



PINAL COUNTY
wide open opportunity

Offer and Acceptance

Pinal County
Finance Department
31 N. Pinal St.
Bldg. A
P.O. Box 1348
Florence, AZ 85132

OFFER AND ACCEPTANCE FORM

TO PINAL COUNTY:

The undersigned hereby offers and agrees to furnish the material, service, or construction in compliance with all terms, conditions, specifications, and amendments in the Solicitation.

<u>Sherry S. McCloud</u>	MANAGING PARTNER
Authorized Signature	Title
SHERRY MCCLOUD	04-22-2016
Printed Name	Date
C L KING TOWING	480-982-2079
Company Name	Telephone
216 S IRONWOOD DR	APACHE JUNCTION, AZ 85120
Address	City, State, Zip

For clarification of this offer, contact:

Name: KENNY MCCLOUD Phone: 480-982-2079 Fax: 480-982-2087

Email: K_MCCLOUDAZ@LIVE.COM

ACCEPTANCE OF OFFER (For Pinal County Use Only)

The offer is hereby accepted and the Responder is now bound to sell or provide the materials, services, or construction as indicated by the Purchase Order or Notice of Award and based upon the solicitation, including all terms, conditions, specifications, amendments, etc. and the Offer as accepted by Pinal County.

The contract is for: PCSO Towing Services - Supplemental

This contract shall henceforth be referenced to as Contract No. 152420. The Offeror is cautioned not to commence any billable work or to provide any material or service under this contract until Offeror receives an executed purchase order or notice to proceed.

Awarded this 11th day of May 2016.
Todd House Chairman [Signature]
 Name (Print) Title Signature

Approved as to form: [Signature]
 Pinal County Attorney's Office

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OFFER AND ACCEPTANCE FORM – Page 2

By signing the previous page of the Offer and Acceptance Form, Responder certifies:

- A. The submission of the bid did not involve collusion or other anti-competitive practices.
- B. The Responder shall not discriminate against any employee or applicant for employment in violation of Federal Executive Order 11246.
- C. The Responder has not given, offered to give, nor intends to give at any time hereafter, any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor, or service to a public servant in connection with the Submittal.
- D. The Responder certifies that it complies with Executive Order 12549 related to Federal Government Debarment and Suspension (see 4-7)
- E. The Responder certifies that the individual signing the bid is an authorized agent for the Responder and has the authority to bind them to the contract.

C L KING TOWING

Firm

Sherry L. McCloud

Authorized Signature



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RFP-152420
PCSO Towing Services -
Supplemental

Pinal County
Finance Department
31 N. Pinal St.
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P.O. Box 1348
Florence, AZ 85132

NOTICE OF REQUEST FOR PROPOSAL

CL King
Towing

Designated Agency: PINAL COUNTY FINANCE DEPARTMENT

Material or Service: PCSO TOWING SERVICES - SUPPLEMENTAL

Contract Type: FIRM FIXED PRICE

Contract Period: INITIAL PERIOD TO RUN CONCURRENT WITH RFP 150720:
MAY 11, 2016 – MAR. 14, 2017
FIRST RENEWAL YEAR (OPTIONAL) MAR. 15, 2017 – MAR. 14, 2018
SECOND RENEWAL YEAR (OPTIONAL) MAR. 15, 2018 – MAR. 14, 2019
THIRD RENEWAL YEAR (OPTIONAL) MAR. 15, 2019 – MAR. 14, 2020
FOURTH RENEWAL YEAR (OPTIONAL) MAR. 15, 2020 – MAR. 14, 2021

Inspection Dates: TO BE SCHEDULED WITH RESPONDERS UPON RECEIPT OF PROPOSAL. INSPECTIONS WILL BE COMPLETED MAY 2 AND MAY 3, 2016.

