

# Superior Court

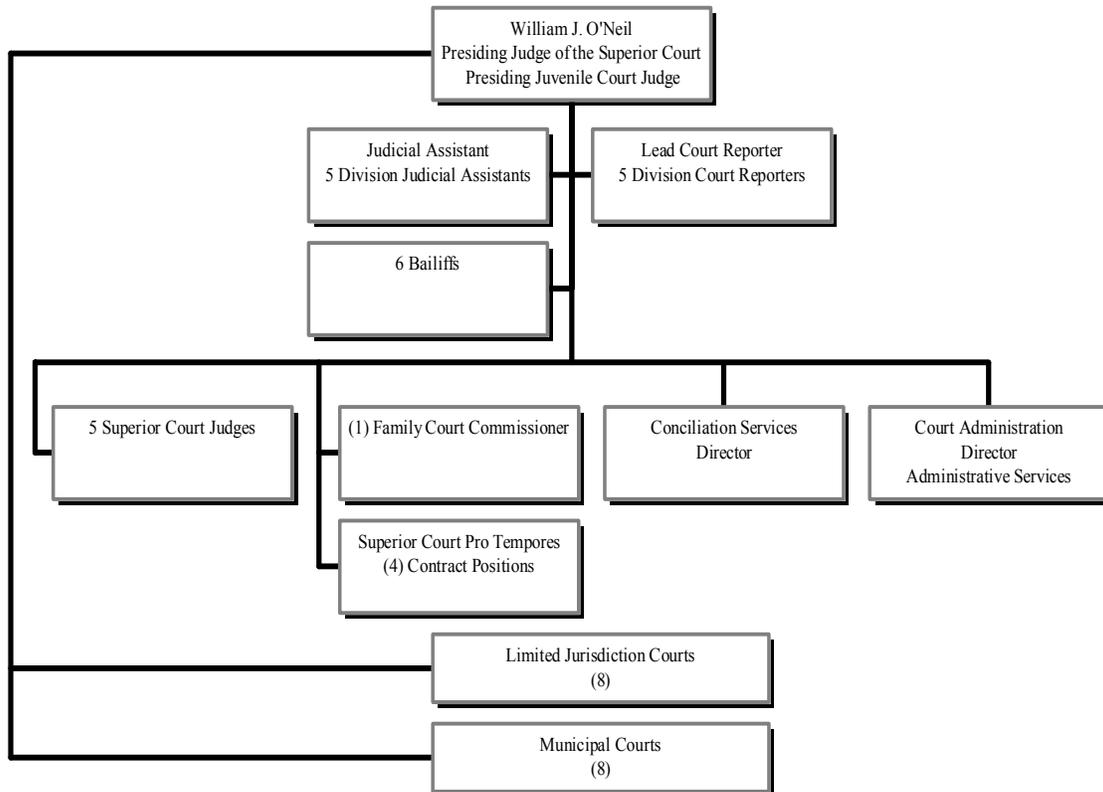


## **Biosphere 2**

Located near the town of Oracle, is the Biosphere 2, north of Tucson. Inside a gleaming structure of glass, scientists attempted to replicate and study the natural processes of the earth in a controlled, sealed environment. Its name is derived from the original Biosphere 1--that is, the earth itself.



## Court Judicial Divisions Honorable William J. O'Neil, Presiding Judge



### **Mission Statement:**

The mission of the Superior Court of Arizona in Pinal County is to administer justice efficiently, according to law, with respect and fairness to all parties.

### **Department Description:**

The Superior Court in Pinal County is part of the state's only general jurisdiction Court. Generally, there are two categories of cases heard in Superior Court: criminal and civil. Criminal cases involve a person or entity charged with committing, attempting to commit or engaging in criminal activity. Civil cases include all court cases not defined as criminal. They include such matters as disputes between citizens involved in a contractual agreement, and tort liability, probate matters, divorces, etc.



**Did You Know?**

The average age of the Pinal County Superior Court Judges is 50.3 years, making it one of the youngest seated benches in the State Arizona.

these services will enhance public safety from accused criminals and at the same time save County funds.

**Goals and Objectives for FY 2004-2005:**

**Accomplishments for 2003-2004:**

- The Superior Court has expanded its staff to seven Pro Tempore Judges to alleviate the overcrowded calendars in the Judicial Divisions.
- The Superior Court implemented a Domestic Violence Court held weekly in Eloy Justice Court and the Superior Court.
- The Superior Court proposed Pre-trial Services. When eventually established

- Ensure the prompt and fair administration of justice.
- Ensure the costs of access to the court's proceedings and records--measured in terms of money, time, and procedures--are reasonable, fair, and affordable.
- Implement changes in law and procedure promptly.
- Ensure continued prompt, courteous, and efficient service to the residents of Pinal County.
- Establish Early Disposition Court for non-violent, non-victim cases.

