



**PINAL COUNTY**  
wide open opportunity

## Offer and Acceptance

Pinal County  
Finance Department  
31 N. Pinal St.  
Bldg. A  
P.O. Box 1348  
Florence, AZ 85132

### OFFER AND ACCEPTANCE FORM

#### TO PINAL COUNTY:

The undersigned hereby offers and agrees to furnish the material, service, or construction in compliance with all terms, conditions, specifications, and amendments in the Solicitation.

<u>Daniel K. Stevenson</u>	<u>Owner</u>
Authorized Signature	Title
<u>DANIEL K. STEVENSON</u>	<u>07/09/12</u>
Printed Name	Date
<u>SOUTHWEST 24 HR TOWNS</u>	<u>520-689-5357</u>
Company Name	Telephone
<u>804 W US HIGHWAY 60</u>	<u>SUPERIOR AZ 85173</u>
Address	City, State, Zip

#### For clarification of this offer, contact:

Name: Suzie Stevenson Phone: 520-689-5357 Fax: 520-689-2637

#### ACCEPTANCE OF OFFER (For Pinal County Use Only)

The offer is hereby accepted and the Responder is now bound to sell or provide the materials, services, or construction as indicated by the Purchase Order or Notice of Award and based upon the solicitation, including all terms, conditions, specifications, amendments, etc. and the Offer as accepted by Pinal County.

The contract is for:

This contract shall henceforth be referenced to as Contract No. PC-120417. The Offeror is cautioned not to commence any billable work or to provide any material or service under this contract until Offeror receives an executed purchase order or notice to proceed.

Awarded this 8th day of August 2012.

<u>David Snider</u>	<u>Chairman</u>	<u>David Snider</u>
Name (Print)	Title	Signature

Approved as to form:

[Signature]  
Pinal County Attorney's Office



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### OFFER AND ACCEPTANCE FORM – Page 2

By signing the previous page of the Offer and Acceptance Form, Responder certifies:

- A. The submission of the bid did not involve collusion or other anti-competitive practices.
- B. The Responder shall not discriminate against any employee or applicant for employment in violation of Federal Executive Order 11246.
- C. The Responder has not given, offered to give, nor intends to give at any time hereafter, any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor, or service to a public servant in connection with the Submittal.
- D. The Responder certifies that it complies with Executive Order 12549 related to Federal Government Debarment and Suspension (see 4-7)
- E. The Responder certifies that the individual signing the bid is an authorized agent for the Responder and has the authority to bind them to the contract.
- F. **Intergovernmental Cooperative Purchasing**

The County has entered into various cooperative purchasing agreements with other Arizona government entities in order to conserve resources, reduce overhead and purchase costs and improve delivery time. The contract resulting from this Solicitation may be extended for use by other municipalities, school districts and government agencies in the State of Arizona with the approval of the Contractor. Orders placed by other agencies and payment thereof will be the sole responsibility of that agency. The County shall not be responsible for any disputes arising out of transactions made by others.

Pursuant to PC-112217 Special Terms and Conditions, paragraph 5, titled Eligible Agencies (Cooperative Usage, Responder shall designate whether other governmental entities will be allowed to purchase from this contract:

Yes

No

SOUTHWEST 24 Hr TRAIL  
Firm

David K Stevens  
Authorized Signature



**SOUTHWEST 24 TOWING**  
804 HWY 60 WEST  
SUPERIOR, AZ 85173  
(520)689-5357

**Pinal County Finance Department**  
31 N. Pinal St.  
Bldg. A  
P.O. Box 1348  
Florence, AZ 85132  
Elizabeth Zink  
Procurement Officer  
Solicitation No: PC-120417

**We are pleased to acknowledge receipt of Solicitation PC-120417. We appreciate the opportunity to provide the requested information and facilitate the continued utilization of our company by Pinal County Finance Department.**

**We pledge our determination to fulfill the conditions of the contract and cooperate in any areas deemed necessary.**

**Should any further information be required please feel free to contact our office.**

**Sincerely,**

**Daniel K. Stevenson**  
Owner

**Suze Stevenson**  
Contact-Office Manager  
520-689-5357  
suze@theriver.com

**ORIGINAL COPY**



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## Addendum Acknowledgement Form

Pinal County  
Finance Department  
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Florence, AZ 85132

### ADDENDUM ACKNOWLEDGEMENT FORM

Solicitation Addendums are posted on the Pinal County website at the following address:  
<http://pinalcountyz.gov/Departments/Finance/Pages/BidsProposals.aspx> . It is the responsibility of the Responder to periodically check this website for any Solicitation Addendum.

