year.

R
SBP % increase in grant funding received

	Q1		Q2		Q3		Q4	FY15 YTD
FY15 Target	Actual	YE Estimate	Actual	YE Estimate	Actual	YE Estimate	Actual	Actual
20.00%	0.00%	20.00%	0.00%	268.00%	0.00%	268.00%	260.00%	260.00%

We were fortunate to apply for and receive over \$90,000 in grant funding this year. Successful grant applications received were:

- 1) \$30,000 in Recreational Trail Program funding for trail maintenance on the Arizona National Scenic Trail
- 2) \$50,000 (value) Received a technical assistance grant award from the National Park Service Rivers, Trails and Conservation Assistance Program to help us develop a master plan for a proposed regional park (Peralta Regional Park)
- 3) \$10,214 from the San Carlos Apache Tribe/San Apache Gold Casino Resort for the water system improvements at Dudleyville Park.

Staff has focused on selectively applying for grants that are consistent with our department mission and goals. At this time we have no outstanding grant applications for the upcoming fiscal year.

R
SBP % increase in volunteer hours provided

	Q1		Q2		Q3		Q4	FY15 YTD
FY15 Target	Actual	YE Estimate	Actual	YE Estimate	Actual	YE Estimate	Actual	Actual
25.00%	0.00%	25.00%	0.00%	25.00%	0.00%	39.00%	52.97%	52.97%

We exceeded our annual target for this measure, and have an increase of 53%. (This amounts to a total of 2218 volunteer hours for this fiscal year).

We are fortunate to work with several non-profit partners and agencies such as the Arizona Trail Association, Superstition Area Land Trust and the Juvenile Court Services Department. These three groups account for the bulk of our volunteer hours.

The majority of volunteer hours provided have been focused on the Lost Goldmine Trail, Arizona National Scenic Trail and West Pinal (Kortsen) Park.

R
SBP % of neighborhood park inventory locally and/or 3rd party managed

	Q1		Q2		Q3		Q4	FY15 YTD
FY15 Target	Actual	YE Estimate	Actual	YE Estimate	Actual	YE Estimate	Actual	Actual
20.00%	0.00%	20.00%	0.00%	20.00%	0.00%	0.00%	0.00%	0.00%

Staff has identified two existing park properties which provide excellent opportunities for local management, Randolph and Oracle Liberty.

We are currently working with the Future Forward Foundation (3F) on a lease for the Randolph site. The lease will be completed in July, so we will count this in the upcoming fiscal year.

3F will be leasing this facility to implement a vegetable garden to provide fresh produce to food banks and other not-profit groups. This public/private partnership offers a wonderful use for an under utilized parcel, while benefitting the local community.

We have done outreach in the Oracle community to find a suitable partner but have not had any success at this time.

R
SBP % of neighborhood park maintenance/safety checklists completed within designated timeframes

	Q1		Q2		Q3		Q4	FY15 YTD
FY15 Target	Actual	YE Estimate	Actual	YE Estimate	Actual	YE Estimate	Actual	Actual
80.00%	80.43%	80.00%	89.36%	85.00%	100.00%	90.00%	100.00%	92.22%

OPEN SPACE AND TRAILS

We were able to achieve 92% of our checklists within our pre-determined time frames. Successfully completing these checklists in a timely manner ensures that our parks are clean and safe for users on a consistent basis.

In Dudleyville, we have now contracted out weekly park maintenance and weed and rodent control. This has resulted in a more consistent care and appearance for this park in a more cost effective manner.

Additionally, it has freed up our part time maintenance staff in Oracle to focus only on our Oracle parks which has also benefitted the users of these two parks.

R SBP % of Regional Trail Miles maintained annually

FY15 Target	Q1		Q2		Q3		Q4	FY15 YTD
	Actual	YE Estimate	Actual	YE Estimate	Actual	YE Estimate	Actual	Actual
50.00%	0.00%	50.00%	0.00%	50.00%	0.00%	61.00%	61.11%	61.11%

This measurement targets only those regional miles that Pinal County manages. This amounts to approximately 54 miles of regional trails. We were able to provide maintenance on approximately 33 miles of trail this fiscal year, about 61% of our total.

The majority of our trail maintenance occurs in the months of October through March, due to weather.

This performance is possible due to two primary factors, 1) We have maintenance agreements in place with two non-profit groups. The Superstition Area Land Trust (SALT) assists with maintenance on the Lost Goldmine Trail and the Arizona Trail Association (ATA) assists with maintenance on the Arizona National Scenic Trail. Also this year, we were successful in securing a \$30,000 Recreational Trail Program grant which allowed us to add an additional 13 miles of trail maintenance for the Arizona National Scenic Trail.

R SBP Objective 2.4: % increase in Regional Park Acreage by 2017

FY15 Target	Q1		Q2		Q3		Q4	FY15 YTD
	Actual	YE Estimate	Actual	YE Estimate	Actual	YE Estimate	Actual	Actual
10.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%

Currently Pinal County has approximately 10,198 acres of regional park acreage within the County, all of which is located within San Tan Mountain Regional Park, which is managed by Maricopa County.

We did not add any regional park acreage this fiscal year, although we have 2 ongoing projects which could assist us in reaching our 2017 target.

First, we have begun the master plan process for Regional Park #5 (Peralta). The master plan for this park is anticipated to be completed in early 2016.