**Budget Summary by Fund**

**Superior Court  
General Fund**

<b>Budget by Categories of Expenditures</b>	<b>FY 2003-2004 Budget</b>	<b>FY 2003-2004 Actual</b>	<b>FY 2004-2005 Budget</b>
<b>Personal Services</b>	1,005,841	921,406	1,003,359
<b>Supplies</b>	0	0	0
<b>Outside Services</b>	0	-224	0
<b>Non-Operating</b>	0	0	0
<b>Total</b>	<b>1,005,841</b>	<b>921,182</b>	<b>1,003,359</b>



**Position Distribution**  
**General Fund**

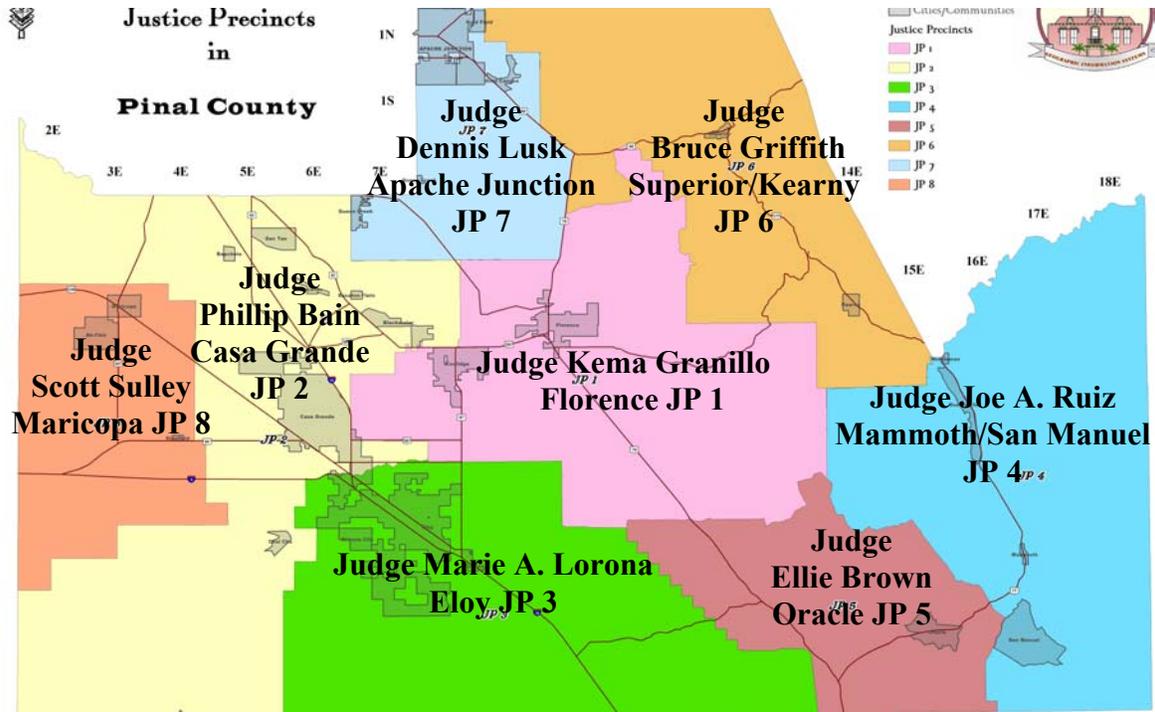
<b>Position Title</b>	<b>FY03</b>	<b>FY04</b>	<b>FY05</b>
COURT REPORTER	6	6	6
JUDGE	6	6	7
JUDGE PRO TEMPORE	1	1	0
JUDICIAL ASSISTANT	6	6	6
<b>TOTAL</b>	<b>19</b>	<b>19</b>	<b>19</b>



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## Justice Courts



### Mission Statement:

The mission of the Justice Courts in Pinal County is to administer justice efficiently, according to law, with respect and fairness to all parties.

### Department Description:

The eight Justice of the Peace Courts in Pinal County are courts of *limited jurisdiction* and hear both civil and criminal cases. Civil jurisdiction is limited to \$5,000, and criminal jurisdiction is limited to petty offenses and misdemeanors punishable by a fine not exceeding \$2,500--exclusive of surcharges-- or imprisonment in the county jail not to exceed six months, or by both such fine and imprisonment. Justice Courts have sole jurisdiction in civil matters involving less than \$500 and in cases of forcible entry and detainer where the rental value of the property does not exceed \$1,000 per month. Justice Courts also hear matters regarding possession of, but not title to, real property. State law provides for a special small claims procedure in the Justice Courts for claims not in excess of \$1,500. This special procedure permits citizens involved in small lawsuits to resolve their disputes without the use of lawyers and permits the Presiding Judge of the Superior Court to appoint special hearing officers in the Justice Courts to decide these cases. In cases of domestic violence and harassment, Justice Courts may issue restraining orders. In felony matters, the court has authority to issue search warrants.



## Budget Summary by Fund

### Casa Grande Justice Court General Fund

Budget by Categories of Expenditures	FY 2003-2004 Budget	FY 2003-2004 Actual	FY 2004-2005 Budget
Personal Services	373,717	387,181	378,631
Supplies	13,500	11,566	14,500
Outside Services	27,250	22,244	30,750
<b>Total</b>	<b>414,467</b>	<b>420,991</b>	<b>423,881</b>
<b>Special Revenue</b>			
Personal Services	0	105	0
Supplies	155,000	16,385	135,000
Outside Services	0	11,279	0
Capital Outlay	0	18,935	0
<b>Total</b>	<b>155,000</b>	<b>46,704</b>	<b>135,000</b>

### Apache Junction Justice Court General Fund

Budget by Categories of Expenditures	FY 2003-2004 Budget	FY 2003-2004 Actual	FY 2004-2005 Budget
Personal Services	315,935	322,320	331,069
Supplies	7,900	7,278	7,900
Outside Services	28,300	26,779	28,300
<b>Total</b>	<b>352,135</b>	<b>356,377</b>	<b>367,269</b>
<b>Special Revenue</b>			
Supplies	112,000	3,859	62,000
Outside Services	0	235	0
Capital Outlay	0	7025	0
<b>Total</b>	<b>112,000</b>	<b>11,119</b>	<b>62,000</b>



