

# San Manuel

## Airport Rules and Regulations



San Manuel Airport E77

122.9 CTAF

134.125 AWOS III

San Manuel Airport Rules and Regulations

**Emergency Numbers**

<b>Emergency</b>	<b>911</b>
<b>San Manuel Fire Department</b>	<b>520.385.9231</b>
<b>Pinal County Sheriff Dispatch</b>	<b>520.866.5111</b>

**Airport Numbers**

<b>Office</b>	<b>520.866.6545</b>
<b>AWOS III Weather Report</b>	<b>520.385.4238</b>
<b>Pinal County Public Works</b>	<b>520.866.6411</b>

**REVISION SCHEDULE**

**Initial Rules and Regulations - June 20, 2012**

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## Article 1 Terms and Definitions

The following words and phrases, whenever used in these Rules and Regulations, shall be construed as defined in this article unless from the context a different meaning is intended, or unless a different meaning is specifically defined and more particularly ascribed to the use of such words or phrases. All definitions contained in 49 U.S.C. § 40101 *et seq.* (previously known as the Federal Aviation Act of 1958, hereinafter cited as "FAA Act") and all amendments thereto shall be considered as included herein; and all definitions shall be interpreted on the basis and intention of the FAA Act and amendments thereto unless from the context a different meaning is intended, or unless a different meaning is specifically defined and more particularly ascribed to the use of such words or phrases.

*Abandon*, as applied to property left at the Airport, means that it has been left on County property or the property of another without consent of the County for forty-eight (48) hours without the owner moving or claiming it. Such property shall be impounded by the Pinal County Sheriff's Department.

*Accident* means a collision or other contact between any part of an aircraft or a vehicle, person, stationary object or other thing which results in property damage, personal injury, or death; or an entry into or emerging from a moving aircraft or vehicle by a person which results in personal injury or death to such person or some other person or which results in property damage.

*Aeronautical activity* means any activity or service which involves, makes possible, or is required for the operation of aircraft, or contributes to, or is required for, the safety of such operations. "Aeronautical activities" include, but are not limited to, charter operations (under either Federal Aviation Regulation (FAR) Part 121 or 135), charter brokerage, aircraft hangar leasing, pilot training, aircraft rental and sight-seeing, aerial photography, crop dusting, fire suppression, aerial advertising and surveying, aircraft sales, leasing and servicing, aircraft management, and sale of aviation petroleum products, whether or not conducted in conjunction with other included activities which have a direct relationship to the operation of aircraft, repair and maintenance of aircraft, sale of general aviation aircraft parts, and any other activities which because of their relationship to the operation of aircraft can appropriately be regarded as an "aeronautical activity."

*Aeronautical Business Permit* means administrative approval issued by the Aviation Director to a person to conduct commercial aeronautical activity and provide such services to based and transient aircraft on the Airport only in facilities on the Airport at which such services are authorized.

*Air traffic* means aircraft in operation anywhere in the airspace and on that area of the Airport normally used for the movement of aircraft.

*Aircraft* means any device intended to be used, or designed, to navigate, or fly in the air.

*Aircraft fuel* means all flammable liquids composed of a mixture of selected hydrocarbons expressly manufactured and blended for the purpose of effectively and efficiently operating: (a) an internal combustion engine; or (b) a jet or turbine engine.

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*Aircraft operation* means an aircraft arrival at, or departure from, the Airport.

*Aircraft parking and storage areas* means those hangar and apron locations of the Airport designated by the Aviation Director for the parking and storage of aircraft, and such areas of the Airport designated for aircraft maintenance, engine run-up, and self-fueling.

*Airside* means the area of the Airport that is either contained within the Airport perimeter fence, or which requires access through a controlled access point.

*Aviation Director* means the duly appointed director of the County's Aviation Department or the director's designee.

*Based* means an aircraft: (1) which the owner physically locates at the Airport the intent and purpose to remain for an undetermined period; (2) which, whenever absent from the Airport, its owner intends to return to the Airport for permanent storage; and (3) whose presence on the Airport is not transitory in nature. Based includes an aircraft that is located at the Airport or airpark for a limited or seasonal duration.

*Commercial activity* means the conduct of any aspect of a business, concession or service in order to provide goods or services to any person for compensation

*Direct employee* means an employee working in the usual and regular course of the employer's business under the employer's control. The employer: (1) has the right to hire and fire, (2) controls the duration, details and method of work, (3) controls the payment of wages and makes all required deductions from the wages.

