

Elected Officials

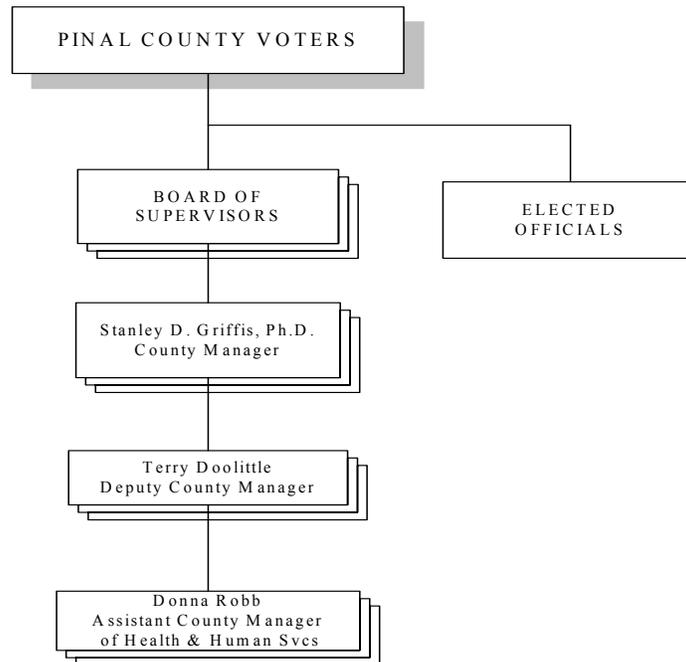


Sibley Mansion at Copper Creek, Courtesy Tom McCurnin

Copper Creek located in Pinal County by Casa Grande. Copper Creek's post office was established March 6, 1907 and discontinued August 31, 1942. The town included a physician, post office, stage line, mansion, and many other buildings. The town was built in tiers because it is in a canyon. Today, much of the town site remains.



Board of Supervisors
Lionel D. Ruiz, District 1 Supervisor
Sandie Smith, District 2 Supervisor
Jimmie B. Kerr, District 3 Supervisor

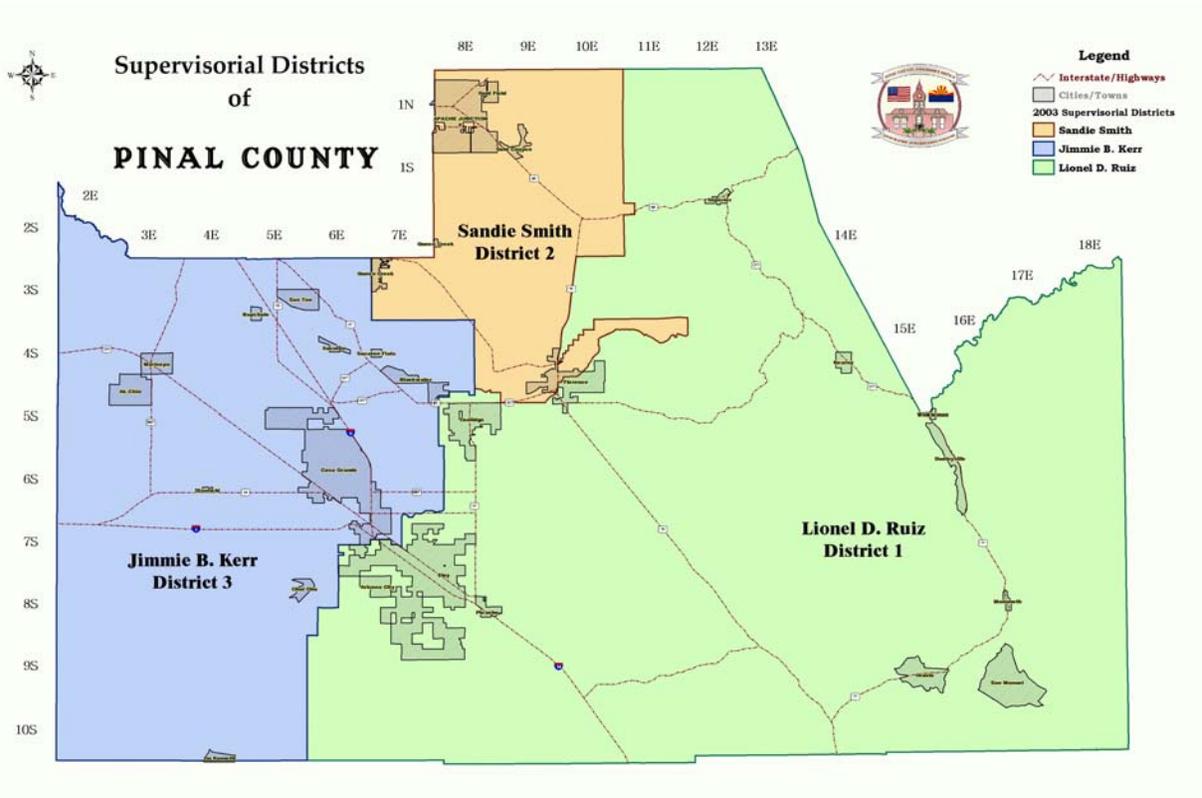


Mission Statement:

The mission of the Pinal County Board of Supervisors is to provide Pinal County constituents assistance in obtaining services that are available through Pinal County Government. The Board of Supervisors is the governing and policy-making body of Pinal County and is empowered by law to perform acts necessary to fully discharge its duties as the legislative authority of county government.

Department Description:

The Pinal County Board of Supervisors shall, annually, develop a budget which provides sufficient revenues to allow the individual departments within Pinal County to fulfill their statutory duties. The Board must set a county property tax rate, which will provide the necessary finances to meet estimated expenditures. The Board of Supervisors also has the authority to fill vacancies in county and legislative offices, other boards and commissions, pass resolutions and enact ordinances and regulations as authorized by state law.



Budget Summary by Fund

Board of Supervisors General Fund

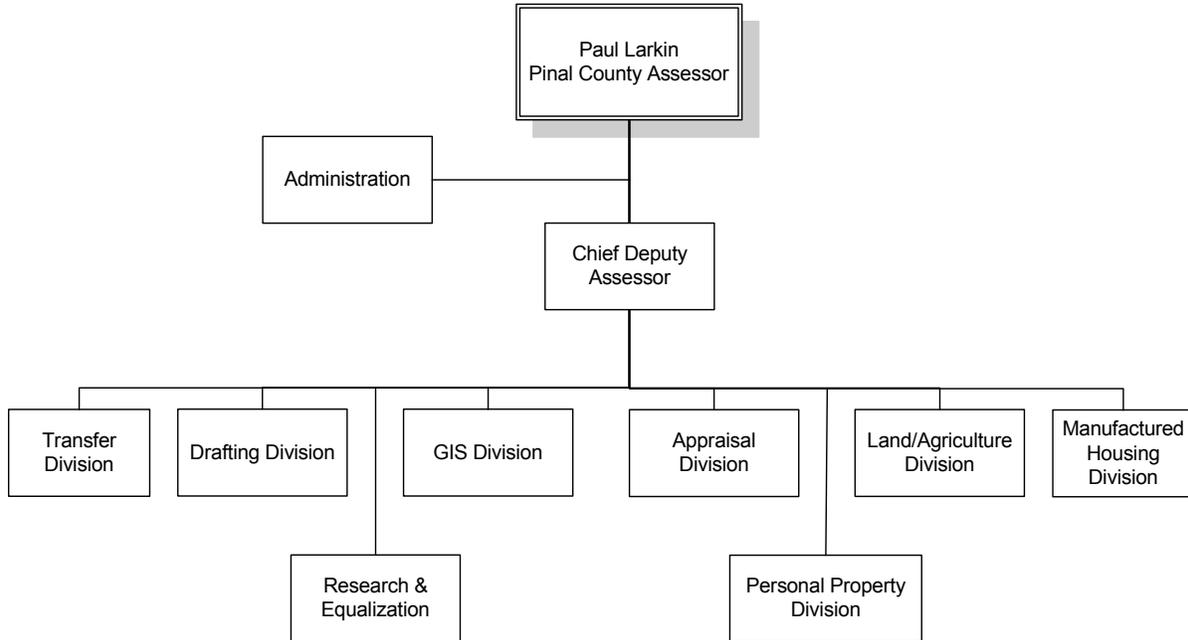
Budget by Categories of Expenditures	FY 2002-2003 Budget	FY 2002-2003 Actual	FY 2003-2004 Budget
Personal Services	290,204	288,105	289,181
Supplies	8,200	8,914	8,200
Outside Services	56,000	53,555	56,000
Total	354,404	350,574	353,381

Position Distribution

BOARD OF SUPERVISORS	Position Title	FY02	FY03	FY04
GENERAL FUND	EXECUTIVE ASSISTANT	3	3	3
	ADMINISTRATIVE CLERK I	2	2	2
	ADMINISTRATIVE CLERK II	1	1	1
	BOARD OF SUPERVISOR/MEMBER	3	3	3
TOTAL		9	9	9



County Assessor L. Paul Larkin



Mission Statement:

To efficiently serve the taxpayers and various taxing jurisdictions in administering state property tax laws to assure that all county property is valued fairly and equitable.

Department Description:

The Assessor's Office consists of 50 (including part-time and temporary) employees divided into nine separate divisions. They are as follows:

- Administration
- Drafting
- Appraisal
- GIS
- Land / Agriculture
- Research and Equalization
- Manufactured Housing
- Personal Property
- Transfer/Exemption



Did You Know?