Question Due Date: APRIL 22, 2016

Solicitation Due Date: BY 2:00 PM ARIZONA TIME ON APRIL 28, 2016

Number of Copies Required: ORIGINAL + 3 COPIES

Solicitation Opening Date: BY 2:15 PM ARIZONA TIME ON APRIL 28, 2016

Solicitation Opening Location: 31 NORTH PINAL STREET
BUILDING A
FLORENCE, AZ 85132

Procurement Officer Contact Name: LORI PRUITT

Telephone: (520) 866-6262

Fax: (520) 866-2903

E-mail: Lori.Pruitt@pinalcountyaz.gov

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Addendum Acknowledgement Form

Pinal County
Finance Department
31 N. Pinal St.
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P.O. Box 1348
Florence, AZ 85132

ADDENDUM ACKNOWLEDGEMENT FORM

Solicitation Addendums are posted on the Pinal County website at the following address:
<http://pinalcountyz.gov/Departments/Finance/Pages/BidsProposals.aspx> . It is the responsibility of the Responder to periodically check this website for any Solicitation Addendum.

This page is used to acknowledge any and all addendums that might be issued. Any addendum issued within five days of the solicitation due date, will include a new due date to allow for addressing the addendum issues. Your signature indicates that you took the information provided in the addendums into consideration when providing your complete response.

Please sign and date:

ADDENDUM NO. 1 Acknowledgement Sherry L. McCloud 4/26/16
Signature Date

ADDENDUM NO. 2 Acknowledgement Sherry L. McCloud 4/26/16
Signature Date

ADDENDUM NO. 3 Acknowledgement _____
Signature Date

If no addendums were issued, indicate below, sign the form and return with your response.

Firm

Authorized Signature



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Responder's Checklist

Pinal County
Finance Department
31 N. Pinal St.
Bldg. A
P.O. Box 1348
Florence, AZ 85132

RESPONDERS CHECKLIST

	Yes/No
Did you sign your Offer sheet? <i>See Page 39 & 40 of this solicitation.</i>	YES
Did you acknowledge all addendums, if any? <i>See page 36. Any addendums would be posted on the Pinal County website on the Bids/Proposals page of the Finance/Purchasing Department.</i>	YES
Did you complete all required Response Forms? <i>Any Response forms would be posted on the Pinal County website on the Bids/Proposals page of the Finance/Purchasing Department.</i>	YES
Did you include your W-9 Form? <i>See page 37 of this solicitation.</i>	YES
Did you include any necessary attachments?	YES
Is the outside of your sealed submittal marked with the Solicitation #, Due Date and Time? <i>See page 1 for this information.</i>	YES
Did you include one original and the required number of copies? <i>See page 1 for the quantity.</i>	YES
Did you follow the order for submissions of documents? <i>See Section 3.4 – Offer format in the Special Instructions of this solicitation.</i>	YES
Did you include proof of insurance(s) if requested?	YES



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Responders shall complete the following Response Form, indicating their responses in the spaces provided that are marked "Responder Response". Additional pages may be added so long as they are clearly referenced in the spaces provided.

Please note: Any exception and the total number of exceptions taken will negatively affect your evaluation score. Compliance to Terms and Conditions has been identified as an evaluation criterion for this solicitation. Any exception not contained within this section of the solicitation will be deemed invalid and will not be considered.

Acceptability of Responses

Offers that do not include fully completed copies of Response Forms 1, 2, 3, 4, and 5 may cause the entire offer to be deemed unacceptable and therefore non-responsive. Forms with incomplete or unacceptable responses will also be considered non-responsive.

1 Capacity of Responder

1.1 Responder shall describe their company history including company full legal name, primary business location, years in business, ownership structure, and website, if applicable.

CL KING TOWING LLC, 216 S. IRONWOOD DR, APACHE JUNCTION, AZ 85120, BEEN IN BUSINESS OVER 50 YRS

1.2 Responder shall list current contracts with other entities.

AZ DEPT OF PUBLIC SAFETY, MARICOPA COUNTY SHERIFF, APACHE JUNCTION POLICE DEPT., PINAL COUNTY SHERIFF

1.3 Responder shall list equipment, storage lot(s) and personnel commitments they have with other entities (i.e. police departments, local governments, etc.).