Upon completion we can begin working with the Bureau of Land Management on implementation of that plan through their Recreation and Public Purposes Act process.

We also will begin the master plan process for Regional Park #4 (Palo Verde) in the first quarter of fiscal year 15/16.

R SBP Objective 2.4: % increase in Regional Trail miles acquired by 2017

FY15 Target	Q1		Q2		Q3		Q4	FY15 YTD
	Actual	YE Estimate	Actual	YE Estimate	Actual	YE Estimate	Actual	Actual
49.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%

We did not add any regional trail miles this fiscal year. We have two ongoing processes for the CAP recreational trail which should assist us in achieving our 2017 target.

First, for the southern portion of the trail where we have an existing master plan, we submitted the necessary documents to the Bureau of Reclamation to process a Recreation Agreement. Once the Agreement is in place, site specific planning and trail development could occur.

Additionally, we have begun the master plan process for the remaining portion of the CAP trail (from the Picacho Mountains north to Maricopa County). This plan should be complete late this fall.

We currently have approximately 118 miles of regional trail in Pinal County (Arizona National Scenic Trail and the Lost Goldmine Trail). Pinal County is only responsible for operations and maintenance of about 54 miles of this. The remaining miles are managed by our partner agencies the Forest Service and Bureau of Land Management.

S SBP San Tan Mountain Park operational framework approve by Board of Supervisors by December 31, 2014

FY15 Target	Q1		Q2		Q3		Q4	FY15 YTD
	Actual	YE Estimate	Actual	YE Estimate	Actual	YE Estimate	Actual	Actual
	NOT		NOT		NOT		NOT	NOT

OPEN SPACE AND TRAILS

Pinal County staff has been meeting with staff of Maricopa County and Queen Creek to discuss updates and improvements to the existing management agreement for San Tan Mountain Regional Park. These discussions have centered around the future roles and responsibilities of each jurisdiction while maintaining the focus on protecting and preserving the resource value of the park.

Public involvement will be an integral part of this process. Public meetings and presentations will be scheduled as soon as possible in order to get input/feedback on proposed changes to the management agreement.

E SBP Open Space and Trails Department budget per capita

	Q1		Q2		Q3		Q4	FY15 YTD
FY15 Target	Actual	YE Estimate	Actual	YE Estimate	Actual	YE Estimate	Actual	Actual
\$0.69	\$0.00	\$0.69	\$1.03	\$1.03	\$0.00	\$1.03	\$1.01	\$1.01

This figure includes the 2% budget reduction that was implemented in February of 2015.

Page Break, Peralta Regional Park Draft Master Plan

Below is the link to the Peralta Regional Park Draft Master Plan. The most recent version is dated 10-5-2015

This version incorporates comments received through September 30, 2015.

<http://www.pinalcountyz.gov/OpenSpaceTrails/ParkTrailPlanning/MinutesAgendas/Peralta%20RP%20DRAFT%20Master%20Plan%20%20with%20maps%2008252015.pdf>

Page Break, CAP Recreational Trail Draft Final Master Plan.

Below is the link to the CAP Recreational Trail Draft Master Plan. The most recent version is labeled August 2015 rev

Note, this is the same version that was provided to you in late August.

http://www.pinalcountyz.gov/OpenSpaceTrails/ParkTrailPlanning/MinutesAgendas/CAPMasterPlanPCSegment_072015Draft.pdf

Page Break, Regional Trail Logo Contest



Pinal County Regional Trail Logo Contest

The Pinal County Open Space and Trails Advisory Commission (Commission) is excited to announce a contest to design a logo for the County's Regional Trail network.

In 2007, the Pinal County Board of Supervisors approved the Pinal County Open Space and Trails Master Plan (OS&T Plan). The OS&T Plan is the County's future vision for the regional park, open space and trail resources. The planned regional trails will provide an interconnected multi-use trail network offering a variety of passive and active recreation opportunities, while connecting communities, parks and recreation areas. The planned trail network includes approximately 970 miles of non-motorized, multi use trails and 295 miles of motorized trails. Currently Pinal County manages approximately 55 miles of regional trails and is actively planning to add additional miles in the next 5-10 years.

As the regional trail network is planned to expand, the Commission identified the need to create a uniform logo to be used for project signage, publicity and marketing of the regional trail network. The logo design contest is open to all interested parties. School age children are especially encouraged to participate. The guidelines for the contest are as follows:

- Logos should be created within a triangle, circle or oval border (see attached samples)
- Logo should use no more than four colors
- Logos should convey the history and character of Pinal County
- Logos should be fairly simple in design so that they can be easily reproduced, enlarged and reduced as needed.

Submission should be emailed to parks@pinalcountyz.gov no later December 11, 2015. Adobe Illustrator, PDF or similar image formats are preferred, though all formats including hand-drawn copies will be accepted for consideration. Hard copies can be mailed to Pinal County Open Space and Trails, PO Box 2973 Florence, AZ 85132.

Submissions will become the property of Pinal County and may be altered, reproduced or otherwise used as needed. The Commission will review all submissions during its January 12, 2016 meeting and will select a winner at that time.

The winner will receive a \$100 gift certificate, recognition at a future Commission meeting, in County press releases and on the County website.

For more information about this contest, please contact Kent Taylor at 520-866-6910 or by email at kent.taylor@pinalcountyz.gov.

OPEN SPACE AND TRAILS

