



PINAL COUNTY  
wide open opportunity

# Offer and Acceptance

Pinal County  
Finance Department  
31 N. Pinal St.  
Bldg. A  
P.O. Box 1348  
Florence, AZ 85132

## OFFER AND ACCEPTANCE FORM

### TO PINAL COUNTY:

The undersigned hereby offers and agrees to furnish the material, service, or construction in compliance with all terms, conditions, specifications, and amendments in the Solicitation.

	Owner/operator
Authorized Signature	Title
Juan Suarez	4/21/2016
Printed Name	Date
Johnnys Towing	020-466-7672
Company Name	Telephone
1200 W Battaglia Rd	Elou AZ 85131
Address	City, State, Zip

### For clarification of this offer, contact:

Name: Juan Suarez Phone: 520-466-7672 Fax: 209-633-5819

Email: johnnysautorepairaz@gmail.com

### ACCEPTANCE OF OFFER (For Pinal County Use Only)

The offer is hereby accepted and the Responder is now bound to sell or provide the materials, services, or construction as indicated by the Purchase Order or Notice of Award and based upon the solicitation, including all terms, conditions, specifications, amendments, etc. and the Offer as accepted by Pinal County.

The contract is for: PCSO Towing Services - Supplemental

This contract shall henceforth be referenced to as Contract No. 152420. The Offeror is cautioned not to commence any billable work or to provide any material or service under this contract until Offeror receives an executed purchase order or notice to proceed.

Awarded this 11<sup>th</sup> day of May 2016.

<u>Todd House</u>	<u>Chairman</u>	
Name (Print)	Title	Signature

Approved as to form:

Pinal County Attorney's Office



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### OFFER AND ACCEPTANCE FORM – Page 2

By signing the previous page of the Offer and Acceptance Form, Responder certifies:

- A. The submission of the bid did not involve collusion or other anti-competitive practices.
- B. The Responder shall not discriminate against any employee or applicant for employment in violation of Federal Executive Order 11246.
- C. The Responder has not given, offered to give, nor intends to give at any time hereafter, any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor, or service to a public servant in connection with the Submittal.
- D. The Responder certifies that it complies with Executive Order 12549 related to Federal Government Debarment and Suspension (see 4-7)
- E. The Responder certifies that the individual signing the bid is an authorized agent for the Responder and has the authority to bind them to the contract.

Johnny's Towing  
Firm

  
Authorized Signature

Original :

RFP # 152420

PCSO Towing Service Supplemental

Presented By:

Owner & Operator Juan Suarez

Johnny's Towing

1200 W Battaglia Rd

Eloy Az,85131

520-466-7672

Email: [johnnysautorepairaz@gmail.com](mailto:johnnysautorepairaz@gmail.com)

If any question you can contact me at 520-466-7672



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RFP-150720  
PCSO Towing Services  
Response Form 1 -  
Questions

Pinal County  
Finance Department  
31 N. Pinal St.  
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Florence, AZ 85132

1.8 Responder shall complete Response Form 5 – Insurance Requirement to provide confirmation of required insurance coverage under this contract.

**2 Method of Approach**

2.1 Responder shall list and describe the dispatching equipment.

*Dispatching is done with our main number (520)466-7672 on a landline. I have a dispatcher during business hours and after hours all calls are forward to my cell phone and I dispatch personally to my drivers. Drivers are provided cell phones with the company for on call response. Driver also have a GPS , and maps as well.*

2.2 Responder shall describe their vehicle record keeping process and procedures.

*All vehicle reports are turn in to the dispatcher, the dispatcher enters the vehicle into a list on Microsoft excel and then puts the report and vehicle keys into a filing cabinet that lock and only myself and the dispatcher have accesses to the reports and the vehicle keys.*

2.3 Responder shall describe their proposed method for maintaining service coverage and service response time requirements.

*I have service the area over many years and I am very familiar with the area and I am capable of responding in appropriate time to complete the service required, also I maintain all my equipment personally and ready to provide any service also my drivers are experienced and understand the quality of service I like to provide.*

2.4 Responder shall describe their familiarity with the internet and Google Documents (Google Docs).

*I have some internet experience with Google maps and other programs. My dispatcher has more experience and also has used Google document so if anything I need the dispatcher can help me attend to .*

**3 Conformance to Terms and Conditions and Scope of Services**

**Response Form Responses**

           **Juan Suarez** have read, understand, and shall comply with all Terms and Conditions. Responders that accept the County's Terms and Conditions shall check **YES** to clearly indicate their acceptance. Responders who take exception to the County's Terms and Conditions shall check **NO** and clearly indicate their exception(s) and provide Responder's suggested language.

  x   **YES**, I acknowledge that I have read and understand all Terms and Conditions and will comply in any resultant contract.

       **NO**, I acknowledge that I have read, understand all Terms and Conditions and will comply in any resultant contract with the exceptions listed below.

**Exceptions (If checked NO)**

Responders that take exception to any Terms and Conditions shall justify their exception as well as proposing any changes to the County's language with the Responder's suggested changes clearly indicated. Additional pages may be added so long as they are clearly referenced in the spaces provided. **Please note that taking exception to any Terms and Conditions may affect your evaluation score.** Both the number of exceptions and the severity of the exceptions can affect your score and may have you deemed non-responsive for this solicitation.