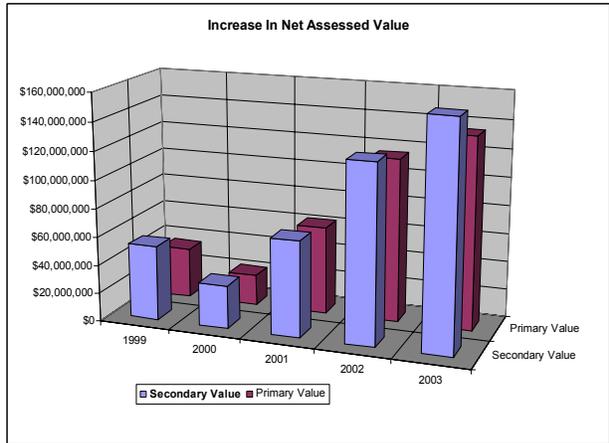
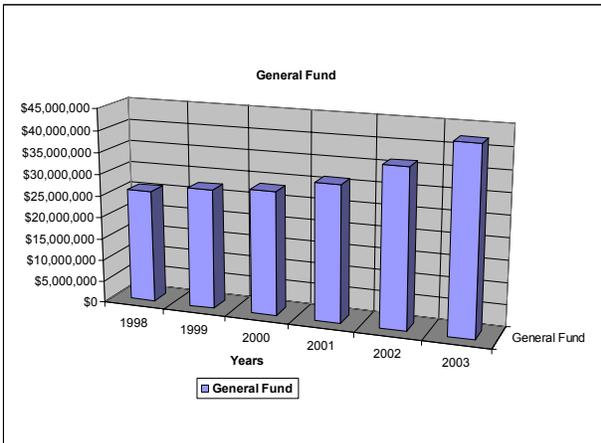
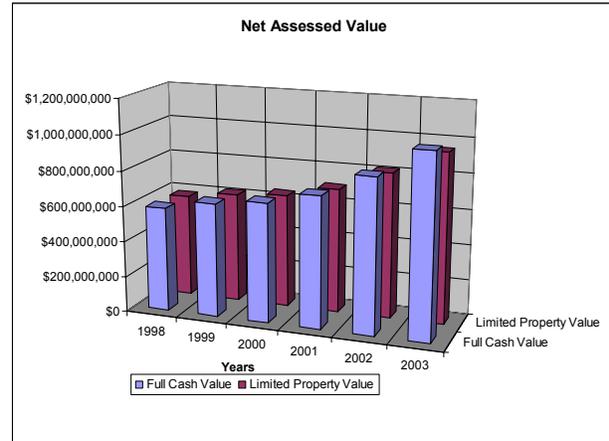
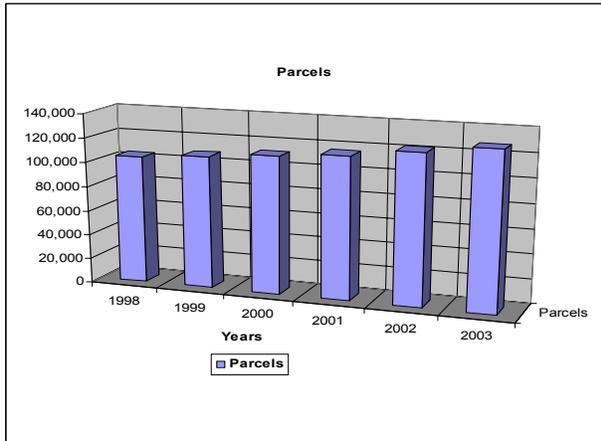
The assessed value divided by 100, times the tax rate (set in August of each year), determines property taxes billed in September. The Treasure's Office bears the responsibility to collect the property taxes.

Accomplishments for 2002-2003:

- Increased Net Assessed Value:
 1. Primary \$134,966,575.
 2. Secondary \$157,903,573.
- Increased General Fund \$6,010,337.
- Primary Net Assessed Value \$951,866,293.
- Secondary Net Assessed Value \$ 1,021,768,734.
- General Fund Property tax increased from \$36,378,177 to \$42,388,510.
- The Drafting division added 34 subdivisions with 4,786 lots and total of 5,724 new parcels for the 2003 tax roll and so far for the 2004 roll they have added 47 subdivisions with 4,759 lots and a total of 5,759 new parcels.
- The Business Personal Property division finished the 2002 tax roll with 3,022 records with a Net Assessed value of \$46,598,718.
- The Manufactured Housing Division finished the 2002 tax roll with 24,877 records with a Net Assessed Value of \$45,195,124.
- The Centrally Valued property finished the 2003 tax roll with 1,457 parcels with a Net Assessed Value (Primary \$167,988,505 & Secondary \$168,364, 203.)
- Added an interactive search on the Assessor's Web Site.

Goals and Objectives for FY 2003-2004:

- Continue to manage growth, by using in-house Appraisers to effectively maintain the growth within the time frame indicated in the Department of Revenues cut off deadline.
- Scan all property files records, so as to complete the scanning of 127,738 records by the end of 2003.



NET ASSESSED VALUE				
Tax Year	Number of Parcels	Secondary (Full Cash Value)	Primary (Limited Property Value)	General Fund
2003	127,738	\$ 1,021,768,734	\$ 951,866,293	\$ 42,388,510
2002	122,014	\$ 863,865,161	\$ 816,899,699	\$ 36,378,177
2001	115,966	\$ 738,562,802	\$ 701,711,651	\$ 31,248,623
2000	112,159	\$ 671,060,458	\$ 639,663,229	\$ 28,485,483
1999	108,099	\$ 640,747,415	\$ 617,983,576	\$ 27,520,045
1998	104,445	\$ 587,976,781	\$ 582,219,858	\$ 25,927,408



Budget Summary by Fund

County Assessor General Fund

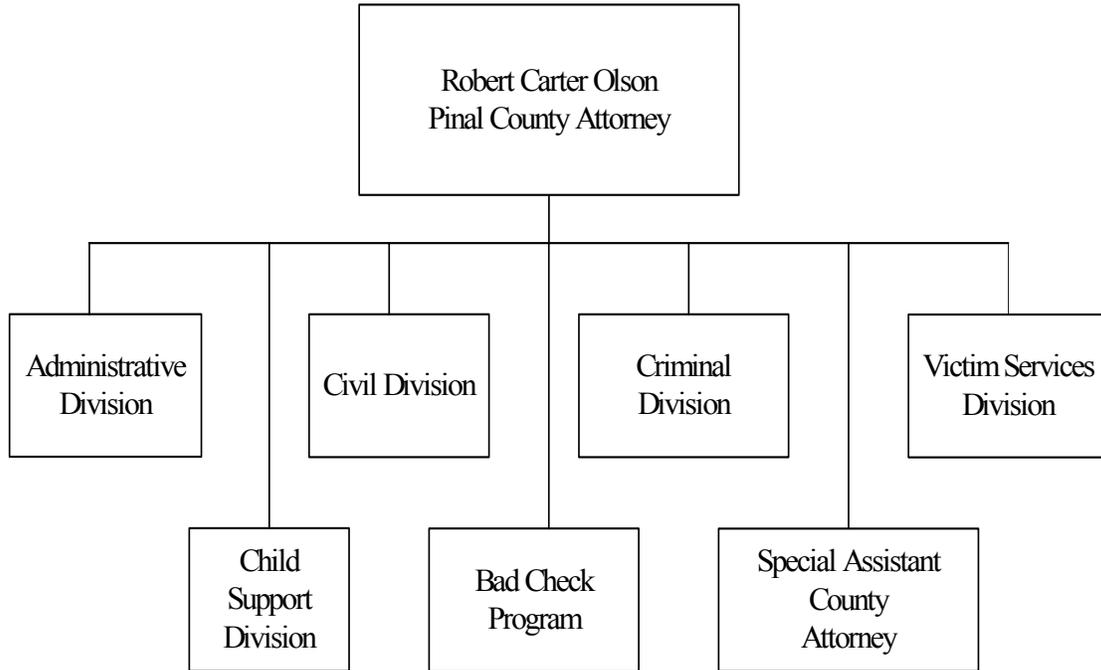
Budget by Categories of Expenditures	FY 2002-2003 Budget	FY 2002-2003 Actual	FY 2003-2004 Budget
Personal Services	1,278,965	1,310,980	1,398,511
Supplies	41,300	39,048	43,000
Outside Services	260,300	231,426	260,300
Capital Outlay	0	1,633	0
Total	1,580,565	1,583,087	1,701,811
SPECIAL REVENUE			
Total	240,000	418	500,000

Position Distribution

ASSESSOR	Position Title	FY02	FY03	FY04
GENERAL FUND	ADMINISTRATIVE ASSISTANT	1	1	0
	ADMINISTRATIVE CLERK I	4	3	6
	ADMINISTRATIVE CLERK II	4	4	3
	ADMINISTRATIVE CLERK III	4	4	4
	ADMINISTRATIVE MANAGER	1	1	1
	ADMINISTRATOR I	1	1	1
	ADMINISTRATOR III	2	1	0
	APPRAISAL SUPERVISOR	2	2	5
	APPRAISER I (underfill)	2	0	0
	APPRAISER I	6	10	10
	APPRAISER II	6	6	5
	ASSESSOR	1	1	1
	CHIEF APPRAISER	1	0	1
	CHIEF DEPUTY APPRAISER	0	1	1
	DATA ENTRY OPERATOR	1	1	1
	DATA ENTRY OPER III	1	1	1
	DRAFTING SPECIALIST I	2	2	3
	DRAFTING SPECIALIST II	2	1	0
	GIS TECH	0	1	1
	GIS ANALYST	0	1	1
	GIS MANAGER	0	1	1
	PART-TIME HELP	1	1	0
	OFFICE SUPERVISOR	1	1	1
PROVISIONAL APPRAISER	4	4	3	
TOTAL		47	49	50



County Attorney Robert Carter Olson



Mission Statement:

The Mission of the County Attorney's office is to provide for the prompt, fair and impartial prosecution of crimes committed in Pinal County and to provide quality legal services to Pinal County Government and to serve the citizens of Pinal County impartially, promptly, and with understanding.

Department Description:

This department is the primary budgetary unit under which the county attorney's office is formed. The department is divided into civil and criminal divisions. The civil department represents and advises all county departments, as well as the Board of Supervisors. The criminal division is responsible for prosecuting all felonies committed in Pinal County, as well as misdemeanors committed in unincorporated areas.



Did You Know?

The County Attorney's office has a specially trained Crime Scene Investigator that also assists the police departments throughout Pinal County.

