



PINAL COUNTY  
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**Name of Applicant**

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**DBA (Doing Business As)**

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**Mailing Address**

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Street	City	Zip Code
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**Location Address**

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Street	City	Zip Code
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Home No. (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Cell No. (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Work No. (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

**E-Mail**

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**Zoning Classification**

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**Parcel Size**

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**Proposed Kennel Activities:**

- Keeping personally owned dogs
- Grooming or bathing dogs
- Breeding dogs
- Training dogs
- Boarding dogs, cats or other domestic animals, other than livestock
- Rescue shelter for dogs, cats or other domestic animals, other than livestock
- Humane Society shelter for dogs, cats or other domestic animals, other than livestock

**Capacity of Kennel:**

- Class I Non-Commercial: Keeping, boarding or maintaining five to seven dogs on a residential parcel less than an acre. \$150.00 yearly fee.
- Class II Non-Commercial: Keeping, boarding or maintaining eight to twelve dogs on a residential parcel of property of one or more acre. \$150.00 yearly fee.
- Class III Commercial: Nonprofit rescue organizations, nonprofit sanctuaries, nonprofit kennels and nonprofit humane societies are permitted to operate kennels in areas zoned and approved for such use, after issuance of any approval or permit required by an applicable municipal code or ordinance or the Pinal County Zoning Ordinance. The Animal Care and Control Director is authorized to restrict the number of dogs kept at Class III commercial kennels, based on the location, size and fitness of the facility where the dogs are kept or maintained as set forth in Section IX subsection K of Pinal County Rabies and Animal Control Ordinance 050510. \$150.00 yearly fee.
- Class IV Commercial: Keeping, boarding or maintaining thirteen or more dogs. Keeping, boarding or maintaining dogs in commercial kennels, dog boarding facilities or dog breeding facilities operating in areas zoned and approved for commercial activity is permitted, after issuance of any commercial license, permit or approval required by state law, regulation, an applicable municipal code or ordinance or the Pinal County Zoning Ordinance. \$450.00 yearly fee.



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**Sanitary Facilities:**

- Septic
- Sewer

**Facilities:**

Type of Construction

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(please enclose a sketch of facility and site plan)

Type of Fencing

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Height of Fencing

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**Dimensions:**

Total Kennel

Area \_\_\_\_\_

Individual Pen Size

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Outside

Run

Size

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**I/We, the undersigned, do hereby certify that I/We will operate the kennel in accordance with the laws of the State of Arizona regulating kennels and with the Pinal County Animal Control Ordinance 050510 and Pinal County Zoning Ordinance.**

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SIGNATURE OF APPLICANT

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DATE



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**DECLARATION OF INTENT**

I, \_\_\_\_\_, have read and understand the Pinal County Rabies and Animal Control Ordinance Number 050510-ACC Section IX for operating a kennel in Pinal County.

- I will be operating a Class I Non-Commercial Kennel.
- I will be operating a Class II Non-Commercial Kennel.
- I will be operating a Class III Commercial Kennel.
- I will be operating a Class IV Commercial Kennel.

SIGNATURE OF APPLICANT	DATE
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State Of Arizona )  
County of Pinal )

Before me \_\_\_\_\_, a Notary Public in and for the county of Pinal, state of Arizona, personally appeared,

\_\_\_\_\_  
Known to me to be the person(s) who signed the application for a Pinal County Animal Care and Control Kennel Permit.

As witness my hand and seal this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

\_\_\_\_\_ My commission expires \_\_\_\_\_.







For a complete copy of the Pinal County Animal Control Ordinance you can go to the Pinal County Web Site.

## **Pinal County Rabies and Animal Control Ordinance Ordinance Number 050510-ACC**

**Whereas** Arizona Revised Statutes, Title 11, Chapter 7, Articles 6 and 6.1, Title 13, Chapter 29 and Title 36, Chapter 6, Article 1 grant the Pinal County Board of Supervisors the authority to adopt county ordinances concerning rabies and animal control, animal cruelty and public health issues that are consistent with state law; and

**Whereas** the adoption of a rabies and animal control ordinance consistent with and complimentary to state law will allow for the efficient enforcement of state law and this ordinance by providing for either administrative or judicial enforcement of state law or this ordinance.

**NOW THEREFORE, BE IT ORDERED** that the Animal Care and Control Department of Pinal County Health and Human Services is authorized to enforce the provisions of relevant Arizona Revised Statutes in Title 11, Title 13 and Title 36 and the provisions of this ordinance by the filing and prosecution to conclusion of citations or complaints in either the appropriate court of competent jurisdiction or the Pinal County Hearing Office.

### **Section I**

**A. Purpose:** The purpose of this ordinance is to provide for the health, safety and welfare of persons and domestic animals in Pinal County, Arizona by enforcing the applicable provisions of Arizona statutory law and this ordinance.