This page is used to acknowledge any and all addendums that might be issued. Any addendum issued within five days of the solicitation due date, will include a new due date to allow for addressing the addendum issues. Your signature indicates that you took the information provided in the addendums into consideration when providing your complete response.

Please sign and date:

ADDENDUM NO. 1 Acknowledgement David K. Stever 07/09/12  
Signature Date

ADDENDUM NO. 2 Acknowledgement David K. Stever 07/09/12  
Signature Date

ADDENDUM NO. 3 Acknowledgement David K. Stever 07/09/12  
Signature Date

*If no addendums were issued*, indicate below, sign the form and return with your response.

\_\_\_\_\_

\_\_\_\_\_



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## Responder's Checklist

Pinal County  
Finance Department  
31 N. Pinal St.  
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P.O. Box 1348  
Florence, AZ 85132

### RESPONDERS CHECKLIST

	Yes/No
Did you sign your Offer sheet?	Yes
Did you acknowledge all addendums, if any?	Yes
Did you complete all required Response Forms?	Yes
Did you include your W-9 Form?	Yes
Did you include any necessary attachments?	Yes
Is the outside of your submittal marked with the Solicitation #, Due Date and Time?	Yes
Did you include one original and the required number of copies?	Yes
Did you follow the order for submissions of documents?	Yes
Did you include proof of insurance(s) if requested?	Yes



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**RFP PC-120417**  
**Vehicles & Equipment: Parts,**  
**Repairs & Services –**  
**Supplemental Response Form**

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**Responder Name: Southwest 24 Hr Towing**

Responders shall complete the following Response Form, indicating their responses in the spaces provided. Additional pages may be added so long as they are clearly referenced in the spaces provided.

Please note: Any exception and the total number of exceptions taken will negatively affect your evaluation score. Compliance to Terms & Conditions has been identified as an evaluation criteria for this Solicitation.

Any exception not contained within this section of the Solicitation will be deemed invalid and will not be considered.

**Acceptability of Responses**

Offers that do not include this completed Response Form or that do include an incomplete Response Form or that include a completed Response Form with unacceptable responses may cause the entire offer to be deemed unacceptable and therefore non-responsive.

**1 Price**

Responders shall complete the following pricing tables below.

**1.1 Parts (per Section Z.1.1 of the Statement of Work)**

Responder shall state the offered discount for parts in the table below. Pricing shall be a discount from list or published price. Using blank spaces in the tables below, Responder shall state additional discounts offered on other parts provided that could benefit Pinal County.

**Southwest 24 Hr Towing Rates**

Manufacturer	% Discount from List Price or Published Price	Source for Manufacturer's pricing (website, etc.)
Allis Chalmers	10%	Dealer
Allmand	10%	Dealer
Artic Cat	10%	Dealer
Bear Cat	10%	Dealer
Big Tex	10%	Dealer
Blue Bird	10%	Dealer
Broce	10%	Dealer
Carson	10%	Dealer
Case	10%	Dealer
Caterpillar	10%	Dealer



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Chevrolet	10%	Dealer
Crafco	10%	Dealer
Dodge	10%	Dealer
EZ-Co	10%	Dealer
Fleming	10%	Dealer
Ford	10%	Dealer
Freightliner	10%	Dealer
GMC	10%	Dealer
Gorman Rupp	10%	Dealer
Gravely	10%	Dealer
Haul Mark	10%	Dealer
Honda	10%	Dealer
Hummer	10%	Dealer
Hyster	10%	Dealer
Ingersoll Rand	10%	Dealer
International	10%	Dealer
Interstate	10%	Dealer
isuzu	10%	Dealer
Jeep	10%	Dealer
John Deere	10%	Dealer
Kenworth	10%	Dealer
Kodiak	10%	Dealer
Kubota	10%	Dealer
Landa	10%	Dealer
Mega	10%	Dealer