Accomplishments for 2002-2003:

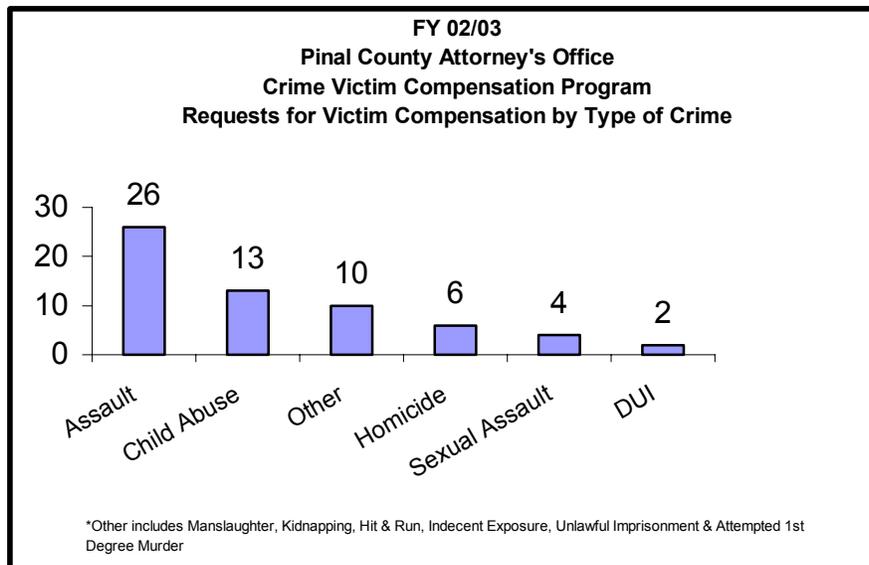
- Reviewed 4,300 criminal cases and charged 1,800.
- Launched a revised Stay-In-School program which retained 85% of chronically truant children in school.
- Completed renovation and expansion of Victim Services building.
- Implemented Victim Satisfaction survey to assist in providing better service.
- Child Support Division collected \$13.0 million in child support payments, an increase of \$300,000 from last year.
- Increased funding for Auto Theft Program for the second straight year through the Criminal Division.
- Completed relative adoptions at no charge to families through the Civil Division.
- Added two additional volunteer Reserve Investigator positions at no cost to the general fund for a total of five positions.
- Assisted multiple departments in drafting new policies, procedures and ordinances through the Civil Division.
- Initiated one new Triad in the County and assisted Gila County in their efforts through the Special Assistant County Attorney.
- Upgraded criminal data management system and collaborated with other county entities on a justice integration effort.

Goals and Objectives for FY 2003-2004:

- Reduce the number of repeat Domestic Violence Offenders, by assisting the Superior Court in implementing model Domestic Violence court for felonies and misdemeanors which require batterer accountability and participation in supervised probation.



- Established additional resources for the County Attorney's Office with non-general fund resources through utilization of senior citizen volunteers to conduct administrative work at our Senior Volunteer Center focusing on crime prevention activities in concert with Triads throughout the County.
- Increase information sharing between County criminal justice entities by identifying hardware and software which will collect and disseminate information utilizing existing systems at the lowest possible cost.
- Increase tracking of asset forfeitures conducted by the Civil Division by acquiring software which is compatible with existing systems which will provide timely case and financial status reports.
- To decrease waiting time for participants in child support hearings process by identifying child support cases which require more than a few minutes to process during regular court and group those cases to be heard on specific days.
- To increase prosecution and reduce trauma for the victims of child abuse, domestic violence, elder abuse and sexual assault by establishing a Family Advocacy Center in Central Western Pinal County with law-enforcement, adult protective services, child protective services, nonprofits, medical and behavioral health providers, focusing on forensic interviews and physical examinations of victims.





Budget Summary by Fund

County Attorney General Fund

Budget by Categories of Expenditures	FY 2002-2003 Budget	FY 2002-2003 Actual	FY 2003-2004 Budget
Personal Services	3,466,399	3,557,713	3,824,081
Supplies	55,400	83,456	69,500
Outside Services	208,280	192,446	162,180
Capital Outlay	7,500	8,525	9,500
Total	3,737,579	3,842,140	4,065,261

County Attorney Special Revenue Funds

Budget by Categories of Expenditures	FY 2002-2003 Budget	FY 2002-2003 Actual	FY 2003-2004 Budget
Personal Services	1,884,594	1,776,948	2,101,572
Supplies	431,330	1,119,651	442,823
Outside Services	808,190	601,125	747,816
Capital Outlay	192,714	68,733	206,514
Non-Operating Expenses	208,453	595,407	267,953
Total	3,525,281	4,161,863	3,766,678

Position Distribution

ATTORNEY	Position Title	FY02	FY03	FY04
GENERAL FUND	ACCOUNTANT I	1	1	1
	ADMINISTRATIVE ASSISTANT	1	1	1
	ADMINISTRATIVE CLERK I	1	1	1
	ADMINISTRATIVE CLERK II	1	1	1
	ADMINISTRATIVE CLERK III	1	1	1
	ADMINISTRATIVE MANAGER	1	0	0
	ATTORNEY	2	1	4
	ATTORNEY (DRUG)	1	0	0
	BUREAU CHIEF	1	1	2



ATTORNEY GENERAL FUND POSITION DISTRIBUTION, CONT'D

CAPITAL ATTORNEY	2	2	3
SENIOR CHIEF DEPUTY ATTORNEY	1	1	0
CHIEF DEPUTY COUNTY ATTORNEY	2	2	2
COUNTY ATTORNEY	1	1	1
COMPUTER NETWORK SPECIALIST	1	1	1
DIRECTOR II	1	1	1
DIRECTOR I	1	1	1
INVESTIGATOR (1-Non-Cert)	4	5	6
LEGAL SECRETARY I	1	1	1
LEGAL SECRETARY II	5	3	4
LEGAL SECRETARY III	10	12	11
PARALEGAL II	1	1	1
SR PARALEGAL	0	1	1
PART TIME SUMMER HELP	2	1	3
PRINCIPAL ATTORNEY	16	16	16
PROGRAM COORDINATOR	1	1	1
PROGRAM COORDINATOR II	2	2	2
SENIOR ATTORNEY	2	4	3
SENIOR VICTIM WITNESS ADVOCATE	0	0	1
VICTIM WITNESS ADVOCATE	6	6	5
TOTAL	69	69	75

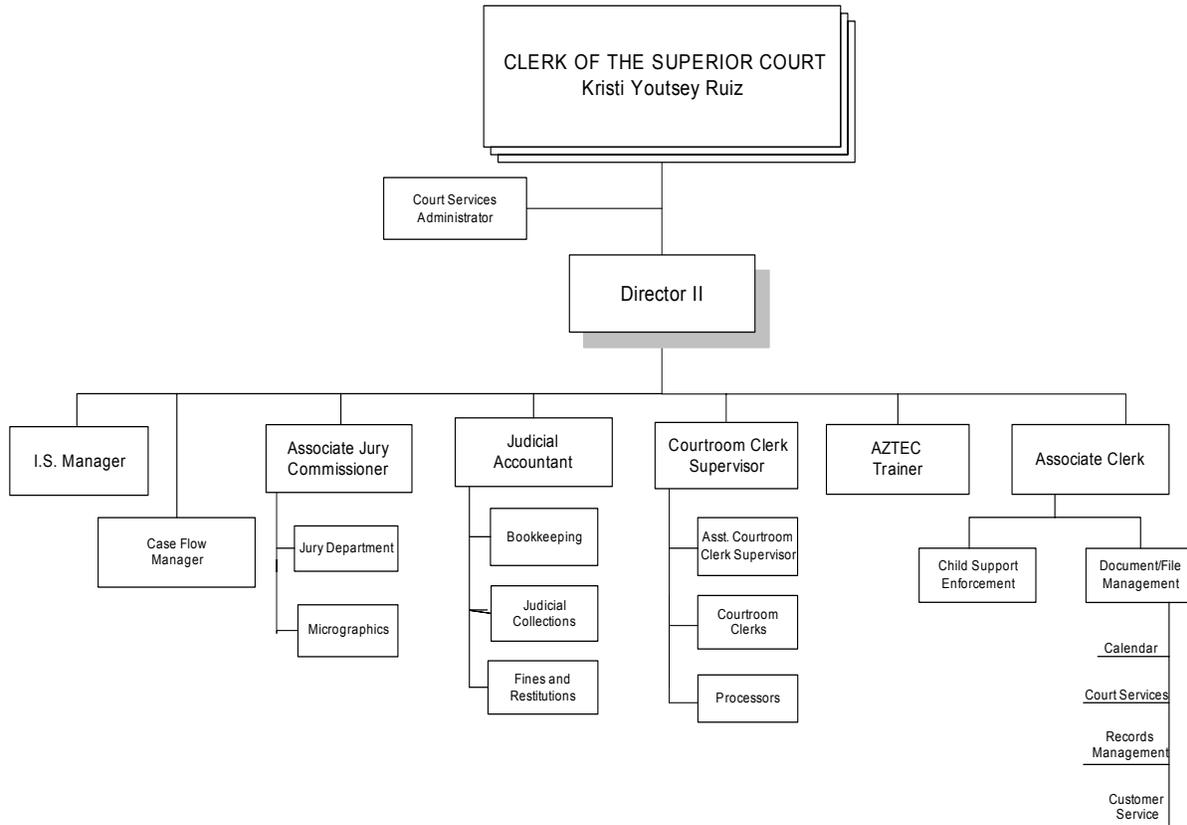
ATTORNEY	Position Title	FY02	FY03	FY04
SPECIAL REVENUE	ADMINISTRATIVE CLERK I	2	2	3
	ADMINISTRATIVE CLERK II	1	1	2
	ADMINISTRATOR I	1	1	1
	ADMINISTRATOR II	1	1	1
	ADMINISTRATOR III	1	1	1
	ATTORNEY	1	1	2
	ATTORNEY SR	1	1	2
	ATTORNEY PRNPL	2	2	1
	BUREAU CHIEF	1	1	1
	EXTRA HELP	0	0	5
	LEGAL COLLECTIONS SPEC I	13	9	9
	LEGAL COLLECTIONS SPEC II	2	9	7
	LEGAL COLLECTIONS SPEC III	0	0	2
	LEGAL SECRETARY II	5	5	5
	LEGAL SECRETARY III	1	1	2
	OFFICE MANAGER	1	1	1
	PARALEGAL	15	11	11
	VICTIM WITNESS ADV	0	0	2
	TOTAL	48	47	58



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Clerk of the Superior Court Kristi Youtsey Ruiz



Mission Statement:

The Clerk of the Superior Court, which the Arizona Constitution established as an elected official within each of the state's fifteen counties, is dedicated to building public confidence in the court system by improving court and community relationships and providing quality programs and services that meet the needs of the citizens of Pinal County.

Department Description:

The Clerk of the Superior Court, serves as the official record keeper and financial officer of the Superior Court, providing court-related records management, financial, and family support services to the public, the legal community, and the Superior Court so they can have effective access to the legal system.



Did You Know?

Kristi Youtsey Ruiz is the first new Pinal County Clerk of the Court in 40 years.