## Budget Summary by Fund

### Eloy Justice Court General Fund

Budget by Categories of Expenditures	FY 2003-2004 Budget	FY 2003-2004 Actual	FY 2004-2005 Budget
Personal Services	262,106	247,310	261,184
Supplies	11,200	7,389	12,500
Outside Services	57,550	77,167	73,500
<b>Total</b>	<b>330,856</b>	<b>331,866</b>	<b>347,184</b>
<b>Special Revenue</b>			
Supplies	45,300	127	45,300
Outside Services	0	16,368	0
<b>Total</b>	<b>45,300</b>	<b>16,495</b>	<b>45,300</b>

### Oracle Justice Court General Fund

Budget by Categories of Expenditures	FY 2003-2004 Budget	FY 2003-2004 Actual	FY 2004-2005 Budget
Personal Services	258,059	203,392	200,355
Supplies	6,650	6,982	6,650
Outside Services	10,050	10,377	10,850
Capitol Outlay	800	0	0
<b>Total</b>	<b>275,559</b>	<b>220,751</b>	<b>217,855</b>
<b>Special Revenue</b>			
Supplies	8,700	0	25,800
Outside Services	9,000	3,861	2,200
Capital Expenditures	300	5,786	0
<b>Total</b>	<b>18,000</b>	<b>9,647</b>	<b>28,000</b>



## Budget Summary by Fund

### Florence Justice Court General Fund

Budget by Categories of Expenditures	FY 2003-2004 Budget	FY 2003-2004 Actual	FY 2004-2005 Budget
Personal Services	230,122	205,022	229,029
Supplies	5,000	3,051	5,500
Outside Services	19,400	12,801	20,700
<b>Total</b>	<b>254,522</b>	<b>220,874</b>	<b>255,229</b>
<b>Special Revenue</b>			
Supplies	11,500	3,733	11,500
Outside Services	3,000	250	8,000
Capital Expenditures	3,000	0	3,000
<b>Total</b>	<b>17,500</b>	<b>3,983</b>	<b>22,500</b>

### Mammoth Justice Court General Fund

Budget by Categories of Expenditures	FY 2003-2004 Budget	FY 2003-2004 Actual	FY 2004-2005 Budget
Personal Services	156,068	150,377	143,742
Supplies	2,500	2,910	3,000
Outside Services	13,550	11,144	13,800
<b>Total</b>	<b>172,118</b>	<b>164,431</b>	<b>160,542</b>
<b>Special Revenue</b>			
Supplies	7,000	0	8,000
Outside Services	0	694	0
<b>Total</b>	<b>7,000</b>	<b>694</b>	<b>8,000</b>



## Budget Summary by Fund

### Superior Justice Court General Fund

Budget by Categories of Expenditures	FY 2003-2004 Budget	FY 2003-2004 Actual	FY 2004-2005 Budget
Personal Services	180,320	185,622	181,158
Supplies	2,600	2,363	3,100
Outside Services	9,700	10,155	11,040
<b>Total</b>	<b>192,620</b>	<b>198,140</b>	<b>195,298</b>
<b>Special Revenue</b>			
Supplies	13,800	12,851	5,800
Outside Services	0	427	0
Capital Expenditures	10,000	0	20,000
<b>Total</b>	<b>23,800</b>	<b>13,278</b>	<b>25,800</b>

### Maricopa Justice Court General Fund

Budget by Categories of Expenditures	FY 2003-2004 Budget	FY 2003-2004 Actual	FY 2004-2005 Budget
Personal Services	163,600	148,768	162,042
Supplies	6,000	5,067	6,500
Outside Services	15,200	13,092	17,500
<b>Total</b>	<b>184,800</b>	<b>166,927</b>	<b>186,042</b>
<b>Special Revenue</b>			
Supplies	23,800	0	29,300
<b>Total</b>	<b>23,800</b>	<b>0</b>	<b>29,300</b>



**Budget Summary by Fund**

**Justice Courts' Integrated Gang Mediation  
Special Revenue Fund**

Budget by Categories of Expenditures	FY 2003-2004 Budget	FY 2003-2004 Budget	FY 2004-2005 Budget
Personal Services	0	0	0
Supplies	0	0	0
Outside Services	35,000	0	35,000
Capital Outlay	0	0	0
Non-Operating	0	0	0
<b>Total</b>	<b>35,000</b>	<b>0</b>	<b>35,000</b>

**Position Distribution**

**General Fund-Casa Grande Justice/Peace**

Position Title	FY03	FY04	FY05
CONSTABLE	1	1	1
JUSTICE COURT CLERK I	5	4	4
JUSTICE COURT CLERK II	4	4	4
JUSTICE COURT CLERK III	3	2	0
JUSTICE OF THE PEACE	1	1	1
JUDICIAL OFFICE SUPERVISOR	0	0	2
JUDGE PRO TEM	1	0	0
JUDICIAL COLLECTIONS CLERK II	1	1	1
<b>TOTAL</b>	<b>16</b>	<b>13</b>	<b>13</b>

**Position Distribution**

**General Fund-Apache Junction Justice/Peace**

Position Title	FY03	FY04	FY05
ADMINISTRATIVE CLERK I (1-PT)	3	3	0
CONSTABLE	1	1	1
JUDICIAL OFFICE SUPERVISOR	0	0	1
JUSTICE COURT CLERK I	1	1	0
JUSTICE COURT CLERK II	4	4	5
JUSTICE COURT CLERK III	1	1	1
JUSTICE OF THE PEACE	1	1	1
<b>TOTAL</b>	<b>11</b>	<b>11</b>	<b>9</b>