3 FLATBEDS, 1 MEDIUM DUTY, ONE STORAGE LOT IN SAN TAN VALLEY AT 37360 N. SCHNEPF RD, ONE STORAGE LOT IN APACHE JUNCTION AT 216 S IRONWOOD DR.

1.4 Responder shall provide a minimum of three (3) references who can comment on their work. References from public entities are preferred. Responder must include name, company/entity, phone, and email at a minimum for each reference.

SGT D. SALDANA, APACHE JUNCTION POLICE DEPT., DSALDANA@AJCITY.NET 480-474-2629 300 E SUPERSTITION BLVD., APACHE JUNCTION, AZ 85119

R. ORTEGA, MARICOPA COUNTY SHERIFFS OFFICE 602-876-5874 111 SOUTH 3RD AVE, 2ND FLOOR, PHOENIX AZ 85003

MIKE PROCHKO, DEPT OF PUBLIC SAFETY 602-223-2232 MPROCHKO@AZDPS.GOV FAX 602-223-2650 2102 W ENCANTO BLVD, PHOENIX AZ, 85009

1.5 Responder shall complete Response Form 2 – Tow Designation & Equipment List to specify which districts they are submitting a proposal for and provide a listing of equipment to be used within that district.

1.6 Responder shall complete Response Form 3 – Storage Facility List to provide listing of storage facilities to be used under this contract.



- 1.7. Responder shall complete Response Form 4 – Personnel List to provide listing of personnel to be employed under this contract.
- 1.8 Responder shall complete Response Form 5 – Insurance Requirement to provide confirmation of required insurance coverage under this contract.

2 Method of Approach

- 2.1 Responder shall list and describe the dispatching equipment.

ALL DRIVERS HAVE CELL PHONES AND THERE IS A DISPATCHER AT ALL TIMES

ALSO WE USE A DISPATCHING PROGRAM THAT KEEPS TRACK OF THE TIME AND ALL INFO ASSOCIATED WITH THE CALL

- 2.2 Responder shall describe their vehicle record keeping process and procedures.

ALL CALLS ARE KEPT ON A COMPUTER PROGRAM CALLED DISPATCH ANYWHERE WITH ALL THE INFORMATION FROM THE TOW SHEETS, DATE TOWED, DATE AND TIME

PICKED UP AND DROPPED, VIN NUMBER VEHICLE MAKE, MODEL AND YEAR, DR NUMBER , REASON FOR THE TOW AS WELL AS WHEN THE VEHICLE WAS PICKED UP.

- 2.3 Responder shall describe their proposed method for maintaining service coverage and service response time requirements.

WE HAVE GUYS ON BACK UP AT ALL TIMES. WE ALWAYS SEND THE CLOSEST TRUCK TO THE AREA TO MAINTAIN THE QUICKEST ETA.

- 2.4 Responder shall describe their familiarity with the internet and Google Documents (Google Docs).

WE ARE VERY FAMILIAR WITH IT AND USE IT DAILY

3 Conformance to Terms and Conditions and Scope of Services

SHERRY AND KENNY MCCLLOUD have read, understand, and shall comply with **all Terms and Conditions**. Responders that accept the County's Terms and Conditions shall check **YES** to clearly indicate their acceptance. Responders who take exception to the County's Terms and Conditions shall check **NO** and clearly indicate their exception(s) and provide Responder's suggested language.

YES, I acknowledge that I have read and understand all Terms and Conditions and will comply in any resultant contract.

NO, I acknowledge that I have read, understand all Terms and Conditions and will comply in any resultant contract with the exceptions listed below.



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Exceptions (If checked NO)

Responders that take exception to any Terms and Conditions shall justify their exception as well as proposing any changes to the County's language with the Responder's suggested changes clearly indicated. Additional pages may be added so long as they are clearly referenced in the spaces provided. **Please note that taking exception to any Terms and Conditions may affect your evaluation score.** Both the number of exceptions and the severity of the exceptions can affect your score and may have you deemed non-responsive for this solicitation.