*Fuel handling* means the transportation, delivery, fueling, and draining of fuel or fuel waste products, and the fueling of aircraft.

*Fuel storage area* means any portion of the Airport or airpark designated temporarily or permanently by the County as an area in which gasoline or any other type of fuel may be stored or loaded.

*General aviation* means all phases of aviation other than aircraft manufacturing, military aviation, and scheduled or non-scheduled commercial operations.

*Hazardous material* means any hazardous or toxic substance, waste or material:

(a) The presence of which requires investigation, removal and/or remediation under any federal, state or local statute, regulation, ordinance, order, action, policy or common law;

(b) Which is or becomes subject to regulation under any federal, state or local statute, regulation, rule or ordinance or amendments thereto including, without limitation, the Arizona Hazardous Waste Management Act, A.R.S. § 49-901, *et seq.*, the Resource Conservation and Recovery Act, 42 U.S.C. § 6901, *et seq.*, the Toxic Substances Control Act, 15 U.S.C. § 2601, *et seq.*, and the Comprehensive Environmental Response, Compensation and Liability Act, 42 U.S.C. § 9601 *et seq.*);

(c) Which is toxic, explosive, corrosive, flammable, infectious, radioactive, carcinogenic, mutagenic, teratogenic, or otherwise hazardous, and is or becomes regulated by any governmental authority, agency, department, commission, board, agency or instrumentality of the United States, the State of Arizona or any political subdivision thereof.

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(d) Which, without limitation, contains trichloroethene ("TCE"), 1,1,1 - trichloroethane ("TCA"), 1,1 - dichloromethane ("DCE"), tetrachloroethene ("PCE"), 1,2-dichloroethene, chloroform, gasoline, diesel fuel, propane or other petroleum hydrocarbons, polychlorinated biphenyls ("PCBs"), asbestos, urea formaldehyde foam insulation or radon gas.

*Landside* means the general public common use areas of the Airport such as public roadways, parking lots and buildings which are not contained in the airside area.

*Movement area* means the runway, taxiways and other areas of the Airport that the aircraft move about for reasons related to their use and maintenance.

*Owner of an aircraft* means a person who holds legal title to an aircraft, or any person having exclusive possession of an aircraft pursuant to a written lease for a minimum term of twelve (12) months.

*Park* or *parking* means the standing of an aircraft or vehicle, whether occupied or not.

*Pedestrian* means any person traveling on foot.

*Permission* or *permit* means permission granted by the County.

*Person* means the state, county, a political subdivision of the state, other governmental entity, a corporation, firm, partnership, association, organization, and any other group acting as a unit, as well as an individual. Person includes a trustee, receiver, assignee or similar representative.

*Preventive aircraft maintenance* means maintenance that is not considered a major aircraft alteration or repair and does not involve complex assembly operations as listed in FAR Part 43, Appendix A, (c), except that item 22, replacing prefabricated fuel lines, shall, for purposes of these regulations, be considered major aircraft repair.

*Public area* means those areas normally used by the general public, including structures and devices such as roadways, sidewalks and terminal facilities that are maintained and kept at the Airport for use by the general public.

*Roadway* means any street or road whether improved or unimproved, within the boundaries of the Airport and set aside or designated for use by vehicles, whether dedicated or not.

*Smoking* means burning or carrying any lighted cigarette, tobacco or any other weed or plant, or placing any burning tobacco, weed, or plant in an ashtray or other receptacle and allowing smoke to diffuse into the air.

*Taxilane* means the portion of the Airport apron area, or any other area, used for access between taxiways and aircraft parking and storage areas.

*Taxiway* means a defined path established for the taxiing of aircraft from one part of the Airport to another.

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*Traffic pattern* means the traffic flow that is prescribed for aircraft landing at, taxiing on, or taking off from the Airport.

*Vehicle* means a device, except aircraft, in, upon, or by which any person or property is or may be propelled or moved, except a device moved by human power.

*Vehicle parking area* means any portion of the Airport designated and made available temporarily or permanently by the County for the parking of vehicles.