**Position Distribution**

**General Fund-Eloy Justice/Peace**

Position Title	FY03	FY04	FY05
ADMINISTRATIVE CLERK I (1-PT)	1	1	1
CONSTABLE	1	1	1
JUDGE PRO TEM (PT)	1	0	0
JUDICIAL OFFICE SUPERVISOR	0	0	1
JUSTICE COURT CLERK I	0	1	0
JUSTICE COURT CLERK II	6	4	5
JUSTICE COURT CLERK III	1	1	0
JUSTICE OF THE PEACE	1	1	1
<b>TOTAL</b>	<b>11</b>	<b>9</b>	<b>9</b>

**Position Distribution**

**General Fund-Oracle Junction Justice/Peace**

Position Title	FY03	FY04	FY05
ADMIN III	0	0	1
CONSTABLE	1	1	1
JUDICIAL OFFICE SUPERVISOR	0	0	1
JUSTICE COURT CLERK I	0	1	0
JUSTICE COURT CLERK II	3	2	3
JUSTICE COURT CLERK III	1	1	0
JUSTICE OF THE PEACE	1	1	0
JUSTICE PRO TEM	1	0	0
<b>TOTAL</b>	<b>7</b>	<b>6</b>	<b>6</b>



**Position Distribution  
General Fund-Florence Justice/Peace**

Position Title	FY03	FY04	FY05
CONSTABLE	1	1	1
COURT SECURITY OFFICER (PT)	1	1	1
JUDICIAL OFFICE SUPERVISOR	0	0	1
JUSTICE COURT CLERK II	3	3	3
JUSTICE COURT CLERK III	1	1	0
JUSTICE OF THE PEACE	1	1	1
JUSTICE/PEACE PRO TEM	1	0	0
<b>TOTAL</b>	<b>8</b>	<b>7</b>	<b>7</b>

**Position Distribution  
General Fund-Mammoth Justice/Peace**

Position Title	FY03	FY04	FY05
CONSTABLE	1	1	1
JUDICIAL OFFICE SUPERVISOR	0	0	1
JUSTICE COURT CLERK I	0	0	0
JUSTICE COURT CLERK II	2	2	2
JUSTICE COURT CLERK III	1	1	0
JUSTICE OF THE PEACE	1	1	1
<b>TOTAL</b>	<b>5</b>	<b>5</b>	<b>5</b>

**Position Distribution  
General Fund-Superior Justice/Peace**

Position Title	FY03	FY04	FY05
CONSTABLE	1	1	1
JUDICIAL OFFICE SUPERVISOR	0	0	1
JUSTICE COURT CLERK II	3	3	3
JUSTICE COURT CLERK III	1	1	0
JUSTICE OF THE PEACE	1	1	1
<b>TOTAL</b>	<b>6</b>	<b>6</b>	<b>6</b>

**Position Distribution  
General Fund-Maricopa Justice/Peace**

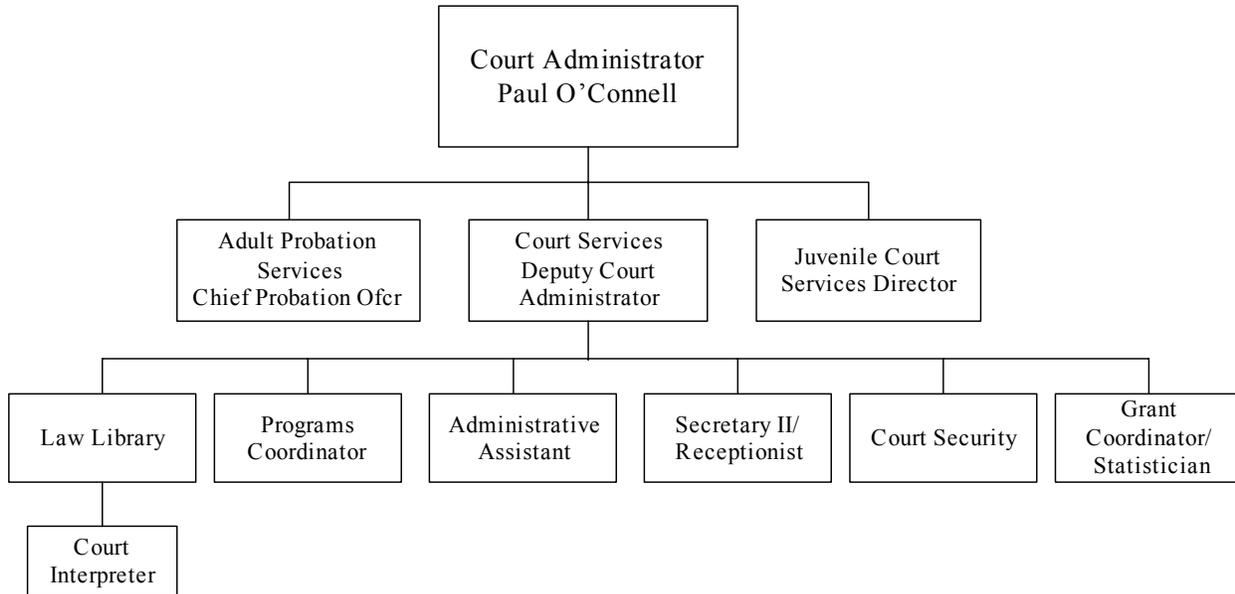
Position Title	FY03	FY04	FY05
ADMIN CLERK I	1	1	1
CONSTABLE	1	1	1
JUSTICE COURT CLERK I	1	1	1
JUSTICE COURT CLERK II	1	1	2
JUSTICE COURT CLERK III	1	1	0
JUSTICE OF THE PEACE	1	1	1
<b>TOTAL</b>	<b>6</b>	<b>6</b>	<b>6</b>



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## Court Administration Paul O'Connell, Director



### **Mission Statement:**

Provide strategic direction and support to the Court in order to facilitate the administration of justice in the public interest. To efficiently resolve court cases in a safe environment and to provide employees of the Court with a safe and productive work environment.

