Greg Stanley
County Manager

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REQUEST FOR STATEMENT OF QUALIFICATIONS (SOQ)

The Pinal County **Open Space and Trails Department** is seeking qualified consultants to provide services countywide on an as-needed basis from May 1, 2015 to April 30, 2016. Multiple firms may be awarded an on-call contract. Contract limits shall be set forth as listed below. All contracts shall be established for the one (1) year term, with the option to renew for, two (2) one year renewals.

Consultants shall be required to comply with laws A.R.S. §35-392, Terrorism Country Divestments; and A.R.S §41-4401, Contractor's Employee Eligibility.

General Scope of Services:
Firms may submit on any one or all of the services listed. The scopes of work for the on-call projects may include design, specification review and other miscellaneous services for the following areas:

Discipline(s)	Contract limit/Yr
Trail Planning (1)	$250,000
Regional Park and Open Space Planning (2)	$250,000

Notes: Please address the firm's capabilities in:
(1) Design and Construction, Maintenance
(2) Design and Construction

Criteria:	Points:
Experience & history of key personnel working on comparable projects/contracts	20
Familiarity of personnel with municipal, local and state government standards	20
Qualifications and Education of key personnel and support staff	20
Identify established offices in Arizona and office work roles of each	20
Identify organizational charts, staffing, key personnel and lines of authority	20

Requirements
Firms interested in these services should submit a Statement of Qualifications which includes a one page cover letter plus a maximum of ten (10) pages to address the SOQ criteria, resumes may be allowed as an appendix.

All questions shall be directed to Gloria Bean by e-mail at Gloria.bean@pinalcountyaz.gov, last date for questions is Wednesday, March 4, 2015. Please provide five copies of the SOQ's by 4:30 PM Friday, March 20, 2015.

Selection Process:
Selection of firms who submit SOQ's for these contracts will be selected through an evaluation process based on the written proposals submitted and the above SOQ criteria. In addition to the criteria identified above, further evaluation of the firm's qualifications and experience may include an oral interview.

Submittals shall be sent to: Pinal County Finance Department
Gloria M. Bean, Contracts Supervisor
31 N. Pinal Street Bldg. "A" Second Floor Finance Window
P.O. Box 1348
Florence, AZ 85132