Cite the specific Term and Condition for which an exception is taken: *N/A*

Responder's justification for the exception: *N/A*

Responder's suggested changes: *N/A*

SHERRY AND KENNY MCCLOUD have read, understand, and shall comply with the **Scope of Services**. Responders that accept the Scope of Services shall check **YES** to clearly indicate their acceptance. Responders who take exception to any item in the Scope of Services shall likewise check **NO** and clearly indicate their exception and provide Responder's suggested language.

YES, I acknowledge that I have read and understand the Scope of Services and will comply in any resultant contract.

NO, I acknowledge that I have read, understand the Scope of Services and will comply in any resultant contract with the exceptions listed below.

Cite the specific item in the Scope of Service for which an exception is taken: **NONE TAKEN**

Responder's justification for the exception: *N/A*

Responder's suggested changes: *N/A*

End of Response Form 1 for RFP-152420 PCSO Towing Services - Supplemental

 **ORIGINAL**

TOW DESIGNATION & EQUIPMENT LIST

Towing and storage services for public vehicles will be awarded by geographic areas (tow districts) and on a rotational basis per the County defined tow boundaries for PCSO requested services. The responder must have and maintain a properly zoned storage facility within each tow district that they are submitting a proposal for. In addition, the responder shall have a separate tow vehicle for each district they are submitting a proposal for. The same tow vehicle shall not be used for two districts, however a medium duty truck may be used for medium duty and light duty within the same district and a heavy duty truck may be used for heavy duty, medium, and light duty within the same district.

The responder shall provide a detailed list and description of the tow vehicles your company will utilize under this contract. Use additional pages as necessary.

Tow District Vehicle will be utilized for (only 1 district per vehicle)	Make	Yr	VIN #	LIC #	MFG. GVW	TYPE Light (L) Medium (M) Heavy Duty (H)	Winch Capacity	Vehicle Owner & Inspection Date
D7	FORD	06	3FRNF6SC96V252004	CH31779	18,000	L	8000	02/2016 CL KING TOWING
D7	INTERN	01	1HTSCAAM41H339163	CG02647	18,000	L	8000	02/2016 CL KING TOWING
D5	FORD	04	3FRNF65L14V605378	CH16986	18,000	L	8000	02/2016 CL KING TOWING
D7	FORD	01	3FDNX65HX1MA28451	CJ22967	26,000	M	12 TON	02/2016 CL KING TOWING

CL KING TOWING LLC/ SHERRY MCCLOUD
Firm/Individual

Sherry X. McCloud

Authorized Signature and Date

END OF TOW EQUIPMENT LIST

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STORAGE FACILITY LIST

The Responder must have and maintain a properly zoned storage facility within each tow district that they are submitting a proposal for.

The responder shall provide a detailed list and description of their vehicle storage facilities that will be utilized under this contract. Use additional pages as necessary.

Tow District Storage Lot is located in	Location (address and nearest cross streets)	Capacity (# of vehicles)	Lot Size (in feet width x length)	Zoning Code	Storage Lot Owner	Security (lighting, fencing, etc)
D5	216 S. IRONWOOD DR APACHE JUNCTION, AZ 85120 IRONWOOD DR BETWEEN APACHE TRAIL AND BROADWAY	100	150X100	CB2	STEVE SHIFLETT	LIGHTING FENCED CAMERAS
D7	37360 N. SCHNEPF RD SAN TAN VALLEY, AZ 85143 SCHNEPF RD JUST SOUTH OF COMBS	100	70X90	C12	TOMS TRUCKING	LIGHTING FENCED CAMERAS

END OF STORAGE FACILITY LIST



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PERSONNEL LIST

The responder shall provide the following information for all personnel who will be performing work under this contract. Tow truck operators shall adhere to qualifications listed in the Statement of Work. Use additional pages as necessary.