## **Article 2 General Use of Airport**

### ***Section 2-1 Purpose of rules and regulations.***

Rules and regulations provided in this document and any amendments thereto (hereinafter referred to as “regulations”), are intended for the safe, orderly and efficient operation of the Airport, and apply to all persons using the Airport for any reason.

Individuals or Companies that violate these rules are subject to any applicable penalties from existing Federal, State, and County statutes and also may have their airport privileges suspended or revoked through appropriate judicial processes.

### ***Section 2-2 Conflicting laws, ordinances, regulations and contracts.***

(a) In any case where a provision of these regulations is found to be in conflict with any other provision of these regulations adopted hereunder or in conflict with a provision of any zoning, building, fire, safety, health or other ordinance, code, rule, or regulation of the County, the provision which establishes the higher standard for the promotion and protection of the health and safety of the people shall prevail.

(b) In cases where two (2) or more provisions of these regulations are in conflict, the most stringent or restrictive shall prevail.

(c) It is not intended by these regulations to repeal, abrogate, annul, or in any way impair or interfere with existing provisions of other laws, ordinances, codes, rules or regulations except those specifically repealed by these regulations, or to excuse any person from performing obligations to the County under any lease or other contract.

(d) No existing or future County contract, lease agreement or other contractual arrangement, nor any payment or performance hereunder, shall excuse full and complete compliance with these regulations. Compliance with these regulations shall not excuse full and complete compliance with any obligations to the County under any existing or future County contract, lease, agreement or other contractual arrangement.

(e) Compliance with these regulations does not excuse failure to comply with any other law.

### ***Section 2-3. Responsible party***

Any person accessing the Airport shall be responsible for their actions and all actions of any person to whom they provide access, whether directly or indirectly.

### ***Section 2-4. Minimum Operating Standards (reserved)***

### ***Section 2-5. Closing of the airport.***

In the event the Aviation Director believes the conditions of the Airport are unsafe for landing or takeoffs, it shall be within the director’s authority to close the entire Airport or any part thereof.

**Section 2-6. Aircraft parking.**

- (a) No person shall park, leave parked, or allow to remain stationary any aircraft at the Airport except within an aircraft parking and storage area.
- (b) A person with an Aircraft Storage Permit/Agreement is prohibited from subleasing an aircraft parking and storage area without the prior written approval of the Aviation Director.
- (c) The storage of damaged/dismantled aircraft in aircraft shades, tiedowns or other unscreened areas of the Airport shall not exceed thirty (30) calendar days after written notification from the Aviation Director. The aircraft owner is required to diligently correct such condition as soon as possible to prevent an unsightly Airport appearance.
- (d) If any aircraft is parked in violation of this section or, in the determination of the Aviation Director, presents an operational or safety concern in any area of the Airport, the Aviation Director may cause the aircraft, at the owner's/operator's expense, to be moved by a representative of a professional aeronautical services provider. The County shall not be liable for any damages which may result from the relocation of the aircraft.
- (e) If a County-owned t-hangar, shade, or ground space is not available for lease, the Aviation Director is empowered to establish and maintain a waiting list for applicants who wish to be considered for the next available space. The waiting list shall be updated upon the removal or addition of an individual and be kept on the Airport's web site for individuals to view.

**Section 2-7. Aircraft hangars**

- (a) Aircraft hangars shall primarily be used for the following purposes:
  - 1. Storage and parking of aircraft and associated aircraft equipment and supplies as approved by the Aviation Director.
  - 2. Aircraft parked in hangars shall be parked in a manner so as to be completely contained in the aircraft parking space and not obstruct adjacent aircraft parking and storage areas or taxilanes, except for purposes of immediate and temporary staging and fueling of such aircraft.
  - 3. Aircraft maintenance may be performed in aircraft hangars on the based aircraft at the based location, in accordance with Section 2-21.
  - 4. Non primary uses of the hangar (storage of non aviation items) shall be authorized on a case by case basis by the aviation director.
- (b) Use of aircraft hangars shall be subject to the following restrictions:
  - 1. Major aircraft alterations and repairs may be performed in aircraft hangars on the based aircraft at the based location with prior written approval of the Aviation Director unless otherwise approved by a lease with the County.
  - 2. Use of spark producing tools, sanders, and buffers, is prohibited in the hazardous area.