Accomplishments for 2002-2003

- Customers assisted by the customer service operator on average, per month, was 1,855, an increase of 140 from 2001.
- Documents recorded, on average, per month, by the Records Management staff was 17,277, an increase of 3,366 from 2001.
- Files were pulled and made available for Court Calendars by the Vault Staff, on average, per month, was 3,348, an increase of 2,010 from 2001.
- Pieces of mail processed, on average, per month, was 5,460, an increase of 1,149 per month from 2001.
- Last year, the Clerk of the Superior Court was awarded Capital Improvement funds for the pursuit of imaging for all court documents. On October 15, 2002, the Clerk of the Superior Court commenced scanning, imaging and storing all documents received by the Court. The EDMS (Electronic Document Management System) allows for the integration of the scanned image of documents to be retrieved through the AZTEC case management system. In the first two months of production, 49,918 pages have been converted to electronic images.
- A total of 5,927 documents were filed on average per month at the customer service counter, and an average of 6,191 files were processed per month through the Calendar Desk.

Goals and Objectives for FY 2003-2004:

- Complete the implementation of the (Minute Entry Electronic Distribution System) for all case types. The MEEDS system allows Courtroom Clerks to streamline the process of typing up minutes from hearings (Minute Entries) and electronically distributing the minutes to the appropriate agencies and individuals. The MEEDS system also automatically creates an electronic image of the minute entry and links the image to our case management system to view the

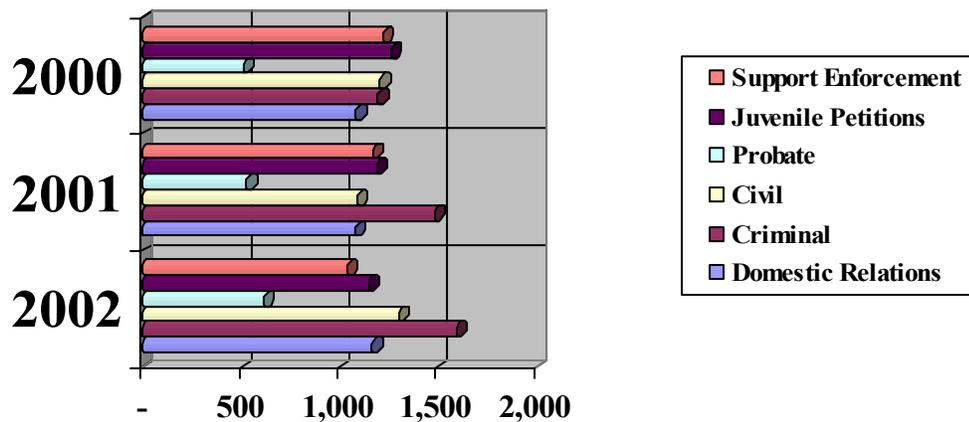


court documents without physically locating the court file.

- Implementation of customer service and standards by enhancing web site with links to all internal departments, provide self-service forms,

administer bilingual spanish-speaking direct customer service Customer Relations Manager facilitating public information inquiries, and increasing public awareness via newspaper articles and brochures.

Total Cases Filed (Major Case Categories)



	2002	2001	2000
Support Enforcement	1046	1177	1231
Juvenile Petitions	1156	1196	1270
Probate	622	535	517
Civil	1309	1098	1212
Criminal	1602	1491	1201
Domestic Relations	1174	1089	1090



Budget Summary by Fund

Clerk of the Superior Court General Fund

Budget by Categories of Expenditures	FY 2002-2003 Budget	FY 2002-2003 Actual	FY 2003-2004 Budget
Personal Services	1,834,204	1,756,064	1,897,647
Supplies	41,000	42,762	42,100
Outside Services	154,459	131,128	154,450
Capital Outlay	0	2,655	0
Total	2,029,663	1,932,609	2,094,197

Clerk of the Superior Court Special Revenue

Budget by Categories of Expenditures	FY 2002-2003 Budget	FY 2002-2003 Actual	FY 2003-2004 Budget
Supplies	134,828	45,754	197,628
Outside Services	5,088	25,573	2,325
Capital Outlay	1,791	37,651	0
Non-Operating	0	17,025	0
Total	141,707	126,004	199,953

Position Distribution

CLERK OF THE SUPERIOR COURT	Position Title	FY02	FY03	FY04
GENERAL FUND	ASSOCIATE CLERK OF THE COURT	1	1	1
	ASSOC JURY COMMISSIONER	0	0	1
	ADM I	0	0	2
	ADM II	0	0	1
	CLERK OF THE SUPERIOR COURT	1	1	1
	COMPUTER NETWORK SPECIALIST	1	1	1
	COURT SERVICES ADMINISTRATOR	1	1	1
	COURTROOM CLERK I	1	3	3
	COURTROOM CLERK II	4	2	2
	COURTROOM CLERK III	5	5	5
	COURTROOM CLERK SUPERVISOR	1	1	1
	COURT TECHNICIAN	0	2	2
	DEPUTY CLERK I (2-TEMP)	8	8	6
	DEPUTY CLERK II	3	2	2



CLERK OF THE COURT POSITIONS DISTRIBUTION, CONT'D				
GENERAL FUND	DEPUTY CLERK III	9	9	9
	DEPUTY CLERK IV	2	3	3
	DIRECTOR II	1	1	1
	JUDICIAL ACCOUNT CLERK I	1	1	2
	JUDICIAL ACCOUNT CLERK II	0	4	4
	JUDICIAL ACCOUNTANT II	1	1	1
	JUDICIAL ADMINISTRATIVE ASST	1	1	0
	JUDICIAL ADMINISTRATOR I	1	1	0
	JUDICIAL COLLECTIONS OFFICER	1	1	1
	JUDICIAL INFORMATION SYS MGR	1	1	1
	JUDICIAL OFFICE SUPERVISOR	5	4	5
	LEGAL STENOGRAPHER	1	2	0
	MICROGRAPHIC TECHNICIAN	1	1	1
	OFFICE SUPERVISOR	0	1	1
	SR PROGRAM ALYST	0	0	1
TOTAL		51	58	59

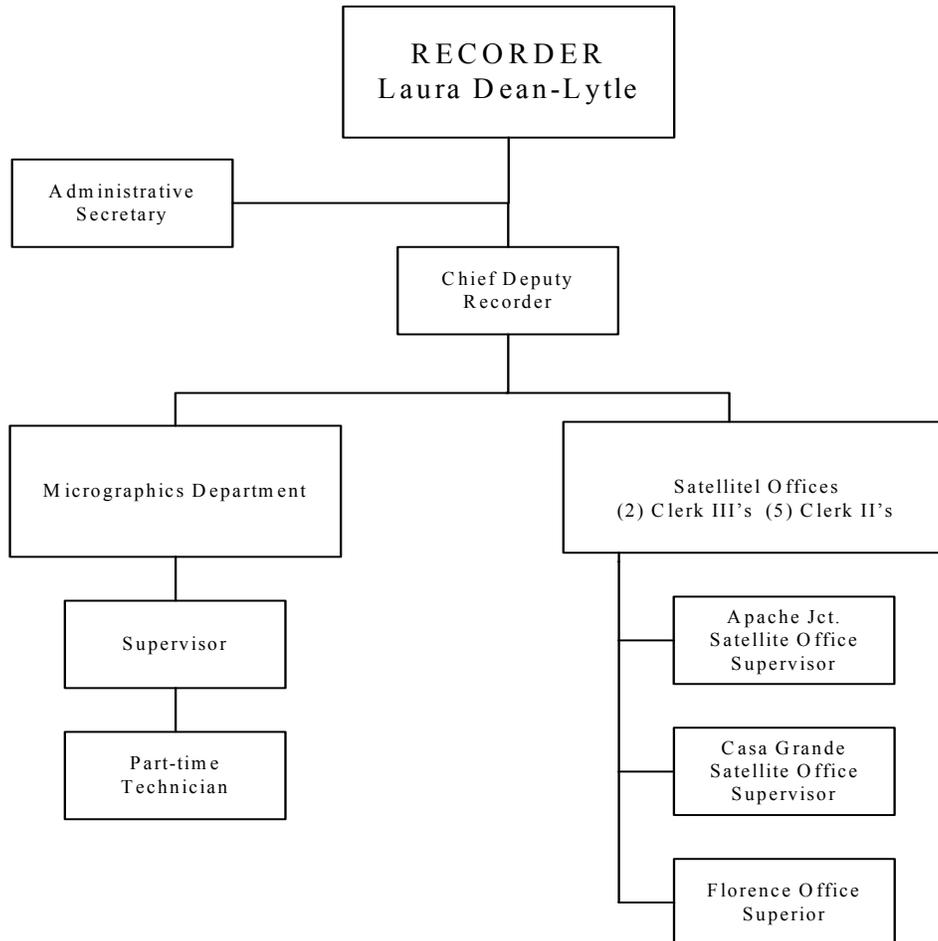
CLERK OF THE SUPERIOR COURT	Position Title	FY02	FY03	FY04
SPECIAL REVENUE FUND	ADM I	1	1	0
	ADM II	1	1	1
	COURTROOM CLERK I	1	0	0
	COURTROOM CLERK II	1	2	2
	COURT TECH	0	0	1
	DEPUTY CLERK I	0	1	1
	DEPUTY CLERK II	1	1	1
	DEPUTY CLERK III	0	1	1
	JUDICIAL ACCT CLERK I	4	2	2
	JUDICIAL ACCT CLERK II	9	3	4
	JUDICIAL ACCT CLERK III	1	1	1
	LEGAL COLLECTIONS SPEC I	3	1	4
	LEGAL COLLECTIONS SPEC II	2	4	1
	OFFICE SUPERVISOR	2	2	2
TOTAL		26	20	21



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County Recorder Laura Dean-Lytle



Mission Statement:

It is the mission of this office to abide by the Arizona Revised Statutes guideline to archive all recorded documents and their data through absolute quality work procedures coupled with the highest standard of customer service to the public, inter-agencies and co-workers.

Department Description:

The county recorders' office records documents, as required by law, to be public record. Instruments recorded include real estate transactions, mortgages, deeds of trust, family trusts, personal property, tax liens, mining locations, subdivision plats, records of survey, military discharges, official appointments of office, and other documents required to be made of public record.



Did You Know?

The winner for the most recordings at one filing during this fiscal year was in Feb. 2003. One customer recorded 45 documents at approximately 200 pgs each. The total recording fee was \$9,646.