**B. Applicability:** This ordinance shall apply only within the unincorporated areas of Pinal County and those municipalities that contract with the county for rabies and animal control services. Otherwise, it shall not apply to any incorporated town, city or Native American reservation.

### **C. Definitions:**

1. The definitions in A.R.S. § 11-1001 and A.R.S. § 13-2910 (H) are incorporated by this reference, and shall be applied for all purposes of this ordinance.
2. County enforcement agent means a Pinal County Animal Control Officer or an Arizona P.O.S.T. certified peace officer.
3. Public nuisances dangerous to public health means those items, places or locations described in A.R.S. § 36-601 (A).



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4. The Pinal County Hearing Office means the hearing office established by the Pinal County Board of Supervisors, applying the Pinal County Hearing Officer Rules of Procedure, as revised from time to time.
5. Civil infraction means a violation of this ordinance having a penalty as set forth in the fee schedule approved by the Pinal County Board of Supervisors.
6. Penalty means the penalty or fine to be imposed by the Justice of the Peace or Hearing Officer, in an amount not to exceed two hundred-fifty dollars (\$250) per offense for each first offense and a fine not to exceed five hundred dollars (\$500) per offense for each second or subsequent offense(s), committed within thirty-six (36) months, unless a specific fine or penalty is set by statute or the Zoning Ordinance.
7. Zoning Ordinance means the current Pinal County Zoning Ordinance.

## **Section IX**

### **A. Kennels:**

#### **1. Definitions:**

- a. **Kennel** means an enclosed, controlled area, inaccessible to other animals, in which a person keeps, harbors or maintains five or more dogs under controlled conditions.
- b. **Commercial Kennel** means any kennel maintained for the purpose of keeping boarding, breeding, raising or training dogs for a donation, for a fee or for sale. Or an owner with 13 or more dogs.
- c. **Noncommercial kennel** means any property where five to twelve dogs are raised, kept or maintained solely for the use and enjoyment of the owner or occupant for personal, noncommercial purposes.
- d. **Violation** means any violation of the A.R.S. § 11-1009 or violation of this section of the ordinance.
- e. **Zoning Ordinance** means the current Pinal County Zoning Ordinance or an applicable municipal zoning ordinance.
- f. **Non profit** means an organization that has been granted 501-C3 status.

**B. Kennel Permit:** A person operating any kennel shall obtain a kennel permit issued by the Animal Care and Control Department on behalf of the Board of Supervisors.

**C.** The annual fee as set forth in the fee schedule approved by the Board of Supervisors for each kennel permit or the actual cost of recovery as determined by the Animal Care and Control Department.



**D.** A dog remaining within the kennel is not required to be licensed individually under A.R.S. §11-1008 and this ordinance. A dog leaving the controlled kennel conditions shall be licensed under § 11-1008 and this ordinance except if the dog is only being transported to a licensed veterinarian or another kennel which has a permit issued under this section.

**E.** A person who fails to maintain a valid kennel permit issued under this section is subject to a late fee of twenty-five dollars in addition to the annual fee.

**F.** A person who knowingly fails to obtain a kennel permit within thirty days after written notification from the county enforcement agent is guilty of a class 2 misdemeanor or a civil infraction, in the discretion of the county enforcement agent.

**G.** A person operating a kennel shall obtain a permit issued by Animal Care and Control under one of the following classifications:

**1. Class I Non-Commercial:** Keeping, boarding or maintaining five to seven dogs on a residential parcel less than an acre of property is permitted.

**2. Class II Non-Commercial:** Keeping, boarding or maintaining eight to twelve dogs on a residential parcel of property of one acre or more is permitted.

**3. Class III Commercial:** Nonprofit rescue organizations, nonprofit sanctuaries, nonprofit kennels and nonprofit humane societies are permitted to operate kennels in areas zoned and approved for such use, after issuance of any approval or permit required by an applicable municipal code or ordinance or the Pinal County Zoning Ordinance. The Animal Care and Control Director is authorized to restrict the number of dogs kept at Class III commercial kennels, based on the location, size and fitness of the facility where dogs are kept or maintained as set forth in subsection K of this section.

**4. Class IV Commercial kennels:** Keeping, boarding or maintaining dogs in commercial kennels, dog boarding facilities or dog breeding facilities operating in areas zoned and approved for commercial activity is permitted, after issuance of any commercial license, permit or approval required by state law, regulation, an applicable municipal code or ordinance or the Pinal County Zoning Ordinance.

**H.** All applicants requesting a kennel permit shall provide a copy current a rabies vaccination certificate for each dog kept, boarded or maintained on the premises, if the dog is three (3) months of age or older.