3. All extension cords must be listed and approved either Underwriters Laboratory (U/L) or Factory Mutual (FM). All extension cords and power strips shall be of the heavy-duty type, three (3) wire and must be disconnected when person is not in the hangar.
4. Oxygen or any combustible compressed gas in a cylinder or portable tank must be secured to a fixed location or secured to a portable cart designed for the cylinder(s) or tank(s). Compressed gas cylinders and tanks must have pressure relief devices installed and maintained. Cylinders and tanks not in use shall have a transportation safety cap.
5. The owner, operator or tenant must be present while batteries are charged unless it is a trickle-type charger subject to the Aviation Director's approval. Charging batteries in an aircraft when the aircraft is located inside or partially inside a hangar is prohibited.
6. Fuel service or handling, use of flammable liquids, doping, cutting, grinding, or welding operations is prohibited.

(c) Aircraft hangars shall be subject to annual and periodic inspections by the Aviation Director, Town Fire Department, and the County Building Inspectors to ensure compliance with all laws, ordinances and these regulations.

***Section 2-8. (Reserved)***

***Section 2-9. Aircraft shades and tiedowns***

- (a) Aircraft shades and tiedowns shall only be used for the following purposes:
1. Storage and parking of the based aircraft listed on the Aircraft Storage Permit/Agreement for that shade or tiedown and parked in a manner so as to be completely contained within the aircraft parking space and not obstruct adjacent aircraft parking and storage areas or taxilanes, except for purposes of immediate and temporary staging and fueling of such aircraft.
  2. Conducting preventive aircraft maintenance on the based aircraft at the based location is in accordance with applicable regulations.
  3. Parking of vehicles in accordance with Section 4-2.
  4. Aircraft equipment and supplies contained in a storage device with prior written approval from the Aviation Director.

***Section 2-10. Airport perimeter road***

The Airport perimeter road shall only be used by authorized vehicles with appropriate signage as determined by the Aviation Director, which include all Airport administration vehicles, governmental vehicles, official emergency response vehicles, and other vehicles with prior written approval from the Aviation Director.

***Section 2-11. (Reserved)***

***Section 2-12. (Reserved)***

**Section 2-13. Smoking areas**

No smoking shall be permitted:

- (a) Within fifty (50) feet of an aircraft, fuel truck and/or fuel storage area; or
- (b) Where specifically prohibited by the County.

**Section 2-14. Restricted areas**

(a) No person shall enter the airside area, except as necessary for the lawful use of an aircraft thereon, or to conduct a permitted business activity and with the consent of the Aviation Director.

(b) No person shall enter any area posted as being closed to the public, except with the consent of the Aviation Director.

(c) No person shall enter into, remain in or place in, or remove any object from, any hangar, T-shade or other building at the Airport without prior written consent of the County or the person with the legal right of possession of such building.

**Section 2-15. Access codes / gate access devices / access cards**

(a) Persons who have been provided a code, gate access device, or access card to obtain access to the Airport shall only use Airport-issued codes/devices/cards and shall not divulge, duplicate, or otherwise distribute the same to any other person, unless otherwise approved in writing by the Aviation Director.

(b) If a gate access device or access card is found in the possession of an unauthorized person, the device/card shall be confiscated by the Aviation Director and the person shall be escorted off the airside area.

**Section 2-16. Self-services**

(a) Persons are permitted to fuel, repair, paint, or otherwise service their own based aircraft, provided there is no attempt to perform such services for others and further provided that such right is conditioned upon compliance with these regulations and all applicable laws.

(b) An aircraft owner may hire an individual to provide, under the direction and supervision of the aircraft owner, services only on the owner's based aircraft. Such services may only be provided by the aircraft owner's direct employee or a technical specialist. The technical specialist must have a Temporary Activity Permit.

(c) Aircraft owners shall notify the Aviation Director as soon as possible in advance of the technical specialist performing maintenance services on any aircraft.

**Section 2-17. Aircraft maintenance and painting**

(a) Preventative aircraft maintenance and painting is permitted only at aircraft parking and storage areas in accordance with applicable regulations. Hazardous fluids such as used motor oil, hydraulic fluid, etc., are not allowed on the floor or apron area in accordance with Section 2-19, and shall be disposed of in accordance with Section 2-20. No aircraft parts, tools or any other items shall be left unsecured, allowed to blow away or become a hazard to aircraft operations.