Accomplishments for 2002-2003:

- Received a record \$678,200 in Recording fees and \$305,616 in Recorder's surcharges, for a total of \$983,816.
- Recorded a total of 79,934 documents and maps.

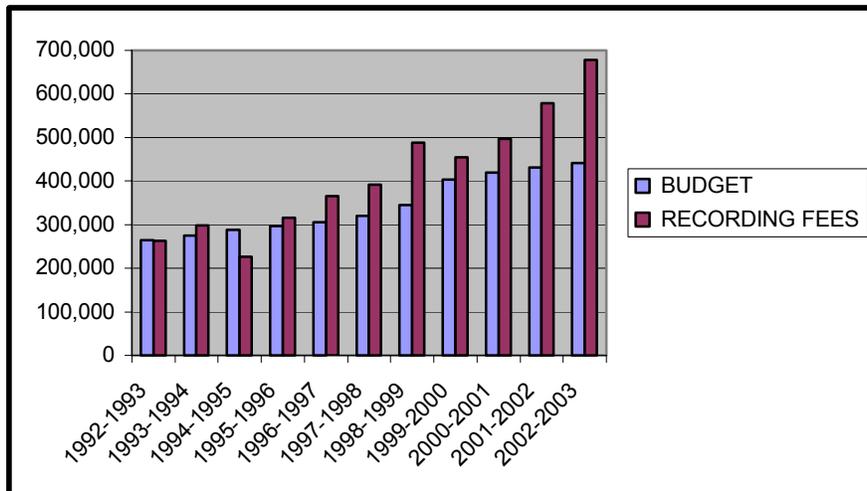
adequate hardware is in place to accommodate the scope of the project, through collaboration with Pinal County Information Technology Department, Assessor's Office, and Treasurer's Office.

Goals and Objectives for FY 2003-2004:

- To complete the new imaging system project for better service within the office and to other departments and customers of the Pinal County Recorder's Office. Accomplishing this goal by ensuring

- To provide a compilation of AS400 Grantee/Grantor recorded document listings with other pertinent public data and the recorded document images for departmental, county-wide intranet and internet information to the public.

Recorder Fees/Budget Comparison





Budget Summary by Fund

County Recorder General Fund

Budget by Categories of Expenditures	FY 2002-2003 Budget	FY 2002-2003 Actual	FY 2003-2004 Budget
Personal Services	376,719	361,573	388,294
Supplies	13,785	14,483	13,785
Outside Services	58,460	56,965	58,460
Total	448,964	433,021	460,539

County Recorder Special Revenue

Budget by Categories of Expenditures	FY 2002-2003 Budget	FY 2002-2003 Actual	FY 2003-2004 Budget
Personal Services	100,000	15,932	100,000
Supplies	26,500	1,734	31,500
Outside Services	71,000	5,571	113,000
Capital Outlay	155,000	2,347	155,000
Non-Operating	65,000	0	65,000
Total	417,500	25,584	464,500

Position Distribution

RECORDER GENERAL FUND	Position Title	FY02	FY03	FY04
	ADMINISTRATIVE SECRETARY	2	2	2
	ADMINISTRATOR II	1	1	1
	DEPUTY CLERK II	4	4	4
	DEPUTY CLERK III	2	2	2
	OFFICE SUPERVISOR	3	3	3
	RECORDER	1	1	1
TOTAL		13	13	13

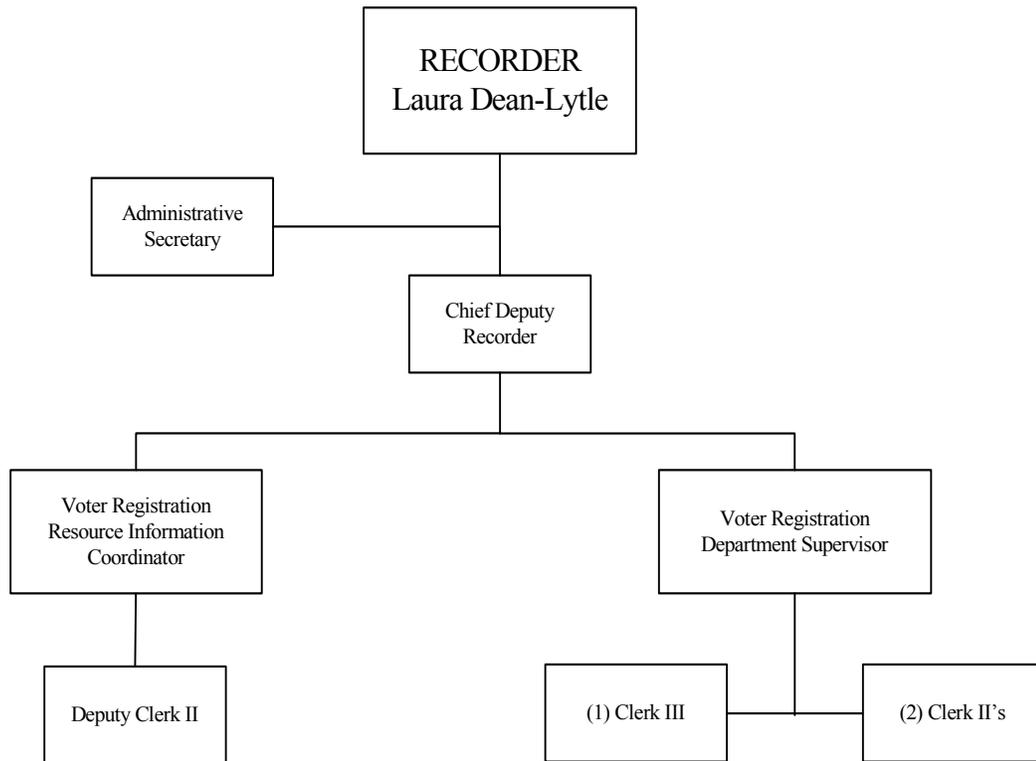
RECORDER/STORAGE SPECIAL REVENUE FUND	Position Title	FY02	FY03	FY04
	DEPUTY CLERK I	0	0	1
	DEPUTY CLERK II	1	1	1
	MICROGRAPHICS TECHNICIAN	4	4	3
	MICROGRAPHICS TECH III	1	1	1
TOTAL		6	6	6



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Pinal County Voter Registration Laura Dean Lytle, Recorder



Mission Statement:

The Voter Registration department will process voter registration records, furnish voter education, in addition to holding secure and maintaining the county voter records and applicable balloting procedures with master efficiency, respect and integrity per the Arizona Revised Statutes.

Department Description:

As the County Registrar of Voters, this office provides Registration forms for new residents, change of residence address and request for cancellation. This office also maintains the list of current registered electors in order to provide precinct rosters for elections, early (absentee) voting services, prepares for and processes "vote by mail" elections, and petition signature verification.



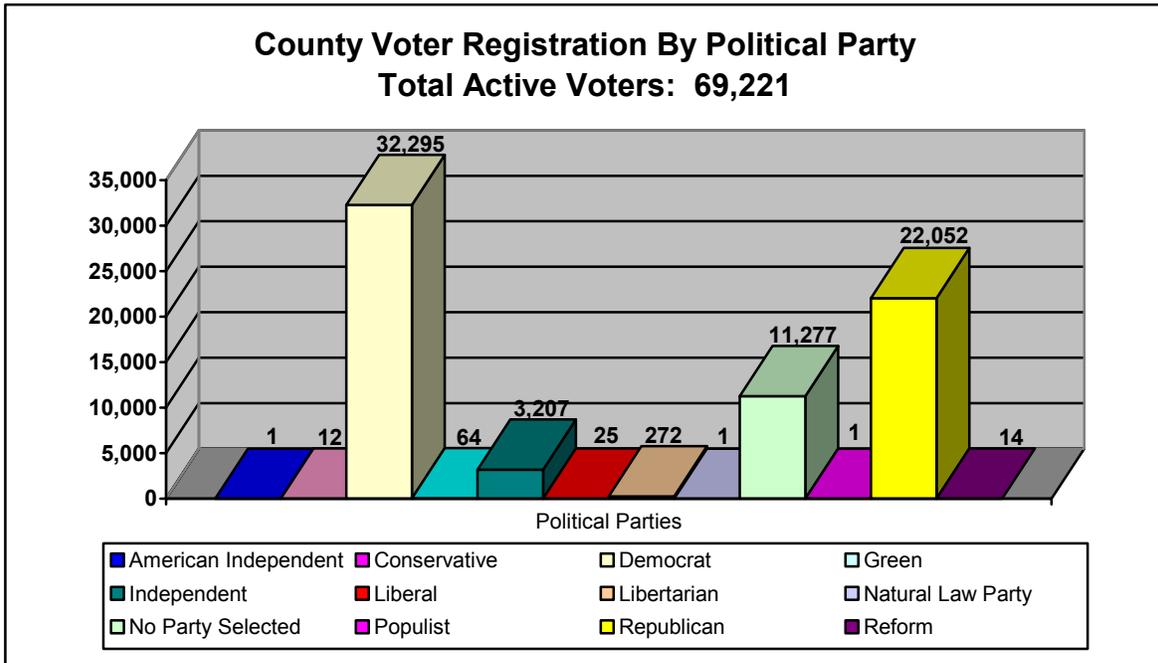
Did You Know?

In 1890 Pinal County had 746 registered voters.

In 2003 Pinal County had 70,865 registered voters.

Goals and Objectives for FY 2003-2004:

- Work with the Secretary of State's Office and the Department of Justice to implement the new legislation from Congress—"The Help America Vote Act" (HAVA). This will involve new procedures for voter registration record maintenance, new software and hardware for implementing new voting procedures, and also provides a great opportunity for growth for Pinal County and Arizona to move forward with changes in the voting and election process to better serve the voters of our county and state.
- To list Voter Registration statistics on the Recorder's website, and utilize the staff Resource Information Coordinator's work correlated with Pinal County Information Technology Department staff to update site.