### **Department Description:**

The Administrative Office of the Superior Court in Pinal County is actually a compilation of duties and responsibilities related to the business side of the Superior Court. Court Administration provides administrative services for the Superior Court judiciary and their staff as well as eight limited jurisdiction Justice Courts. In itself, Court Administration includes the Director and his staff, court security, the management and operation of Pinal County Law Library and court interpreter services and their personnel.

In addition to working hand-in-hand with the Presiding Superior Court Judge, the Court Administrator oversees the general management of both Adult and Juvenile Probation. Providing the overall management of budgets and fiscal responsibility for judicial divisions personnel and operating funds; the tracking and dispersal of indigent defense funds, both adult and juvenile; training, payroll, as well as its own court administration budget.



**Accomplishments for 2003-2004:**

- The Superior Court has expanded its staff to seven Pro Tempore Judges to alleviate the overcrowded calendars in the Judicial Divisions.
- The Superior Court implemented a Domestic Violence Court held weekly in Eloy Justice Court and the Superior Court.
- The Superior Court proposed Pre-trial Services. When eventually established these services will enhance public safety from accused criminals and at the same time save County funds.

**Goals and Objectives for FY 2004-2005:**

- Ensure the prompt and fair administration of justice.
- Ensure the costs of access to the court's proceedings and records--measured in terms of money, time, and procedures--are reasonable, fair, and affordable.
- Implement changes in law and procedure promptly.
- Ensure continued prompt, courteous, and efficient service to the residents of Pinal County.
- Establish Early Disposition Court for non-violent, non-victim cases.

**Budget Summary by Fund  
Court Administration  
General Fund**

<b>Budget by Categories of Expenditures</b>	<b>FY 2003-2004 Budget</b>	<b>FY 2003-2004 Actual</b>	<b>FY 2004-2005 Budget</b>
Personal Services	1,120,624	742,330	1,280,224
Supplies	140,000	137,584	135,800
Outside Services	248,200	229,508	320,650
Capital Expenditures	0	2,566	0
<b>Total</b>	<b>1,508,824</b>	<b>1,111,988</b>	<b>1,736,674</b>

**Superior Court  
Special Revenue Funds**

<b>Budget by Categories of Expenditures</b>	<b>FY 2003-2004 Budget</b>	<b>FY 2003-2004 Actual</b>	<b>FY 2004-2005 Budget</b>
Personal Services	81,901	84,706	86,213
Outside Services	2,539	25	187
<b>Total</b>	<b>84,440</b>	<b>84,731</b>	<b>86,400</b>



### Position Distribution General Fund

Position Title	FY03	FY04	FY05
ADMIN DIR/SUPERIOR COURT	1	1	1
ADMINISTRATIVE CLERK I (PT)	1	1	0
ADM II	0	0	1
ADM III	0	1	1
BAILIFF	1	1	0
BAILIFF/COURT SECURITY OFFICER	5	6	6
CONTRACT COORDINATOR	0	1	0
COURT SECURITY COORDINATOR	1	1	1
COURT INTERPRETER	1	3	1
COURT INTERPRETER II	0	0	1
COURT SECURITY OFFICER	7	6	12
COURT SERVICES SEC'Y II	1	1	2
DATA ENTRY OPERATOR III	0	0	1
DEPUTY COURT ADMINISTRATOR	1	1	1
FAMILY LAW COMMISSIONER (PT)	1	1	1
GRANTS COORDINATOR	1	1	1
JUDGE PRO TEMPORE	2	7	8
JUDICIAL ADM ASSISTANT	1	1	1
JUSTICE OF THE PEACE	0	0	1
LAW CLERK (PT)	1	0	0
LAW LIBRARIAN	1	1	1
SUMMER HELP (PT)	2	0	1
<b>TOTAL</b>	<b>28</b>	<b>34</b>	<b>42</b>