**I.** If the owner or occupant of any property qualifying for either a Class I or Class II Non-Commercial kennel permit fails to apply for a kennel permit, or the kennel permit is denied or revoked, the owner shall have 30 days to reduce the number of dogs in order to comply with this section of the ordinance. If the owner or occupant of any property qualifying for either a Class III or Class IV Commercial kennel permit fails to apply for a kennel permit, or the kennel permit is denied or revoked, the owner shall have 10 calendar days to cease operation of the kennel.

**J.** Each permittee shall comply with:

1. All public health laws, ordinances and regulations including those addressing the elimination of animal waste, contagion and offensive odors.
2. All laws, ordinances and regulations addressing the safety and welfare of dogs.
3. All public health laws, ordinances and regulations addressing the safety, health and welfare of the public.
4. The applicable terms of this ordinance

**K.** Each kennel permittee shall:

1. Ensure kennels and exercise areas where dogs are kept are maintained in a sanitary condition. Waste products shall be disposed of in the manner required by this ordinance.
2. Provide potable water, available to each dog at all times.
3. Provide adequate amounts of food free from contamination and of sufficient quantity and nutritive value to maintain the dog in good health.
4. Provide prompt, appropriate veterinary care when necessary or have the dog destroyed in a humane manner if a dog becomes seriously ill or is seriously injured. Permittees shall provide an isolation area for sick dogs, sufficiently removed so as not to endanger the health of other dogs in the kennel.
5. Provide minimum perimeter confinement requirements for a kennel that shall be an exterior fenced perimeter of the kennel, constructed in such a manner as to ensure containment of the animals at all times. Any outside-run or confinement area shall be of sufficient size, of no less than sixty-four square feet per dog and be designed to maintain the dog in good health and to ensure containment of the animals at all times.



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- 6.** Provide adequate individual confinement space for each dog that is appropriate to the age, size, weight and breed of each dog. For the purpose of this paragraph “adequate space” means sufficient space for the dog to experience normal body movements without having to make contact with the sides, or top of the enclosure, including the ability to stand up, sit down, lie down, turn around freely and relax in a natural position, and not be soiled when urinating or defecating, while maintaining clean food and water. For dogs that are housed on wire flooring, permittees shall provide a resting board, floor mat or other similar device that is maintained in a sanitary condition that all allows the dog to rest off the wire flooring.
- L.** The only exception from the requirements of section “K” above shall be for kennels in possession of a current kennel permit issued by Animal Care and Control, housing only racing greyhounds. For racing greyhound, all aspects of care including kennels and kennel confinement requirements shall be those established by the Arizona Racing Commission.
- M.** Permittees of a class III or class IV commercial kennel shall retain the name, address and telephone number of the owner of each kept, boarded or placed dog. This list or register shall be available to the Animal Control Officer upon demand.
- N.** Permittees of a class III kennel shall retain name, address and telephone number of each person placing or giving the dog or other animal to the kennel. This list of persons shall be available to the Animal Control Officer upon demand.
- O.** A kennel is subject to inspections by Pinal County Animal Care and Control at any time during regular business hours.
- P.** Pinal County Animal Care and Control may deny a kennel permit to any person for: (1) a past violation of the Kennels section of this ordinance or any predecessor ordinance; or (2) for any repetitive conduct within the past two most recent years that is a violation of any animal related law or any provision of this ordinance or any predecessor ordinance. The permit denial shall be in writing, setting forth the basis for the denial. The permit denial shall be mailed by registered mail, return receipt requested, to the applicant. A denial of a kennel permit under this subsection may be appealed to the Pinal County Justice of the Peace or the Hearing Office.
- Q.** A kennel permit may be revoked for any violation of any provision of state law dealing with the licensing or welfare of dogs; any conduct indicating an indifference to the welfare of a dog or other domestic animal; any violation of this section of this ordinance. The permit revocation shall be personally served on the permittee, and a copy shall mailed by first class mail to the permittee. A revocation may be appealed to the Pinal County Justice of the Peace or the Hearing Office.



**R.** A dog remaining within the kennel is not required to be licensed individually as required by A.R.S. §11-1003, but must have a current rabies vaccination. A dog leaving the controlled kennel shall be licensed as required by A.R.S. §11-1003 except if the dog is only being transported to a licensed veterinarian or another kennel which has a permit issued under this section.

**S.** A person who fails to maintain or renew a valid kennel permit issued under this section is subject to a late fee in addition to the annual fee.

**T.** All kennel permits are subject to revocation by the Director of Pinal County Animal Care and Control for violations of any part of this section. Any revocation shall be in writing, setting forth the basis for the revocation. The permit denial shall be personally served on the permittee, and a copy shall mailed by first class mail to the permittee. A revocation may be appealed to the Pinal County Justice of the Peace or the Hearing Office.