Budget Summary by Fund

Voter Registration General Fund

Budget by Categories of Expenditures	FY 2002-2003 Budget	FY 2002-2003 Actual	FY 2003-2004 Budget
Personal Services	165,345	170,869	160,052
Supplies	4,600	2,448	4,600
Outside Services	45,350	73,482	45,350
Total	215,295	246,799	210,002

Voter Registration Capital Projects

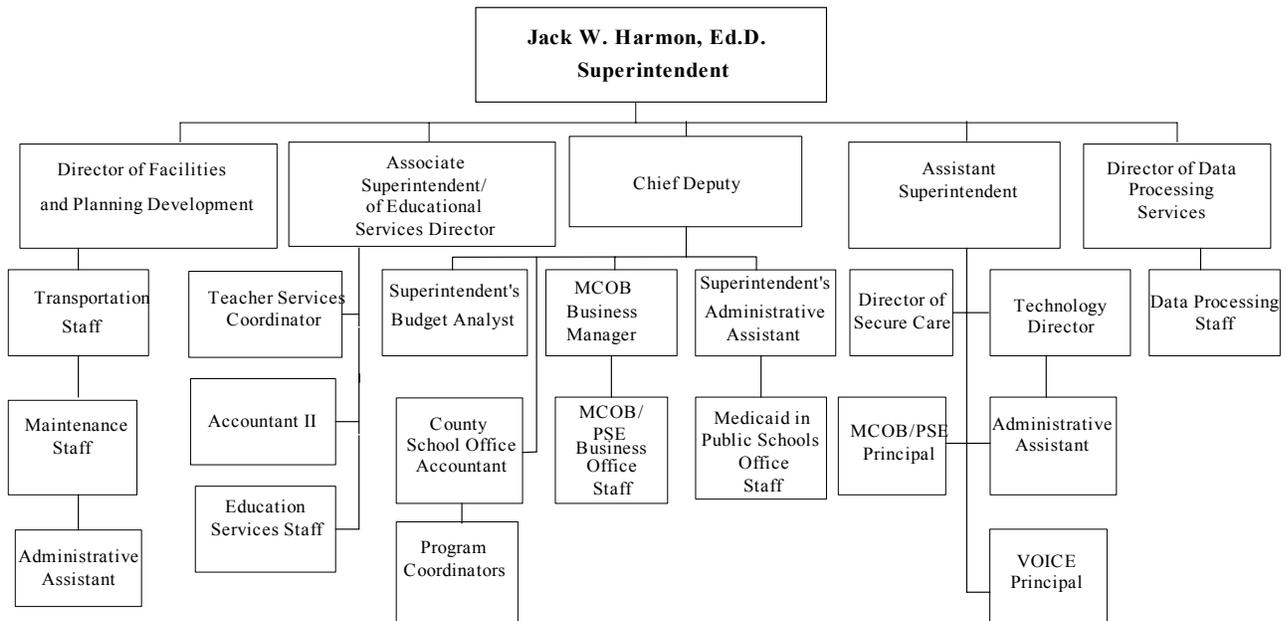
Budget by Categories of Expenditures	FY 2002-2003 Budget	FY 2002-2003 Actual	FY 2003-2004 Budget
Supplies	5,000	7,138	7,861
Outside Services	5,000	16,798	10,000
Capital Outlay	0	0	0
Total	10,000	23,937	17,861

Position Distribution

VOTER REGISTRATION	Position Title	FY02	FY03	FY04
GENERAL FUND	DEPUTY CLERK II	3	3	3
	DEPUTY CLERK III	1	1	1
	OFFICE SUPERVISOR	1	1	1
	PROGRAM COORDINATOR I	1	1	1
TOTAL		6	6	6



County School Superintendent Jack W. Harmon, Ed.D.



Mission Statement:

The Pinal County School Office is an educational service agency meeting the needs of an ever-changing and complex society through educational and fiscal management and support for local schools and communities. To this end, the County Superintendent and staff are committed to working cooperatively with local, state and federal entities in identifying the educational needs and serving the educational agencies of the county.

Department Description:

By statute, the County School Superintendent's responsibilities include fiscal services for school districts; overseeing special school elections; appointing board members to vacancies on public school and community college governing boards; serving as the governing board for the county accommodation districts; working with school districts in setting tax rates; establishing and administering educational service programs as requested by school districts. In addition, this office seeks grant funds to support many of the educational services and programs needed by the school districts. The Educational Services Department annually provides resources and training opportunities that show a total enrollment of over 8,500 educator contacts.



Did You Know?

In FY 2004, the J.O. Combs School District opened its first new school in almost 50 years. They now have two schools in the district.

Accomplishments for 2002-2003:

- Sponsored a county-wide educator's conference day with approximately twelve hundred Pinal County educators attending the conference. More than 70 breakout sessions were held as well as presentations by nationally recognized experts.
- Received and administered a federal grant of \$396,000 to provide counselors at the elementary school level within the county.
- Wired classrooms in the county accommodation school programs for internet access with an e-rate grant of \$405,723.
- Received a Federal Education Technology grant in the amount of \$52,000 for networking classroom computers.
- Provided Medicaid billing services for schools and retrieved more than \$700,000 for the school districts.
- Received approval of the State School Facilities Board of \$3,632,000 for new classrooms and facilities at the accommodations schools. This work has begun and will be completed by July, 2004.
- The educational service agency department provided training for 2,810 administrators, teachers, para-educators and substitute teachers through workshops, conferences, classes and seminars.
- The educational service agency department received \$244,151 of new funds through grants and consortium activities.
- Provided specialists in the following areas: Reading, Math, Science, Prevention Programs, Gifted Program, and Multi-Cultural Programs.

Goals and Objectives for FY 2003-2004:

- To provide educational support to the diverse and multi-cultural student population in the Pre K-12 educational setting.



- To provide services and programs and professional development to the schools and their staff as identified by an annual county-wide needs assessment.
- To act as fiscal agent and provide fiscal management services for schools within Pinal County.
- To provide alternative educational opportunities for students requiring a non-traditional school setting.
- To inform the public and educational community of the role of the County School Office and the services it provides.
- To build collaborative alliances with local, state and national agencies that will support the educational goals of the County School Office.
- To seek creative alternatives for funding in order to provide educational programs that will prepare students for the future.
- To research the local and global use of technology and develop strategies for implementation in the educational setting.



Budget Summary by Fund

County School Superintendent General Fund

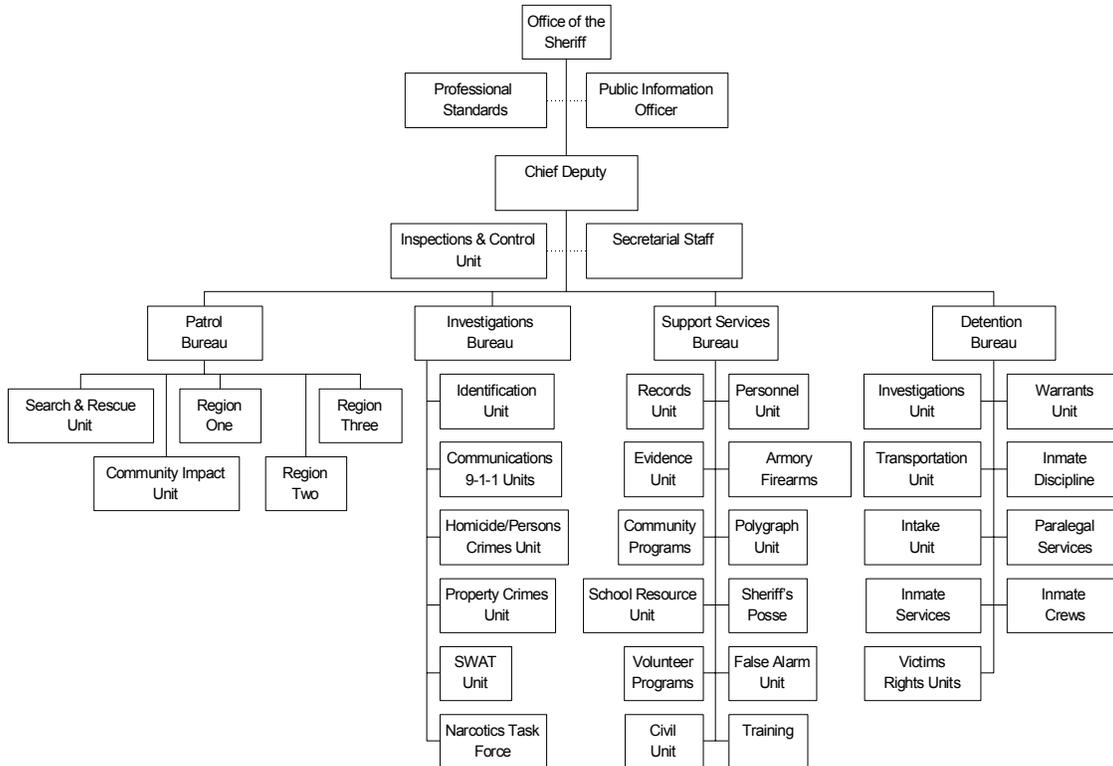
Budget by Categories of Expenditures	FY 2002-2003 Budget	FY 2002-2003 Actual	FY 2003-2004 Budget
Personal Services	358,478	373,900	376,963
Supplies	4,000	2,448	3,000
Outside Services	134,600	135,071	135,600
Total	497,078	511,419	515,563

Position Distribution

SCHOOL SUPERINTENDENT	Position Title	FY02	FY03	FY04
GENERAL FUND	ACCOUNTANT I	1	1	1
	ACCOUNTANT II	0	0	1
	ADMINISTRATOR II	1	0	0
	ADMINISTRATIVE ASSISTANT	1	2	1
	ASSOCIATE SUPERINTENDENT/SCH	1	1	1
	BUDGET ANALYST	0	0	1
	CHIEF DEPUTY SCH SUPERINTENDENT	0	1	1
	EXECUTIVE SECRETARY	1	0	0
	PROGRAM COORDINATOR	3	3	2
	SCHOOL SUPERINTENDENT	1	1	1
TOTAL		9	9	9



Sheriff's Department Roger L. Vanderpool, Sheriff



Mission Statement:

The Pinal County Sheriff's Office exists to serve the public with Integrity, Fairness and Professionalism that combines compassion and courtesy, to instill public trust in the department. The Sheriff's Office is dedicated to community policing and to protecting life and property, maintaining the peace and the enforcement of local, state and federal laws and to safeguard the citizen's constitutional rights. We will do this through our core values of:

Integrity

The ability to distinguish between right and wrong and the courage of conviction to always choose what is right in the face of adversity.

Fairness

Treating all people with equality and unbiased service with open minded and courteous devotion.

Professionalism

The incorporation of integrity, fairness, know-ledge, and ability to guide our conduct, to perform our job functions as a team in the highest standards and promote a positive image of our department



Department Description:

The Pinal County Sheriff's Department strives to provide efficient response to calls for enforcement services, detention center, preventive patrol, criminal investigation, public assistance and other special services such as School Resource Officer, Search and Rescue, Civil Process and the Special Weapons and Tactics.