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Nissan	10%	Dealer
Oldsmobile	10%	Dealer
Pace	10%	Dealer
Polaris	10%	Dealer
Peterbilt	10%	Dealer
Pontiac	10%	Dealer
Porter	10%	Dealer
Ranco	10%	Dealer
Rusco	10%	Dealer
Solar Tech	10%	Dealer
Suzuki	10%	Dealer
Towmaster	10%	Dealer
Trail King	10%	Dealer
Trail-Eze	10%	Dealer
United Truck Equipment	10%	Dealer
Vermeer	10%	Dealer
Water Buffalo	10%	Dealer
Western Star	10%	Dealer
White/GMC	10%	Dealer
Yale	10%	Dealer
Other	10%	Dealer
Expedited parts delivery fee (Fixed fee, not discount from list price)	0%	Dealer



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**1.2 Scheduled maintenance and Minor service (per Section 2.1.2 of the Statement of Work)**

Responder shall state the price for scheduled maintenance and minor service in the table below. Prices for services listed below shall be all inclusive of parts, labor and fees. Using blank spaces in the tables below, Responder shall state additional discounts offered on other services provided that could benefit Pinal County

Service	Price	Includes
Lube, oil & filter	Unleaded – oil \$4.29 p/qt, filter \$6.50, labor \$15.00 + tax. Diesel- oil \$4.99 p/qt, filter \$21.00, labor \$25.00+ tax.	Change oil and filter, correct all fluid levels, check tire pressure and lube.
Tire rotation	Lt duty truck or car \$15.00	
Scheduled maintenance (Include interval or number of miles)	5,000 mile \$85.00 10,000 mile \$40.00 15,000 mile \$102.00 20,000 mile \$40.00	
Wheel alignment – 2 wheel drive	N/A	
Wheel alignment – 4 wheel drive	N/A	
Wheel balance	Lt duty truck or car \$8.00 p/ tire	
Transmission service	Lt duty truck or car Labor \$60.00 + \$4.29 p/qt trans fluid & filter cost.	
Air conditioning/heating service	\$60.00 p/hr plus parts and tax.	
Brake inspection	Included as courtesy for pre- established customers.	
Brakes – Front pads only	Labor \$96.00 + pad price and tax.	Includes R & R parts, resurface of rotors, adjust service and parking brake. System bleeding.
Power steering service	Labor \$60.00 + parts and tax.	
Vehicle washing services	Outside \$20.00	
Vehicle detailing services	Clean inside and outside \$45.00	Wash, vacuum.
Windshield repair	N/A	Repair not available. Replacement quotes available on request.
Window tinting	N/A	
Other		



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Other		

**1.3 Other services or major services (other than listed above in section 1.2)**

Responder shall provide labor rates and fees listed below. Note: Any fees or rates not included will not be considered part of the final contract. Parts as needed for repairs may be charged in excess of labor rates/shop fees/etc. Parts shall be a discount from list price. Responders shall include such parts in section 1.1 pricing table above.

Description	Rate	Comment
Shop labor rate	\$60.00 p/hr.	
Shop labor rate – after hours	\$80.00 p/hr.	
Field service call rate	\$45.00 p/hr.	
Field service call rate – after hours	\$65.00 p/hr.	
Mileage	\$4.00 p/mile	
Hazardous Waste Fee	\$1.00 p/5 qt.	
Environmental Fee	N/A	
Shop supplies	\$5.00 p/mechanical repair job	
Other		



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Other

2 Capacity of Offeror

2.1. Responder shall provide:

2.1.1 Name, Title and email address of Primary Responder

Daniel Stevenson, owner, suze@theriver.com

2.1.2 Address, phone, fax and email address of Primary Servicing Office:

804 W US Highway 60, Superior, AZ, 520-689-5357, fax 520-689-2637, email suze@theriver.com

2.1.3 Address, phone, fax and email address of additional Servicing Offices (if different than 2.1.2)

Same as above

2.1.4 Name, Title and email address of Key Personnel assigned to Pinal County. Responders shall include a description of their responsibilities under the contract etc) (Ordering, Billing, Customer Service, etc.

Suze Stevenson, office manager, email address. Responsibilities include but are not limited to ordering supplies and parts. Invoicing, answering questions related to billing and satisfying any questions or concerns.

2.2 Responder shall provide general background information regarding their company. Responder shall describe in detail their overall experience in the industry relative to the Products and/or Services offered. Responders shall include at least three (3) references in this regard.

