

### **Request for Statement of Qualifications:**

The Pinal County Public Works Department is soliciting a "Statement of Qualifications" to a qualified Architectural / Engineering (A/E) firm to provide professional services for the proposed Pinal County Superior Courthouse Expansion Building project in Florence, Arizona.

### **General Scope of Services:**

The general scope of the services is to prepare a complete design documents, specifications and equipments for the purpose of soliciting a General Contractor to satisfactorily construct the project. Including but not limited to: performing project programming, prepare / present to the client/s various design concepts, probable construction costs, design development and providing construction administration services during the construction of the project.

### **Statement of Qualifications and Criteria:**

Statement of Qualifications (SOQ) will be evaluated according to the following criteria hereunder.

1. Provide a general description of the firm's experience, capabilities, resources and office locations.
2. Provide a list and brief description of Justice Facility project or similar project/s that your firm has completed (completed under the submitting firm's name), include the total project cost, date completed, owner's representative and contact / telephone number/s and e-mail address.
3. Provide a proposed Organizational Chart for this project, a list with a brief statement of the qualifications and experience of identified key personnel's and sub-consultants. (Complete resume of the listed key personnel's will be attached as an appendix to the submittal).

### **Submittal Requirements:**

Interested Firm/s must submit a Statement of Qualifications containing a cover letter, a maximum of twelve (12) pages to address the above SOQ criteria. Submit six (6) copies of the SOQ no later than 4:00PM Friday, **March 20, 2015**.

Submittal question/s shall be directed to Archie R. Carreon / Project Manager at (520) 866-6416.

E-mail: [Archie.Carreon@pinalcountyaz.gov](mailto:Archie.Carreon@pinalcountyaz.gov)

Submittals shall be submitted/sent to:

Pinal County Finance/Procurement Department  
Attn: Ms. Gloria Bean – Contract Supervisor  
#31 North Pinal Street – Building-A  
Florence, AZ 85232