**U.** The failure of any person operating a non-commercial kennel to reduce the number of dogs in a kennel under subsection J., following notice to do so, or the failure of any person to cease operation of a commercial kennel under subsection J., following notice to do so, shall result in the county enforcement agent, or any other proper party, seeking any remedy available under A.R.S. § 11-1006 (E).

**V.** A denial of a kennel permit or a revocation of a kennel permit may be appealed to the Hearing Office by filing a written notice of appeal within 10 calendar days. The following procedure shall apply in those cases:

- 1.** The written notice shall set forth the detailed basis for the appeal of the Director's action and indicate whether a hearing is requested.

- 2.** A copy of the notice of appeal shall be served on the Director by personal service or by first class mail at the time the notice is filed. If a hearing is requested, the Hearing Office shall set the matter for hearing and give the parties at least 15 days notice of the hearing date and time. If an attorney will appear for either party, a written notice of appearance shall be filed at least five calendar days before the date of the hearing, and a copy of the notice of appearance shall be mailed to the other party.

- 3.** After hearing the testimony of the Director and of any other county witnesses, the testimony of the applicant or permittee and of any other witnesses, and considering the evidence admitted during the hearing, the Justice of the Peace or the Hearing Officer may make one of the following determinations:

- a.** The application was properly denied or the permit properly revoked.



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- b.** The application was improperly denied, and a kennel permit shall be issued.
- c.** The permit was improperly revoked, and the revocation shall be set aside.
- d.** The alleged violation of the permit did occur, but the violation can be remedied by the permittee and monitored by Animal Care and Control within fourteen days, and thus the permit may not be revoked; or
- e.** The alleged violation of the permit did occur, and the violation immediately endangers the health and safety of the dogs, and thus the permit shall be revoked.
- f.** If a permittee is given 14 days to remedy the violation, after a rehearing, a permit may be revoked if the violation(s) has not been remedied within the prescribed period. The hearing and disposition may be continued for up to an additional 30 days if there has been significant progress to remedy the violation of the permit.



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Name:	Address:			City:	
Permit No:	Date of Inspection:			Activity No:	
<b>Pictures will be taken of each dog and the areas where the dogs are kept harbored and maintained</b>					
<b>Perimeter Fence Around Kennel Area</b>		<b>Pass</b>	<b>Fail</b>	<b>N/A</b>	<b>Corrections Needed</b>
Exterior fenced perimeter of the kennel, constructed in such a manner as to ensure containment of the dogs at all times.					
<b>Structural</b>		<b>Pass</b>	<b>Fail</b>		<b>Corrections Needed</b>
Ceilings, walls and floors shall be kept clean, sanitary and in good repair.					
Plumbing in good repair. No standing water					
Exterior of premises adequately maintained					
Cages/enclosures shall be constructed of smooth non-porous, durable, disinfect able material and be constructed as to prevent escape, injury or injury from chewing.					
For dogs which are housed on wire flooring, a resting board shall be provided and must be maintained in a sanitary condition.					
<b>Care and Treatment of Animals</b>		<b>Pass</b>	<b>Fail</b>		<b>Corrections Needed</b>
Current rabies vaccination on file for each dog, good for full kennel year.					
Clean potable water for each animal. Water must be in the shade.					
Provide adequate amounts of food free from contamination and of sufficient quantity and nutritive value to maintain the dog in good condition					
Enclosures shall be of sufficient size to allow each animal to turn around, stand, sit or lie in a comfortable normal position.					
Animals maintained outside shall be provided shelter with flooring. Animals must be protected from sun, rain and extreme temperatures and weather conditions.					
All animals shall receive adequate care and/or treatment of any disease, illness or injury. No animal with a zoonotic disease shall be maintained in an area which would expose the public. Veterinary and treatment records shall be maintained for one year.					
Provide an isolation area for sick dogs, sufficiently removed as not to endanger the health of other dogs.					
<b>Sanitation</b>		<b>Pass</b>	<b>Fail</b>		<b>Corrections Needed</b>
Adequate storage and refrigeration shall be provided to protect food supplies against contamination and deterioration.					
An effective program for control of insects, rats, mice, other pests, fleas and ticks shall be established and maintained.					
Measures must be taken to protect animals from contaminated water, wastes and harmful chemicals. Wastes must be disposed of properly. Bedding must be kept clean and dry.					
The premises, cages/enclosures and housing shall facilities shall be disinfected as often as necessary to maintain clean and sanitary conditions at all times.					
All feeding and watering receptacles shall be kept clean and sanitary.					

I/We understand, if the kennel inspection is failed, the corrections listed above must be completed and the kennel must be re-inspected before the permit will be approved. Two failed inspections will result in the kennel permit being denied.

Kennel Owner/Operator/Caretaker

Inspecting Officer

Director



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Official Use Only

- Renewal     New
- Processing Fee
- Site Plan
- Declaration of Intent
- Inventory List
- Rabies Vaccination Certificates