Managed from the Sheriff's Administration Offices at 140 North Florence Street, Florence, Arizona, the Department serves the communities with a community policing philosophy. The Department consists of 343 employees; 145 sworn peace officers; 119 detention staff, and 79 support personnel. These employees are responsible for providing law enforcement services in a county that covers 5,386 square miles /26% (total % private). The Sheriff's Department is divided into four bureaus, Patrol, Investigations, Support Services, and Detention, overseen by the Sheriff's Command Staff. Four of the Pinal County Sheriff's Office Command staff members are graduates of the Federal Bureau of Investigation National Academy.

Did You Know?

During calendar year 2002, the average daily inmate population of the detention center was 595 inmates and the center processed 59,198 bookings.

Accomplishments for 2002-2003:

- Obtained for the Detention Officers and Dispatchers the C.O.R.P.S. (Correctional Officers Retirement Plan). Opened the Community Storefront Offices - Hidden Valley.
- Pay Parity.
- News reports for media direct from the department's CAD system.
- Completion of the Alarm Ordinance - 1st County to implement an Alarm Ordinance.
- Completion of Ethics/Diversity Training for 1st line supervisors.
- Development of new comprehensive Policy & Procedures Manual and employee training.
- Utilization of the Case Management Tracking System.
- Community Outreach - 15 Block-watches this year, increase of 10 last



year; completion of 3 Citizens Academies (Gold Canyon-Maricopa-Oracle); developed 4 new TRIADS this fiscal year in addition to 6 last year.

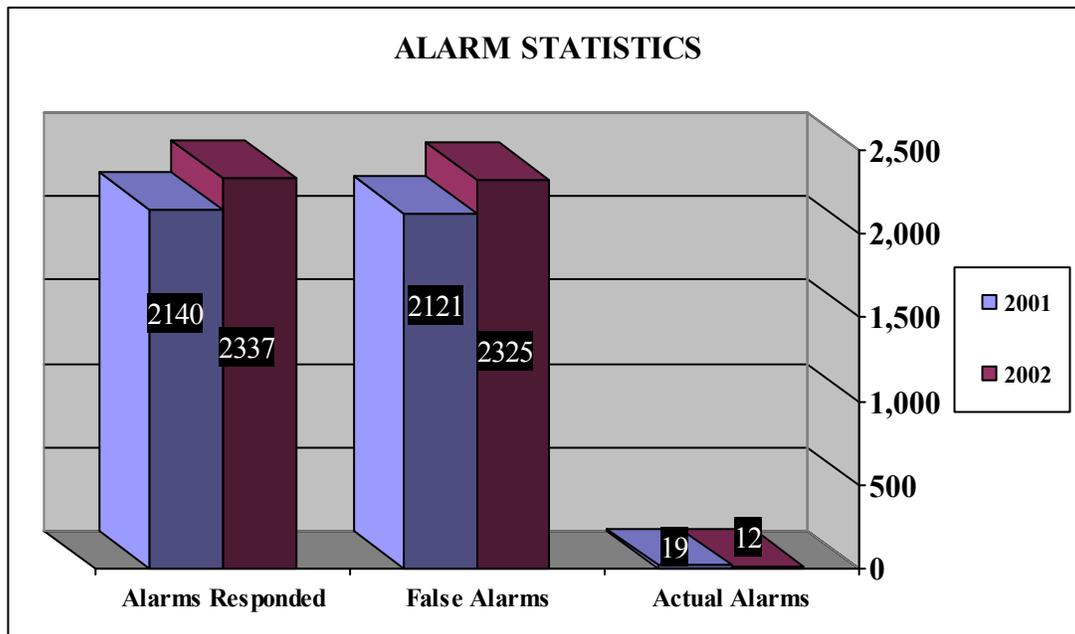
- Completion/graduation of 1st Posse Class (\$27,440.48 saved from October thru December, 2002, by utilizing Posse members instead of Deputy Sheriffs).

Goals and Objectives for FY 2003-2004:

- Upgrade of Communications System.
- Establish Less Lethal Weapons for entire department.
- Further expansion of the Posse.
- Full utilization of the Spillman

Computer System and employee training.

- Securing grant funding to replace the tower on Pinal Mountain.
- Establish/set up a Policy and Procedures Manual for Detention.
- Secure an agreement with the State of Arizona for contractual housing for Department of Corrections inmates.
- Increase the number of Certified Deputy Sheriffs and Detention employees.
- Further increase Community Outreach (i.e.; Citizens Academies, Posse, TRIAD).





Budget Summary by Fund

Sheriff's Department - Administration General Fund

Budget by Categories of Expenditures	FY 2002-2003 Budget	FY 2002-2003 Actual	FY 2003-2004 Budget
Personal Services	6,962,887	7,546,134	7,470,436
Supplies	546,750	577,899	596,750
Outside Services	307,550	352,158	307,550
Non-Operating Expenditures	3,000	3,142	3,000
Total	7,820,187	8,479,333	8,377,736

County Sheriff - Adult Detention General Fund

Budget by Categories of Expenditures	FY 2002-2003 Budget	FY 2002-2003 Actual	FY 2003-2004 Budget
Personal Services	4,295,247	4,409,280	4,410,438
Supplies	913,100	842,370	863,100
Outside Services	54,527	90,541	54,527
Capital Outlay	0	0	0
Non-Operating Expenditures	0	0	0
Total	5,262,874	5,342,191	5,328,065

County Sheriff - Victim Notification General Fund

Budget by Categories of Expenditures	FY 2002-2003 Budget	FY 2002-2003 Actual	FY 2003-2004 Budget
Personal Services	11,129	62,469	59,239
Supplies	2,060	1,793	2,060
Outside Services	4,200	3,495	4,200
Capital Outlay	0	0	0
Total	17,389	67,757	65,499



County Sheriff - Grants General Fund

Budget by Categories of Expenditures	FY 2002-2003 Budget	FY 2002-2003 Actual	FY 2003-2004 Budget
Personal Services	166,109	172,765	316,929
Supplies	2,363	28,912	173,100
Outside Services	82,990	64,327	53,400
Capital Expenditures	6,087	3,898	0
Total	257,549	269,902	543,429

County Sheriff Special Revenue Funds

Budget by Categories of Expenditures	FY 2002-2003 Budget	FY 2002-2003 Actual	FY 2003-2004 Budget
Personal Services	678,089	368,515	509,223
Supplies	159,821	242,808	182,517
Outside Services	342,677	282,229	271,381
Capital Expenditures	7,000	201,757	26,700
Non-Operating Expenditures	82,625	143,194	79,070
Total	1,270,212	1,238,503	1,068,891

Position Distribution

SHERIFF'S ADMINISTRATION	Position Title	FY02	FY03	FY04
GENERAL FUND	911 OPERATORS	0	0	2
	ACCOUNTANT II	1	0	0
	ACCOUNTANT III	0	1	1
	ADMINISTRATIVE CLERK I	1	1	1
	ADMINISTRATIVE CLERK II	4	5	4
	ADMINISTRATIVE CLERK III	2	1	2
	ADMINISTRATIVE MANAGER	3	3	3
	CAPTAIN	2	2	2
	CHIEF DEP SHERIFF	1	1	1
	COMPUTER NETWORK SPECIALIST	1	0	0
	CORPORAL	13	16	18
	CORPORAL/RT	1	0	1
	DEPUTY SHERIFF	75	70	73
	DISPATCH COMMUNICATIONS SPEC	13	11	11



ADMINISTRATION POSITION DISTRIBUTION CONT'D			
DISPATCH COMMUNICATION SUPER	1	2	2
DISPATCH COMMUNICATION SUPER/undrf1	1	0	0
EVIDENCE TECHNICIAN	2	2	2
EXECUTIVE SECRETARY	2	2	2
IDENTIFICATION TECHNICIAN	2	2	2
INSPECTOR & CONTROL MANAGER	1	1	0
INVESTIGATOR/CADET	1	4	0
INVESTIGATOR/undf1	1	0	0
INVESTIGATOR	16	14	16
LIEUTENANT	5	4	4
OFFICE MANAGER	0	0	1
OFFICE SUPERVISOR	2	2	2
PERSONNEL TECHNICIAN	2	2	2
PROGRAM COORDINATOR I	1	1	1
VOL SERVICE COORDINATOR	1	1	1
SEARCH AND RESCUE	1	3	1
SEARCH AND RESCUE COORDINATOR	1	1	0
SEARCH AND RESCUE COORDINATOR/undf1	1	0	0
SECRETARY I	6	7	8
SECRETARY II	2	1	2
SERGEANT	16	21	22
SHERIFF	1	1	1
SUPPORT SERVICE COMMANDER	1	1	1
TOTAL	184	183	189

SHERIFF – ADULT DETENTION	Position Title	FY02	FY03	FY04
GENERAL FUND	ACCOUNT CLERK II	0	2	2
	ACCREDITATION MGR	0	0	1
	ADMINISTRATIVE CLERK II	0	0	16
	ADMINISTRATIVE CLERK III	3	3	3
	ADMINISTRATIVE MANAGER	1	0	0
	ADMINISTRATIVE SECRETARY	1	0	0
	ADULT DETENTION DIRECTOR	1	0	0
	BACKGROUND INVEST/CIVIL	1	1	0
	DEPUTY SHERIFF	1	1	0
	DETENTION AIDE	19	16	0
	DETENTION CAPTAIN	1	1	1
	DETENTION CORPORAL	11	11	11
	DETENTION LIEUTENANT	3	4	4
	DETENTION OFFICER	90	92	93
	DETENTION SERGEANT	8	8	8
	DISP COMM SPEC	1	1	1
	INFORMATION OFFICER	0	1	1



SHERIFF'S ADULT DETENTION - POSITION DISTRIBUTION CONT'D				
	INMATE ADVOCATE	1	1	1
	INVESTIGATOR	3	1	3
	PERSONAL COMPUTER TECH	1	1	0
	SECRETARY I	1	0	0
	SUPPLY TECHNICIAN	1	1	1
	VOL SERVICES COORDINATOR	1	0	0
TOTAL		149	145	146

SHERIFF - GRANTS	Position Title	FY01	FY02	FY03
GENERAL FUND	DEPUTY SHERIFF	3	3	5
	INVESTIGATOR	0	0	1
	VICTIM RIGHTS TECH	2	2	2
TOTAL		5	5	8