(b) Preventative aircraft maintenance and painting may only be conducted by: 1. A person holding a valid Aeronautical Business Permit for such activity; or 2. The aircraft owner or the owner's direct employee.

(c) Major aircraft alterations and repairs may only be conducted by:

1. A person holding a valid Aeronautical Business Permit for such activity; or

2. The aircraft owner or the owner's direct employee qualified to conduct such alterations and repairs in accordance with FAA regulations.

### ***Section 2-18. Maintenance of premises***

All persons using the Airport shall maintain their premises in a condition of repair, cleanliness, and general maintenance equal to that maintained by the County in comparable areas. All persons having possession, control or use of any portions of the Airport shall at all times maintain such premises in clean, serviceable, safe and operable condition and repair.

### ***Section 2-19. Floor and apron care***

All tenants on the Airport shall keep the floors of hangars, shades and tiedowns leased by them, or used in their operations, clean and clear of fuel, oil, grease and other similar materials.

### ***Section 2-20. Waste containers and disposal***

All Airport tenants, users, or visitors shall dispose of all waste in the appropriate waste containers. Types of waste containers and the location of waste accumulation areas shall be designated by the Aviation Director and no other containers or areas shall be used. Containers for recyclable materials shall be used in strict accordance with the rules posted for such use. No petroleum products, industrial waste matter, batteries, or other hazardous materials shall be dumped or otherwise disposed of except in accordance with local, county, state and federal law, including, but not limited to, the Arizona Hazardous Waste Management Act, A.R.S. § 49-901 *et seq.*, the Resource Conservation and Recovery Act, 42 U.S.C. § 6901 *et seq.*, the Toxic Substances Control Act, 15 U.S.C. § 2601 *et seq.*, and the Comprehensive Environmental Response, Compensation and Liability Act, 42 U.S.C. § 9601 *et seq.* Any hazardous waste shall be the responsibility of the originator under all applicable law.

### ***Section 2-21. Storage***

No person shall store or stock materials or equipment in such a manner as to be unsightly or constitute a hazard to personnel or property, as determined by the Aviation Director.

### ***Section 2-22. Model aircraft, kites, fireworks, etc***

No person shall fly or release a model aircraft, rocket, kite, fireworks, balloon, parachute, etc., within two (2) miles of the Airport if such activity would create a hazard to aircraft operations, or as otherwise determined by the Aviation Director.

**Section 2-23. Advertisements**

No person shall post, distribute or display signs, advertisements, circulars, printed or written matter at the Airport without permission from the Aviation Director.

**Section 2-24. Animals**

No person shall enter the Airport with a dog or other animal unless restrained by a leash or properly confined as determined by the Aviation Director. No person in charge of a dog or other animal shall permit the animal to wander unrestrained on any portion of the Airport.

**Section 2-25. Disorderly conduct, etc**

(a) No person shall:

1. Commit any disorderly, obscene or unlawful act or commit any nuisance on the Airport.
2. Become intoxicated on any portion of the Airport.

(b) No intoxicated person shall enter upon or loiter on or about the Airport, any of its facilities, or any County-owned property.

**Section 2-26. Property damage, injurious or detrimental activities**

No person shall destroy, deface, injure or disturb in any way Airport property or conduct at the Airport activities that are injurious, detrimental or damaging to Airport property or to activities and business of the Airport. Any person causing or liable for any damage shall be required to pay the County on demand the full cost of repairs. Any person failing to comply with this section shall be in violation of these regulations and may be refused the use of any Airport facility until the County has been fully reimbursed for damage done.

**Section 2-27. Alteration of Airport property**

No person shall make any alterations to any signs, buildings, aircraft parking and storage areas, leased areas or other Airport property, nor erect any signs, buildings or other structures without prior written permission of the Aviation Director. Any construction on is subject to the Aviation Director's approval. Such persons shall comply with all building codes and permit procedures of the County and shall deliver to the Aviation Director as-built plans upon completion.

**Section 2-28. Lost articles**

Any person finding lost articles in public areas of the Airport shall immediately deposit them at the office of the Aviation Director. Articles unclaimed after thirty (30) calendar days may be turned over to the finder or otherwise disposed of in a legal manner.

**Section 2-29. Abandoned property**

No person shall abandon any property on Airport property or in any building on the Airport.