### Position Distribution Special Revenue

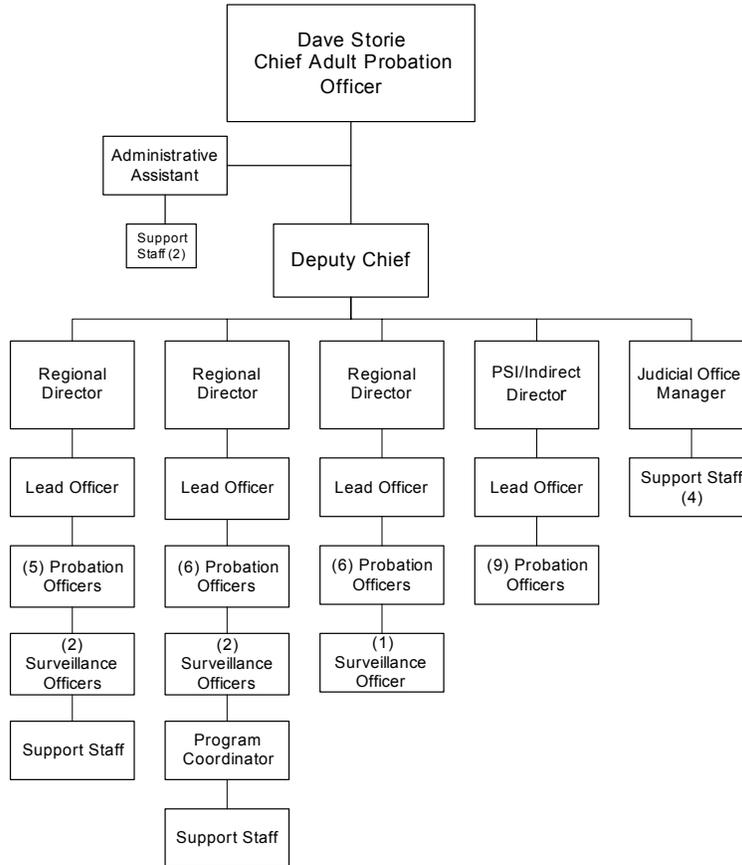
Position Title	FY03	FY04	FY05
DEPUTY CLERK III	1	1	1
PROBATION OFFICER I	1	1	0
PROBATION OFFICER II	0	0	1
EXTRA SUMMER HELP	0	1	0
<b>TOTAL</b>	<b>2</b>	<b>3</b>	<b>2</b>



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## Adult Probation David Storie, Chief Adult Probation Officer



### **Mission Statement:**

The mission of the Pinal County Adult Probation Department is to enhance public safety by serving the Pinal County Superior Court. The Pinal County Adult Probation Department performs background investigations of offenders, recommends appropriate sanctions to the Court, enforces court orders and provides community based supervision to facilitate the protection of the community, as well as the rehabilitation of offenders.



### **Department Description:**

The Adult Probation Department of the Pinal County Superior Court is an organization, which operates under the direction of a Chief Adult Probation Officer appointed by the Presiding Judge of the Superior Court. The department provides investigative and supervisory services in criminal matters pursuant to Arizona Law, Rules of Criminal Procedure and administrative directives.

Services are provided by staff located in Florence, the county seat, as well as satellite offices in Apache Junction and Casa Grande. Employees currently total 51, including 7 management staff, 30 probation officers (includes one part time probation officer), 5 surveillance officers, and 9 support staff. The department monitors almost 1700 offenders with over 1300 residing within the county. The remaining probationers are supervised on a courtesy basis by other Arizona adult probation departments or in other states through the Interstate Compact Service.

#### **Did You Know?**

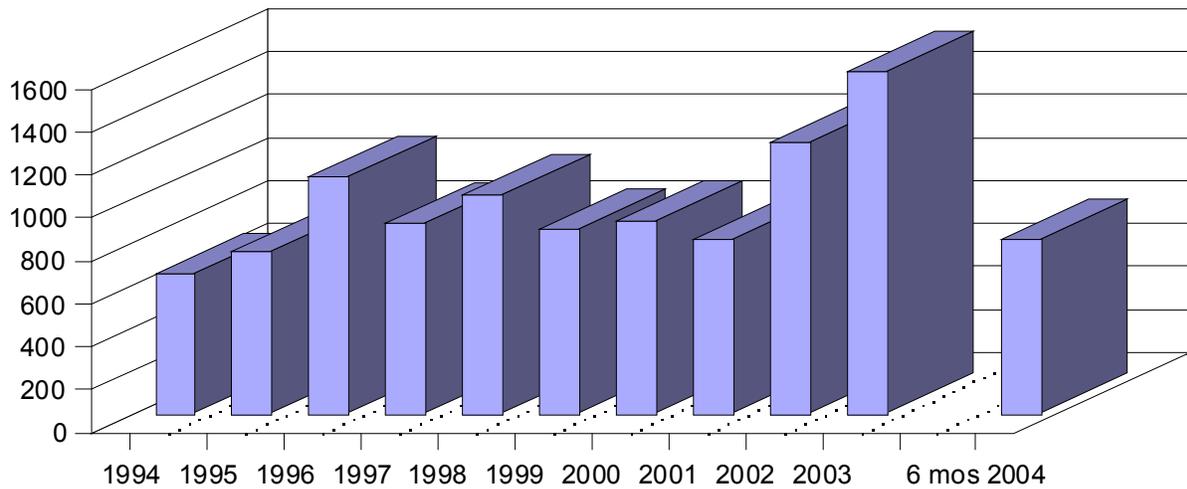
There were 1,713 probationers being supervised through the Adult Probation department as of June 30, 2004. This is an increase of almost 15% from March 31, 2003.

### **Accomplishments for 2003-2004:**

- Consistent high quality probation services provided the Superior Court judges with appropriate information to make informed sentencing decisions; allowing eligible offenders the chance to stay out of the expensive jail or prison system. Through the less expensive yet very accountable alternative of probation, these same offenders, with supervision strategies tailored to their needs and this county, work to become responsible citizens restoring well-being to Pinal County communities.
- Warrant absconder team “Most Wanted” columns in two local newspapers lead to the apprehension of probationers who have absconded from probation.
- Obtained continued funding for Domestic Violence Court which holds domestic violence offenders more accountable to the court as well as working to provide a safe haven for victims of domestic violence.
- Developed and presented for consideration Pretrial Services program which will result in major savings to the jail system. The program allows offenders, waiting to stand trial, release to the community within a prescribed set of parameters.
- Developed and implemented the Electronic Monitoring Program which is used as an intermediate sanction allowing offenders to stay out of the prison system.
- Continued internal and external communications to foster stronger identity in the community. 20,763 community service hours were performed from July 1, 2003 to June 30, 2004.