Southwest 24 Hr Towing is in it's 12<sup>th</sup> year of business. Our services include service and sale of parts and tires as required for maintenance or repair. We are pleased to provide services to both the commercial and non-commercial customer. Our expertise includes light, medium and duty service and repair capabilities. Our goal remains to provide consistent service while striving for continued advancement in customer satisfaction. Current clients:

Resolution Copper Company, contact Dennis Osborn, 520-689-9374

Arizona Water Company, contact Angel Gomez, 520-689-2312

Major Drilling, contact Dennis McCloud, 520-689-1946

Harborlite Corporation, contact Ery Oatis, 520-689-5723

2.3 Responder shall describe the services or materials offered in response to Section 2 - General Requirements in the Statement of Work on page 11 of the Request for Proposal (Section 2.1.2).



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**Southwest 24 Hr Towing maintains a modest supply of fluids, tires, batteries, filters and misc. parts for many light, medium and Heavy duty vehicles. We maintain a varied vendor list for most all other required requests with same day or next day delivery for in stock items. We have computer diagnostic tools, brake lathe and hydraulic press,**

2.3.1 Responder will indicate which flat rate manual will be used that is compatible with the vehicle or equipment being serviced. Include Name, Date and Volume.

**Southwest 24 Hr Towing utilizes, Chilton Labor Guide 2011 Edition, Part No. 184291 Volume 1 and 2.**

2.4 Responder shall describe their compliance with Section 3 – Specific Requirements in the Statement of Work on page 11 of the Request for Proposal.

2.4.1 Certified as a manufacturer's authorized service facility – indicate which manufacturers. Responders shall include a copy of the certification or include a letter from the manufacturer.

**N/A. Our mechanics are experienced and certified to work on diesel and heavy duty vehicles. Their education and training is ongoing.**

2.4.2 Certification of technicians – indicate which certifications (ASE, etc). Responders shall include a copy of the certifications as applicable.

**A criteria desired in all of our personnel includes prior mechanical experience as well as customer interaction. Our employees, expertise focuses on the need to repair commercial grade equipment and machine however that does not exclude their awareness and qualifications to service and repair light duty vehicles. Please find attached referenced certifications.**

2.4.3 Service hours of operation

**Garage hours Monday – Friday 8-5, Saturday 8-12 with 24 Hr call-out service available upon request.**

2.4.4 Responder shall describe how service trucks are generally equipped in order to comply with the Scope of Work.

**Southwest 24 Hr Towing maintains a service truck equipped with on board tools and equipment necessary to satisfactorily fulfill the contractual requirements of motor clubs such as AAA, Allstate as well as the needs of commercial transportation customers. This requires fuel delivery, tire change, repair and re-inflation. Lock-outs, welding, coolant and fluid replacement and minor parts replacement are just some of the requests that can be satisfied.**

2.5 Responder shall indicate which County locations (cities) they will provide on-site services and repairs per

**Our garage is physically located in Superior. We are willing to travel out of our immediate area for Pinal County upon request.**

2.6 Responders shall indicate the types of vehicles your facility can repair:

- 2.6.1 Light Duty Vehicles (1 ton and below): [ X ]
- 2.6.2 Medium Duty Vehicles (1-1/2 ton to 26,000 GVW): [ X ]
- 2.6.3 Heavy Duty Vehicles (26,000 GVW and Heavier): [ X ]
- 2.6.4 Heavy Equipment (Off Road): [ X ]



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2.7 Responder shall specify which of the Fleet Maintenance yards to which they would provide expedited parts delivery service. See Exhibit 1 for a list of locations. Include any fees associated with expedited delivery on price list in Section 1.1.

2.7.1 Location

Not currently available but would attempt to accommodate if requested.

2.7.2 Frequency

N/A

2.7.3 Same day delivery

N/A

**3 Method of Approach**

3.1 Responder shall describe in detail their methodology in providing any inventory replacement program, scheduled maintenance program, etc. (if offered), to assist and improve the scheduling of general maintenance and upkeep of vehicles and equipment in accordance with Statement of Work paragraph 3.3.