***Section 2-30. Overnight stays***

Any person desiring to spend the night on airport property must receive permission from the Aviation Director. Events where camping is an integral part of the activity must receive prior approval before the event occurs. Living/homesteading/or taking residence on the property is strictly prohibited.

***Section 2-31. Temporary permits***

Notwithstanding any Rules and Regulations to the contrary, the Aviation Director shall have authority to issue temporary permits and to establish procedures related thereto. A temporary permit shall only be issued when in the best interests of the County and when issuance will not adversely affect the public health, safety and general welfare.

### **Article 3 Aircraft Rules**

#### **Section 3-1. Landing and takeoff of aircraft**

(a) Except in an emergency, all fixed wing aircraft landings and takeoffs shall be made on the runway.

(b) Landing aircraft shall clear the runway as soon as practical, consistent with safety, taxiing ahead to the nearest turn-off.

#### **Section 3-2. Traffic pattern altitudes**

Traffic pattern altitudes above ground level (AGL) for aircraft operations at the Airport are as follows:

(a) Helicopters, five hundred (500) feet (AGL).

(b) Propeller (piston), one-thousand (1,000) feet (AGL).

#### **Section 3-3. Disabled aircraft**

Aircraft owners and pilots shall be responsible for the prompt removal of disabled aircraft and parts thereof, unless required or directed by the Aviation Director or the Federal Aviation Administration to delay such action pending an investigation of an accident. In the event of failure to promptly remove such disabled aircraft, the Aviation Director may cause the aircraft to be removed and bill the owners thereof for all charges incurred in the removal of same. The County shall not be responsible for damage to disabled aircraft removed by the owner, the pilot, the County or other persons.

#### **Section 3-4. Negligent operation of aircraft**

No aircraft shall be operated within the Airport Area in a careless, negligent or reckless manner, or in disregard of the rights and safety of others, or in an unmaintained or otherwise hazardous condition, or without due caution and circumspection, or when such operation is likely to endanger, persons or property.

#### **Section 3-5. Running of aircraft engines**

Aircraft engines shall only be run at idle except as may be necessary for safe taxiing operations, taking off, landing, preflight testing, and maintenance testing. All engine run-ups for maintenance testing purposes shall be performed in accordance with Section 3-11 of these regulations. At no time shall an aircraft's engine(s) be operated while the aircraft is in a hangar or shade space.

#### **Section 3-6. Aircraft engine run-ups**

All aircraft preflight engine run-ups shall be conducted in the appropriate run-up areas located at each end of the runway.

***Section 3-7. Exhaust and propeller blast***

No aircraft engine shall be started or aircraft taxied where the exhaust or propeller blast may cause injury to persons or do damage to property or spread debris on the airside area.

***Section 3-8. Taxiing of aircraft***

No person shall taxi an aircraft without first taking all necessary precautions to prevent a collision with other aircraft, persons or objects. Aircraft shall not be taxied into or out of any hangar, shade, or other covered area. No person shall taxi an aircraft except on areas designated for taxiing. If it is impossible to taxi aircraft in compliance with this section, then the engine must be shut off and the aircraft towed to the new location.

***Section 3-9. Common air traffic advisory frequency***

Aircraft operators shall utilize the common air traffic advisory frequency, 122.9 MHz, to broadcast their intentions as provided in the Aeronautical Information Manual (AIM) Official Guide to Basic Flight Information and ATC Procedures.

***Section 3-10. Aircraft accident reports***

Any persons involved in an aircraft accident occurring on the Airport, or that involves aircraft which departed from or were enroute to the Airport, shall make a full report thereof to the Aviation Director as soon after the accident as possible, but in no event later than the time required for reporting the accident to the FAA or to any other governmental agency, or within forty-eight (48) hours of the accident, whichever is sooner. The report shall include the names and addresses of the persons involved, and a description of the accident and its cause. When a written report of an accident is required by federal or state law, regulation, or agency, a copy of such report shall also be submitted to the Aviation Director.

***Section 3-11. Refusal of clearance or use***

The Aviation Director may delay or restrict any flight or other operations at the Airport and may refuse takeoff or landing clearance to any aircraft for any reason believed to be justifiable.

***Section 3-12. Interfering or tampering with aircraft***

No person shall interfere or tamper with any aircraft or put in motion the engine of such aircraft, or use any aircraft, aircraft parts, instruments or tools without permission of the owner, or under the specific direction of the Aviation Director in an emergency.