Presentence Reports Ordered by the Court by Calendar Year



**Goals and Objectives for FY 2004-2005:**

- Maintain policies and practices that hold offenders accountable and keep communities safe.
- Enhance program services that promote community and restorative justice principles.
- Create and maintain staff training while promoting professional development opportunities.

**Budget Summary by Cost Center**

**Adult Probation  
General Fund**

Budget by Categories of Expenditures	FY 2003-2004 Budget	FY 2003-2004 Actual	FY 2004-2005 Budget
Personal Services	508,336	487,642	542,855
Supplies	13,000	14,144	16,000
Outside Services	22,445	22,507	26,850
<b>Total</b>	<b>543,781</b>	<b>524,293</b>	<b>585,705</b>



## Adult Probation Special Revenue

Budget by Categories of Expenditures	FY 2003-2004 Budget	FY 2003-2004 Actual	FY 2004-2005 Budget
Personal Services	1,524,086	1,741,189	1,494,634
Supplies	14,298	15,937	8,884
Outside Services	161,149	132,017	163,438
Capital Outlay	10,000	0	10,000
Non-Operating	30,000	528,216	33,116
<b>Total</b>	<b>1,739,533</b>	<b>2,417,360</b>	<b>1,710,072</b>

### Position Distribution General Fund

Position Title	FY03	FY04	FY05
ADMINISTRATIVE CLERK II	2	2	2
ADULT PROBATION DIRECTOR	1	1	1
COURT SERVICES ADMINISTRATOR	1	1	0
COURT SERVICES SECRETARY I	2	1	0
COURT SERVICES SECRETARY II	1	1	1
COURT SERVICE SECRETARY I(undrfl)	1	1	0
JUDICIAL OFFICE MANAGER	0	0	1
PROBATION OFFICER	0	1	1
PROBATION OFFICER I	2	1	0
PROBATION OFFICER II	2	2	2
PROBATION OFFICER III	1	1	1
PROBATION OFFICER IV	0	0	1
PROBATION OFFICER V	1	1	1
SECRETARY II	1	1	3
<b>TOTAL</b>	<b>15</b>	<b>14</b>	<b>14</b>

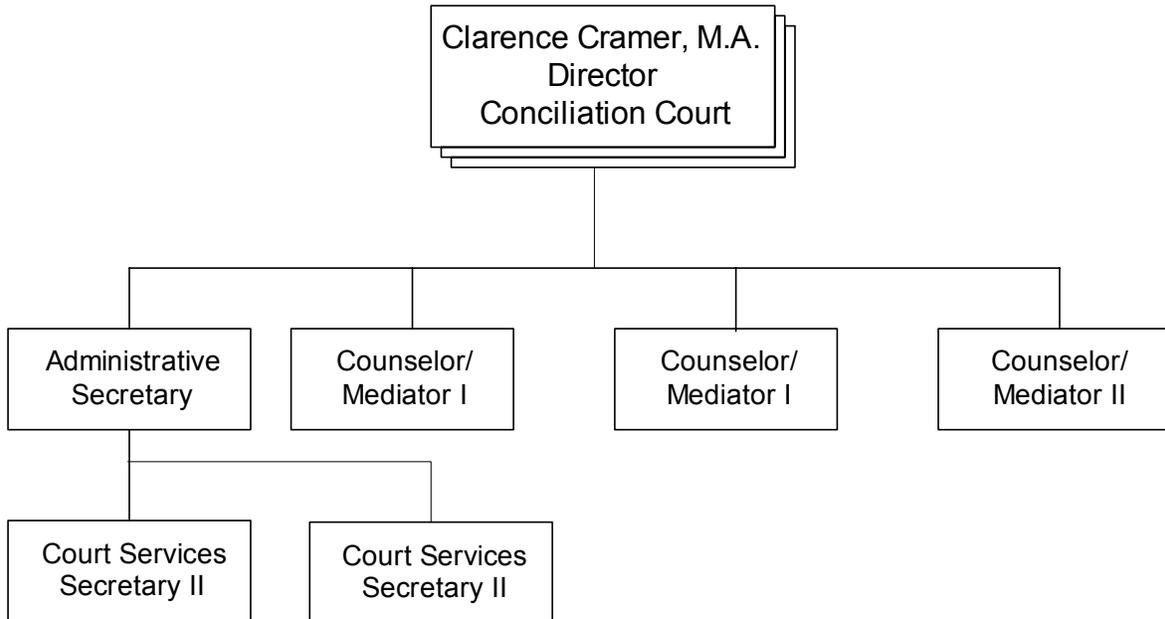
### Position Distribution Special Revenue

Position Title	FY03	FY04	FY05
ADMIN CLERK I	0	0	1
COURT SRVC CLK TYPIST II	1	0	0
COURT SERVICES SECY I	1	0	0
COURT SERVICES SECY II	0	2	1
DATA ENTRY OPERATOR	0	1	0
DEPUTY DIR ADULT PROB	0	0	1
JUD ADM ASST	1	1	1
PROBATION OFFICER I	9	8	5
PROBATION OFFICER II	8	11	12
PROBATION OFFICER III	7	6	4
PROBATION OFFICER IV	3	4	3
PROBATION OFFICER V	4	4	2
PROGRAM COORDINATOR II	2	1	1
SECRETARY II	1	1	0
SURVEILLANCE OFFICER I	3	4	1
SURVEILLANCE OFFICER II	3	4	4
	<b>43</b>	<b>47</b>	<b>36</b>



## Family Services of the Conciliation Court

Clarence Cramer, M.A., Director



### **Mission Statement:**

The purpose of the conciliation court is to promote the public welfare by preserving, promoting, and protecting family life and the institution of matrimony, to protect the rights of children, and to provide means for the reconciliation of spouses and the amicable settlement of domestic and family controversies. Provisions for establishing conciliation courts were authorized by the Arizona State Legislature in 1962. Pinal County established a conciliation court, now known as Family Services of the Conciliation Court (FSCC), in 1975.