*Mileage, date and specific repair information is notated at the time the vehicle receives service or repair allowing vendor retrieval as well as Southwest 24 Hr Towing. Mileage is also recorded and attached to the vehicle facilitating easy accessibility for the driver. This is done to verify that the recommended manufacturers' maintenance schedule is being adhered to and for part and vehicle information retrieval in the event that warranty requests are required. We are currently transitioning from a manual invoicing system to computerized office shop software.*

**4 Conformance to Terms and Conditions and Statement of Work**

**Response Form Responses**

Daniel Stevenson  have read, understand, and shall comply with all Terms and Conditions and Scope of Work. Responders that accept the County's Terms and Conditions and Instructions shall check YES or NO to clearly indicate their acceptance. Responders who take exception to the County's Terms and Conditions and Scope of Work shall likewise clearly indicate their exception and provide Responder's suggested language.

X  YES, I acknowledge that I have read and understand all Terms and Conditions and the Scope of Work and will comply in any resultant contract.

NO, I acknowledge that I have read, understand all Terms and Conditions and the Scope of Work and will comply in any resultant contract with the exceptions listed below.

**Exceptions (if checked NO)**

Responders that take exception to any Terms and Conditions or Scope of Work shall justify their exception as well as proposing any changes to the County's language with the Responder's suggested changes clearly indicated. Additional pages may be added so long as they are clearly referenced in the spaces provided. Please note that taking exception to any Terms and Conditions or Scope of Work may affect your evaluation score. Both the number of exceptions and the severity of the exceptions can affect your score and may have you deemed non-responsive for this solicitation.



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Cite the specific Term and Condition for which an exception is taken:

Responder's justification for the exception:

Responder's suggested changes:

# *Certificate of Achievement*

Honoring

*Austin Stevenson*

For successfully completing the

Empire Basic Training Program  
for Dealer Service Technicians

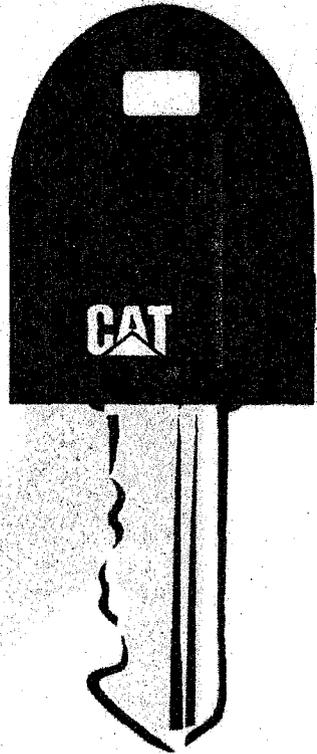
January 7, 2008- February 29, 2008

Mark Jones

Instructor

Fred Herbert

Instructor



*"The Key to Success"*

**EMPIRE**  
Since 1950





*Central Arizona College*

**Certificate of Completion**

Awarded To

**Austin Layne Stevenson**

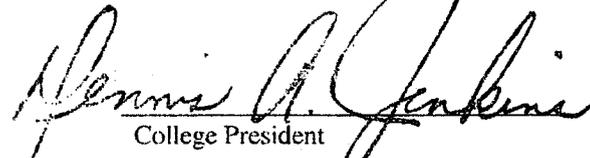
In fulfillment of the requirements for

**Diesel & Heavy Equipment Technology Level I**

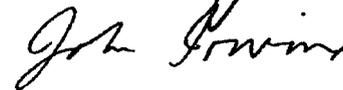
**December 13, 2007**



Vice President, Student Services



College President



Vice President of Academic Programs  
and Services



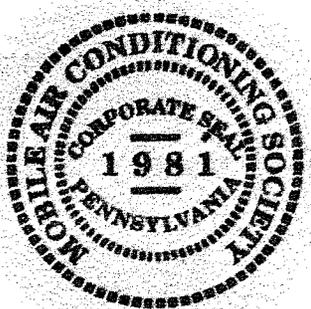
**3/4/2008**

**624908**

**Austin Stevenson**

**Empire Southwest**

**has successfully completed training in CFC-12  
refrigerant recycling and service procedures  
offered by the Mobile Air Conditioning Society  
Worldwide, as required by Section 609 of the  
Clean Air Act.**



A handwritten signature in black ink, appearing to read "Elvis Hoffpaur", is written over a horizontal line.

**Elvis Hoffpaur, President**