**Article 4 Vehicles, Pedestrians, Ect.**

***Section 4-1. General requirements***

(a) No person shall operate a vehicle on the Airport except in accordance with the rules prescribed

by the Aviation Director and all federal, state and local law.

(b) Vehicles shall yield right of way to aircraft in motion and emergency vehicles.

(c) No vehicles shall operate in a careless, negligent or reckless manner nor approach closer than fifty (50) feet to any aircraft whose engines are running, excluding ground service and emergency vehicles.

#### ***Section 4-2. Licensing, registration and insurance***

(a) No person shall operate a vehicle of any kind on the Airport without a current motor vehicle operator's license.

(b) Upon any termination of a lease, license, Aeronautical Business Permit, or Aircraft Storage Permit/Agreement with the County:

1. All Tenant and Affiliate Driver/Vehicle Permits are also terminated and access cards are deactivated, and
2. All persons holding Tenant and Affiliate Driver/Vehicles Permits shall return their access cards to the Aviation Director.

(c) All vehicles shall maintain the appropriate type and amount of vehicle liability insurance required by state law.

#### ***Section 4-3. Control of vehicles***

No person shall operate or park a vehicle at the Airport in a manner prohibited by signs, pavement markings, or other signals posted by the County or by regulations under this article. The Aviation Director has plenary power to regulate or prohibit any class or type of vehicle or any other type or class of wheeled vehicle or other form of transport that operates in the airside area.

#### ***Section 4-4. Speed limits***

All vehicles shall be operated in strict compliance with all posted speed limits at the Airport. The maximum speed limit for all vehicles in the airside area, with the exception of authorized municipal vehicles in the performance their official duties, is twenty-five (25) miles per hour or less on the Airport perimeter road or fifteen (15) miles per hour or less elsewhere airside if conditions warrant in order to ensure safe operation.

#### ***Section 4-5. Vehicles operating on runway and taxiways***

No vehicle shall be operated on the runway and taxiways unless so authorized in writing by the Aviation Director.

#### ***Section 4-6. Authority to remove vehicles***

The Aviation Director may cause to be removed from any area of the Airport any vehicle which is disabled, abandoned, parked in violation of these regulations, or which presents an operational problem to any area of the Airport, at the operator's expense and without liability for damage which

may result in the course of such movement.

**Section 4-10. Vehicle accidents**

The driver of any vehicle involved in an accident on the Airport which results in injury or death to any person, or damage to any property, shall immediately stop such vehicle at the scene of the accident; render reasonable assistance to a person injured in the accident, including making arrangement for the caring of the person to a physician, surgeon or hospital for medical or surgical treatment if it is apparent that treatment is necessary or if the caring is requested by the injured person; and give his name, address and operator's license and registration number to the person injured, the Aviation Director and to any police officer or witnesses of the accident. The operator of such vehicle shall make a report of such accident in accordance with state law and provide a copy of same to the Aviation Director.

**Section 4-11. Careless operation, driving while intoxicated, etc**

No vehicle shall be operated at the Airport or upon any area thereof:

- (a) In a careless, negligent or reckless manner;
- (b) In disregard of the rights and safety of others;
- (c) Without due caution or circumspection;
- (d) At a speed or in a manner which endangers or is likely to endanger persons or property;
- (e) While the driver would be prohibited by law from operating an automobile upon the public streets of the County due to drug or alcohol impairment or influence;
- (f) If the vehicle is so constructed, equipped or loaded as to endanger or be likely to endanger persons or property, or to result in the load or other materials becoming separated from the vehicle;
- (g) Without operating headlights, tail lights, turn signals, and brake lights during hours of darkness or during inclement weather; or
- (h) In a manner that does not allow the vehicle to be immediately driven or towed away from any nearby aircraft.

**Section 4-13. Parking restrictions**

- (a) No person shall park or leave any vehicle standing, whether occupied or not, except within a designated parking area.
- (b) Aircraft owners and operators shall only park their vehicle in the aircraft storage and parking space designated for their aircraft or in a designated vehicle parking area.
- (c) Vehicles parked in an aircraft parking and storage area shall be parked in a manner so as to be completely contained in the aircraft parking or storage space and not obstruct adjacent aircraft parking and storage areas, or taxilanes unless for the purposes of immediate and temporary loading, unloading, or staging of an aircraft.