SHERIFF-FLEET MAINTENANCE	Position Title	FY01	FY02	FY03
GENERAL FUND	AUTOMOTIVE MECHANIC	3	3	3
	FLEET PARTS SUPERVISOR	0	0	1
TOTAL		3	3	4

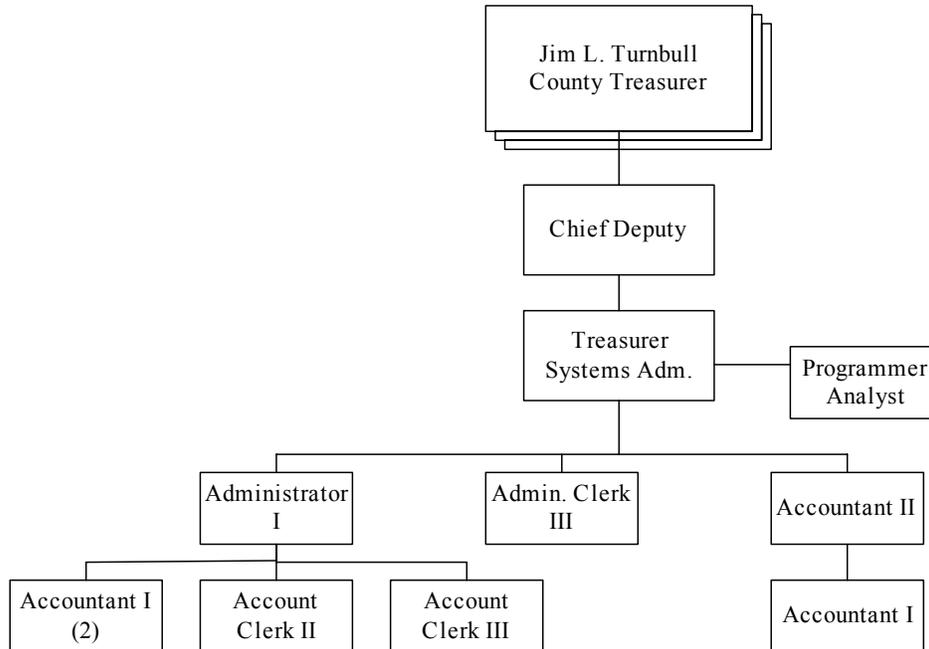
SHERIFF/ GRANTS	Position Title	FY01	FY02	FY03
SPECIAL REVENUE	ACCREDITATION MGR	0	0	1
	ADMINISTRATIVE MGR	1	1	0
	CRIMIN INTELLIGENCE ANALYST	2	1	0
	DEPUTY SHERIFF	7	4	8
	DET OFCR/CPL	1	1	1
	DET OFCR/SGT	1	1	1
	COMPUTER NETWORK SPEC	1	0	0
	INFORMATION OFCR	1	0	0
	INVESTIGATOR	1	1	0
	OFC MGR	0	0	1
	SECTY I	1	1	1
	SECTY II	2	1	2
	SERGEANT	1	1	1
TOTAL		19	12	16



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County Treasurer Jim L. Turnbull



Mission Statement:

The Treasurer provides a variety of financial services to special districts and political subdivisions within Pinal County. Our mission is to go beyond the statutory requirements to provide computerized data that is accurate and readily accessible to taxpayers and constituents. The Pinal County Treasurer will invest public funds in a manner that will provide competitive returns on the dollar while maintaining maximum security of principal and maintain liquidity to meet the daily cash flow demands of the County.

Department Description:

The Treasurer's duties include calculating, collection and distribution of real and personal property taxes each calendar year. Information regarding property taxes is provided to taxpayers, mortgage companies, title companies, attorneys and interested parties on a daily basis. The Treasurer offers delinquent taxes for purchase at a **Tax Lien Sale** in February of each year that increases the revenue from unpaid delinquent taxes.

The Treasurer Oversees the State Deeding process, of parcels with delinquent taxes for seven years, to the State of Arizona. A successful deed requires a title search of all interested parties, notification by certified mail to the property owner and anyone holding an interest in the property, advertising in a local newspaper and posting parcels within the city limits.



The Treasurer acts as a depository agent (bank) for revenues generated by political subdivisions within Pinal County and will process county and special district warrants (checks), establishes and maintains a line of credit for each district. A statement of account activity is provided to the political subdivisions on a monthly basis. The Treasurer's office also receives and distributes apportionments of state shared revenue. The Treasurer provides a monthly report of revenues and expenses to the Pinal County Board of Supervisors.

Did You Know?

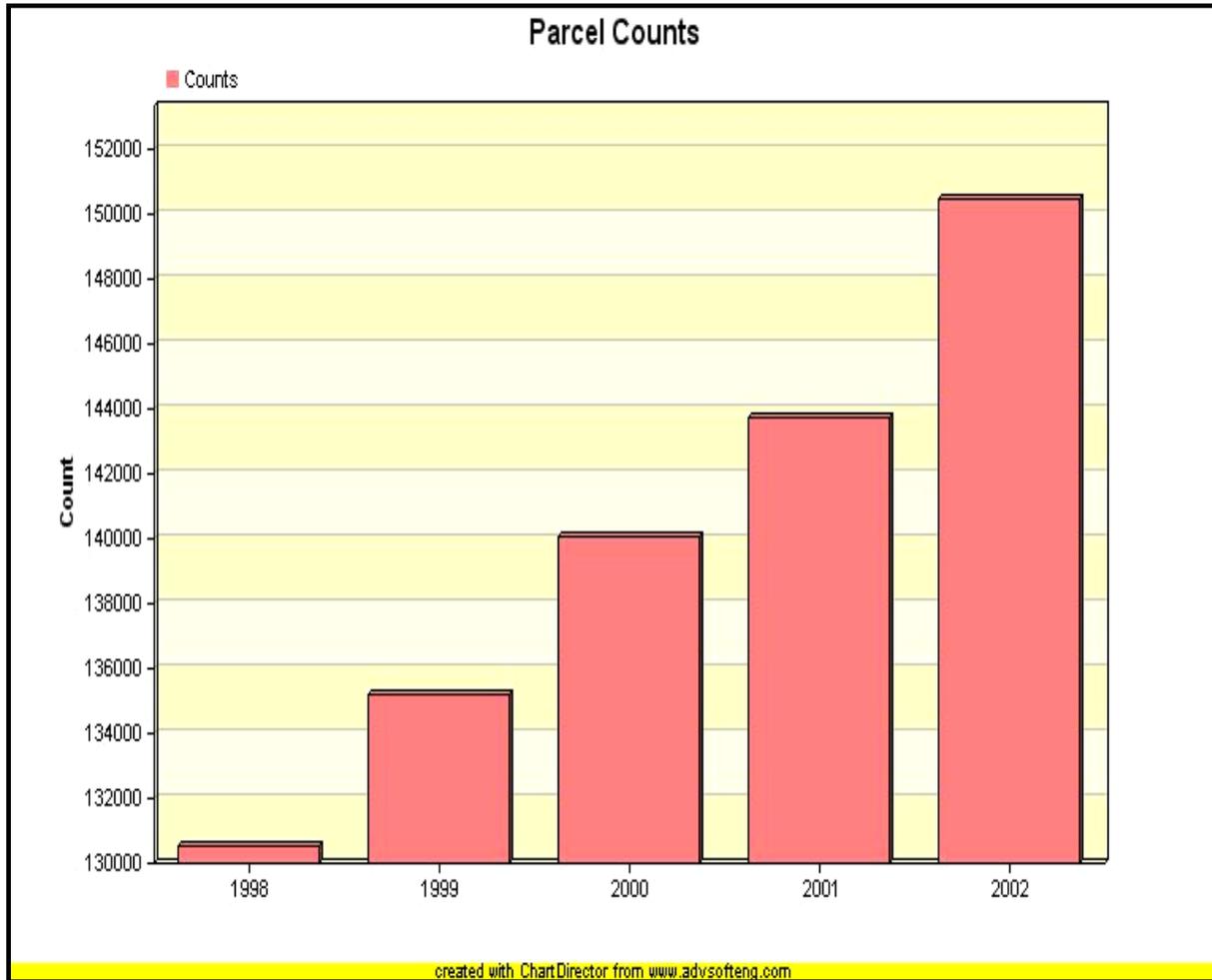
In FY 2001-02, the County Treasurer collected from all taxing entities, \$122 million in property taxes and is estimating property tax collections of \$137 million in FY 2002-03, an increase of 12.3%.

Accomplishments for 2002-2003:

- Fiscal year 2002-03 marked the end of a 3-year conversion for billing and collecting personal property taxes in the same manner as real property.
- The Treasurer's website now provides an interactive link for payment and processing property taxes.
- property tax payments. This process will increase the number of payments posted in one day and reduce employee time required to process payments.
- Reduce the number of telephone inquiries by referring title companies and mortgage lenders to our website.

Goals and Objectives for FY 2003-2004:

- Implement a Remittance Processing System that includes scanning, endorsing, balancing and posting
- Reduce the number of delinquencies derived from personal property taxes





Budget Summary by Cost Center

County Treasurer General Fund

Budget by Categories of Expenditures	FY 2002-2003 Budget	FY 2002-2003 Actual	FY 2003-2004 Budget
Personal Services	597,501	516,309	654,771
Supplies	10,500	13,226	15,000
Outside Services	273,500	254,437	269,150
Capital Outlay	0	0	0
Total	881,501	783,972	938,921

County Treasurer Special Revenue Funds

Budget by Categories of Expenditures	FY 2002-2003 Budget	FY 2002-2003 Actual	FY 2003-2004 Budget
Supplies	7,800	5,921	9,000
Outside Services	7,000	435	5,000
Capital Outlay	30,000	9,527	30,000
Non-Operating Expenses	0	34,280	0
Total	44,800	50,163	44,000

Position Distribution

TREASURER	Position Title	FY02	FY03	FY04
GENERAL FUND	ACCOUNT CLERK I	1	1	0
	ACCOUNT CLERK III	4	4	3
	ACCOUNTANT I	3	3	5
	ACCOUNTANT II	1	1	1
	ADMINISTRATIVE CLERK II (PT-1)	6	6	6
	ADMINISTRATOR I	1	1	1
	ADMINISTRATOR II	1	1	0
	CHIEF DEPUTY TREASURER	1	1	1
	PROGRAMMER ANALYST	1	1	1
	TREASURER	1	1	1
	TREASURERY SYSTEM ADMINISTRATOR	0	0	1
TOTAL		20	20	20