Cite the specific Term and Condition for which an exception is taken: **Responder Response**

Responder's justification for the exception: **Responder Response**

Responder's suggested changes: **Responder Response**



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RFP-150720  
PCSO Towing Services  
Response Form 1 -  
Questions

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     **Juan Suarez**      have read, understand, and shall comply with the Scope of Services. Responders that accept the Scope of Services shall check **YES** to clearly indicate their acceptance. Responders who take exception to any item in the Scope of Services shall likewise check **NO** and clearly indicate their exception and provide Responder's suggested language.

  x   **YES**, I acknowledge that I have read and understand the Scope of Services and will comply in any resultant contract.

     **NO**, I acknowledge that I have read, understand the Scope of Services and will comply in any resultant contract with the exceptions listed below.

Cite the specific item in the Scope of Service for which an exception is taken: **Responder Response**

Responder's justification for the exception: **Responder Response**

Responder's suggested changes: **Responder Response**

**End of Response Form 1 for RFP-150720 PCSO Towing Services**



**P I N A L • C O U N T Y**  
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**RFP-150720**  
**PCSO Towing Services**  
**Response Form 2 –**  
**Tow Designation & Equipment List**

Pinal County  
Finance Department  
31 N. Pinal St.  
Bldg. A  
P.O. Box 1348  
Florence, AZ 85132

**TOW DESIGNATION & EQUIPMENT LIST**

Towing and storage services for public vehicles will be awarded by geographic areas (tow districts) and on a rotational basis per the County defined tow boundaries for PCSO requested services. The responder must have and maintain a properly zoned storage facility within each tow district that they are submitting a proposal for. In addition, the responder shall have a separate tow vehicle for each district they are submitting a proposal for. The same tow vehicle shall not be used for two districts, however a medium duty truck may be used for medium duty and light duty within the same district and a heavy duty truck may be used for heavy duty, medium, and light duty within the same district.

The responder shall provide a detailed list and description of the tow vehicles your company will utilize under this contract. Use additional pages as necessary.

Tow District Vehicle will be utilized for (only 1 district per vehicle)	Make	Yr	VIN #	LIC #	MFG. GWW	TYPE Light (L) Medium (M) Heavy Duty (H)	Winch Capacity	Vehicle Inspection Date & Owner
D2&D3	Ford	1999	1FDAF56F3XEA12373	CD28616	12,000	L	8,000	04/18/2016 Juan Suarez
D2&D3	Ford	2004	3FRWX65R64V693897	CG11273	17,500	L	8,000	04/18/2016 Juan Suarez
D2&D3	Ford	2002	1FDXF47F02EA2773	CH64301	8,100	L	10,000	04/18/2016 Juan Suarez

\_\_\_\_\_  
Firm/Individual

\_\_\_\_\_  
Authorized Signature and Date

**END OF TOW EQUIPMENT LIST**



**PINAL COUNTY**  
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**RFP-150720**  
**PCSO Towing Services**  
**Response Form 3 –**  
**Storage Facility List**

Pinal County  
Finance Department  
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P.O. Box 1348  
Florence, AZ 85132

**STORAGE FACILITY LIST**

The Responder must have and maintain a properly zoned storage facility within each tow district that they are submitting a proposal for.

The responder shall provide a detailed list and description of their vehicle storage facilities that will be utilized under this contract. Use additional pages as necessary.

<b>Tow District Storage Lot is located in</b>	<b>Location (address and nearest cross streets)</b>	<b>Capacity (# of vehicles)</b>	<b>Lot Size (in feet width x length)</b>	<b>Zoning Code</b>	<b>Storage Lot Owner</b>	<b>Security (lighting, fencing, etc)</b>
D3	1200 W Battaglia Rd Eloy Az 85131  Hwy 84 & Battaglia Rd	60	200 FT X 100FT	2209	Juan Suarez	6ft Fencing with a locked gate , Security Camera System. Lighting



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Response Form 3 –  
Storage Facility List

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**END OF STORAGE FACILITY LIST**





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

12/04/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Russell Bond & Co., Inc. 295 Main Street Suite 866 Buffalo NY 14203	<b>CONTACT NAME:</b> Skip Mulvey <b>PHONE (A/C, No, Ext):</b> 888-222-1678 <b>FAX (A/C, No):</b> 716-856-6767 <b>E-MAIL ADDRESS:</b> smulvey@towinsurance.com
	<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> Markel Insurance Company <b>INSURER B:</b> <b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>
<b>INSURED</b> Johnnys Auto Repair & Towing 1200 Battagliard Eloy AZ 85231	

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

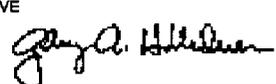
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	Y		8502RB0112090	12/03/2015	12/03/2016	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000
A	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS	Y		8502RB0112090	12/03/2015	12/03/2016	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<b>UMBRELLA LIAB</b> <b>EXCESS LIAB</b> <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below.	Y/N	N/A				WC STATUTORY LIMITS OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Garage Keepers Legal Liability On Hook/ Cargo	Y		8502RB0112090	12/03/2015	12/03/2016	\$100,000 On Hook \$250,000 Cargo \$50,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

THE CERTIFICATE HOLDER IS HEREBY NAMED AS ADDITIONAL INSURED WITH REGARDS TO WORK PERFORMED BY NAMED INSURED.

**CERTIFICATE HOLDER****CANCELLATION**

Pinal County Sheriffs Office 971 N Jason Lopez Circle, Bldg C Florence AZ 85232	<b>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.</b> AUTHORIZED REPRESENTATIVE 
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