FULL NAME	POSITION WITHIN COMPANY	DATE OF BIRTH	DRIVERS LICENSE # AND CLASS	START DATE WITH COMPANY	YEARS EMPLOYED BY CONTRACT OR	EXPERIENCE IN INDUSTRY (YRS)
KENNY MCCLOUD	OWNER/DRIVER	05-29-1962	D06708593	9/2008	8	8
JESSI SMITH	DRIVER	10-2-1981	D00528676	2/2013	3	13
SHAWN OSBORNE	MANAGER/DRIVER	01-24-1974	D04256910	11/2012	4	16
RAYMOND FURBEE	DRIVER	11-21-1980	D04908605	6-2011	5	8
GARRET MCCLOUD	DRIVER	3-28-1988	D02004135	2-2016	2 MONTHS	2 MONTHS
SHERRY MCCLOUD	DISPATCHER	4-23-1963	D05536642	9-2008	8	8

END OF PERSONNEL LIST

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AWCARP



THIS IS A QUOTE, NOT A POLICY

**WORKERS COMPENSATION
AND
EMPLOYERS LIABILITY POLICY**

QUOTE PROFILE - VERSION 01

POLICY NUMBER: (6JUB-2E31983-0-15)

RENEWAL OF (6JUB-2E31983-0-14)

INSURED'S NAME AND ADDRESS

CL KING TOWING LLC DBA CL KING
TOWING
216 S IRONWOOD DR
APACHE JUNCTION AZ 85120-5074

WORKERS COMPENSATION
INSURANCE PLAN

A/R (WCIP) # AZ

POLICY PERIOD FROM: 06-30-15 TO 06-30-16

TOTAL ESTIMATED ANNUAL STANDARD PREMIUM	\$	11576
PREMIUM DISCOUNT		NONE
0900-02 EXPENSE CONSTANT		180
TERRORISM		26
TOTAL ESTIMATED PREMIUM		11782
DEPOSIT AMOUNT DUE		11782

Employer's Liability BI Limit: \$ 100000 Each Accident
500000 Policy Limit
100000 Each Employee

INSURER: TRAVELERS PROPERTY CASUALTY COMPANY OF AMERICA

Adjustments of Premiums shall be made ANNUALLY

***** Deposit Amount Due: \$ 11782 *****

POLICY NUMBER: (6JUB-2E31983-0-15)

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DATE OF ISSUE: 04-21-15 WC

OFFICE: ORLANDO

PRODUCER: HATCH INS AGENCY

893

78P3H

ST ASSIGN: AZ



WORKERS COMPENSATION
AND
EMPLOYERS LIABILITY POLICY

QUOTE PROFILE

POLICY NUMBER: (6JUB-2E31983-0-15)

INSURER: TRAVELERS PROPERTY CASUALTY COMPANY OF AMERICA

13579-AZ

INSURED'S NAME: CL KING TOWING LLC DBA CL KING
TOWING

CLASSIFICATION	CODE	PREMIUM BASIS ESTIMATED TOTAL ANNUAL REMUNERATION	RATES PER \$100 OF REMUNERATION	ESTIMATED ANNUAL PREMIUM
LOCATION 001 01				
FEIN 860188639 ENTITY CD 001				
CL KING TOWING LLC DBA CL KING TOWING				
216 S IRONWOOD DR APACHE JUNCTION, AZ 85120-5074 SIC CODE: 4212 NAICS: 484110				
TRUCKING: LOCAL HAULING ONLY- ALL EMPLOYEES & DRIVERS.	7228	133828	8.65	11576
CLERICAL OFFICE EMPLOYEES NOC.	8810	IF ANY	.31	

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EXPERIENCE MODIFICATION: NONE	MODIFIED PREMIUM	\$	NONE
TOTAL ESTIMATED ANNUAL STANDARD PREMIUM			11576
EXPENSE CONSTANT(0900)			180
0.0100 TERRORISM (9740)			13
0.0100 CAT(OTHER THAN CERT ACTS OF TERRORISM) 9741			13
TOTAL ESTIMATED PREMIUM			11782
DEPOSIT AMOUNT DUE			11782