**Section 4-15. Pedestrians in the airside area**

(a) No person shall walk, stand, or loiter in the airside area if such activity is determined to be an operational, security, or safety concern as determined by the Aviation Director.

(b) Pedestrian access to the movement area is strictly prohibited, unless approved by the Aviation Director.

**Section 4-16. Pedestrians soliciting rides**

No person shall solicit aircraft rides from any area of the Airport.

**Section 4-17. Vehicle repair and washing**

No person shall make any repairs to vehicles anywhere on the Airport, other than in designated shop areas, except those minor repairs necessary to remove such vehicles from the Airport. No person shall wash or clean any vehicle on the Airport, without the Aviation Director's prior written approval. No person shall move, interfere or tamper with any vehicle, or put in motion the engine, or take, or use any vehicle part, instrument or tool thereof, without the written permission of the owner or satisfactory evidence of the right to do so duly presented to the Aviation Director.

**Section 4-18. Airport security (reserved)**

**Article 5 Fueling, Flammable Fluids, and Safety**

**Section 5-1. Fuel safety**

All transportation, storage and other handling of aircraft and vehicle fuel shall comply with the Uniform Fire Code, as amended, the National Fire Protection Association's codes and standards, as amended, FAA Advisory Circular 150/5230-4A, as amended, all requirements of these regulations, and all other applicable law.

**Section 5-2. Aircraft fueling locations**

All aircraft fueling/defueling shall be performed outdoors. Aircraft being fueled/defueled shall be positioned so that aircraft fuel system vents or fuel tank openings are not closer than twenty-five (25) feet from any building or hangar unless otherwise approved by the Aviation Director and City's Fire Department.

**Section 5-3. Open flame**

There shall be no open flames in the airside area, within fifty (50) feet of any aircraft, fuel truck, and/or fuel storage area, or where specifically prohibited by the County or State Fire Marshall. The category of open flames and lighted open-flame devices shall include, but shall not be limited to, the following:

(a) Exposed flame heaters, liquid, solid or gaseous devices, including portable and wheeled gasoline

or kerosene heaters and gas or charcoal grills;

(b) Heat-producing, welding, or cutting devices and blowtorches;

(c) Flare pots or other open-flame lights.

**Section 5-4. Environmental spills and removal**

(a) Persons shall not fuel an aircraft in a manner that overfills the tank(s) or causes the tank(s) to leak fuel through its vent, and/or dump fuel.

(b) If there is a spill of gasoline, oil, grease or any material that may be unsightly or detrimental to the Airport, the operator and owner of the equipment causing the spill shall immediately remove the spill and report it to the Aviation Director. In addition, the tenant and concessionaire are responsible for the spill.

(c) In the event of a fuel spill longer than ten (10) feet in any direction or fifty (50) or more square feet total, the operator of the equipment causing the same shall immediately call the Town's Fire Department at 911.

(d) In the event of any spillage, and the failure of the operator or owner to restore the area to its original safe and environmentally sound status, the County may clean up any material unlawfully spilled, placed or otherwise deposited at the Airport and may charge the responsible person(s) for the cost of the cleanup, any required environmental remediation, and any expenses incurred by, or fines or damages imposed on, the County as a result thereof.

**Section 5-5. Use of waste oil station(s)**

Waste oil stations are provided solely for the disposal of waste aircraft engine oil, and for the exclusive use of non-commercial general aviation tenants. No person shall place any vehicle engine oil, solvents, cleaners, antifreeze, or any other material or substance in the receptacle. Any person violating this section shall be responsible for all charges incurred during the proper disposal of such waste. Waste oil stations shall be used in accordance with the rules posted at the station.

**Article 6 Airport Fees**

**Section 6-1. Aircraft parking and storage area fee**

Any person basing an aircraft on the Airport, and having been granted an Aircraft Storage Permit, shall pay a tiedown, County hangar, or County t-shade fee as listed in the Airport/Airpark Rates and Fees Schedule on file with the Public Works Department, and shall pay any and all accrued fees.

**Section 6-2. Business permit (reserved)**

**Section 6-3. Temporary activity permit (reserved)**

**SCHEDULE OF FEES**

**Monthly Hangar Fee - \$160.00**