### **Department Description:**

Family Services of the Conciliation Court (FSCC) is charged with developing and maintaining programs, statutory and otherwise, relevant to families involved with the family court. In addition, FSCC provides services in order to divert appropriate cases from involvement with the family court. Dispute resolution services and programs now include domestic violence screening, marriage and couple counseling, underage premarital counseling, parent education class, confidential mediation, non-confidential dispute resolution, parental dispute assessment, supervised visitation screening, and expedited referral services.



**Accomplishments for 2003-2004:**

- Performed parental dispute assessments in order to provide the Superior Court with timely and efficient information so that decisions could be made as to the best interest of children in custody disputes.
- Provided voluntary and court-ordered dispute resolution services. Also, developed educational materials to distribute to clients prior to their attending dispute resolution.
- Intervened in marriages by providing confidential counseling to help preserve the family unit and increase family functioning. In addition, counseling assisted individuals in making an informed and thoughtful decision regarding their relationship with each other and their children.
- Improved the department's domestic violence policy to provide a safer physical and emotional environment for staff and clients.
- Developed a process where *pro se* litigants are able to file mediation agreements with the court.
- Revised the mediation Local Rule 4.2 to allow dispute resolution services to provide a better fit for the individual needs of the family.

**Did You Know?**

Family Services of the Conciliation Court developed the first (and only) Arizona Parent Education Class **subtitled videotape for the hearing impaired.** The video was approved by the Arizona AOC, Supreme Court. The videotape has been distributed to all Arizona counties for use in allowing hearing impaired parents to complete the statewide parent education requirements.

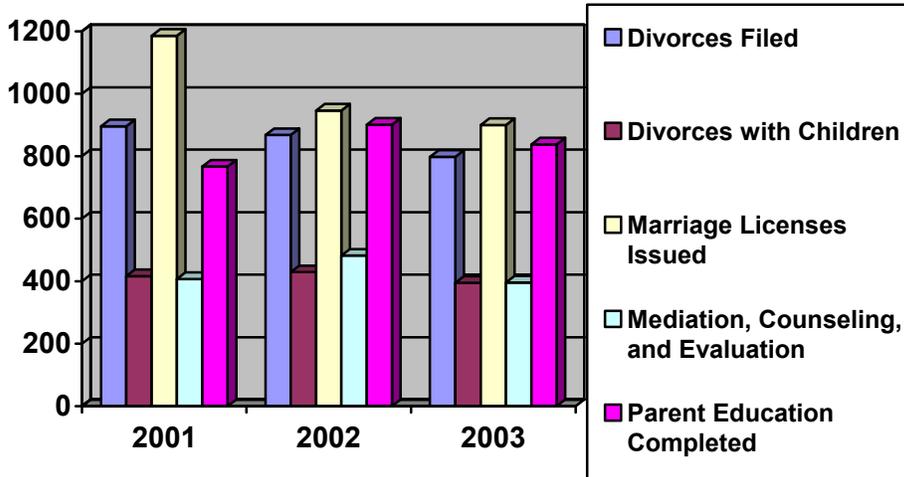
- Replaced the Parent Child Access Guidelines by adopting by Administrative Order new Model Parenting Time Plans for Parent/Child Access.
- Created a FSCC website.
- All staff completed their education and training requirements.

**Goals & Objectives for FY 2004-2005:**

- To continue to provide professional quality services to the residents of Pinal County.
- To streamline the referral process, enabling clients to receive services quicker.
- To refine the non-confidential negotiation services to better meet the needs of the families and the court.
- To continue to develop the FSCC website.



**FSCC GENERAL DATA**



**General Data**

MARRIAGE AND DIVORCE STATISTICS				REFERRALS TO FSCC	
YEAR	DIVORCES FILED	DIVORCES WITH CHILDREN	MARRIAGE LICENSES ISSUED	MEDIATION/ COUNSELING/ ASSESSMENT	COMPLETED PARENT EDUCATION
2001	896	416	1,186	407	767
2002	868	429	947	482	901
2003	798	395	900	396	838

**Budget Summary by Fund**

**Conciliation Court  
General Fund**

Budget by Categories of Expenditures	FY 2003-2004 Budget	FY 2003-2004 Actual	FY 2004-2005 Budget
Personal Services	266,715	267,341	273,510
Supplies	5,900	6,074	5,300
Outside Services	14,200	16,903	14,200
Capital Expenditures	0	0	600
<b>Total</b>	<b>286,815</b>	<b>290,318</b>	<b>293,610</b>



## Conciliation Court Special Revenue Funds

Budget by Categories of Expenditures	FY 2003-2004 Budget	FY 2003-2004 Actual	FY 2004-2005 Budget
Personal Services	94,447	131,594	387,557
Supplies	1,000	589	5,000
Outside Services	4,300	42,370	97,880
Capital Outlay	0	3,495	4,380
<b>Total</b>	<b>99,747</b>	<b>178,048</b>	<b>494,817</b>

## Position Distribution General Fund

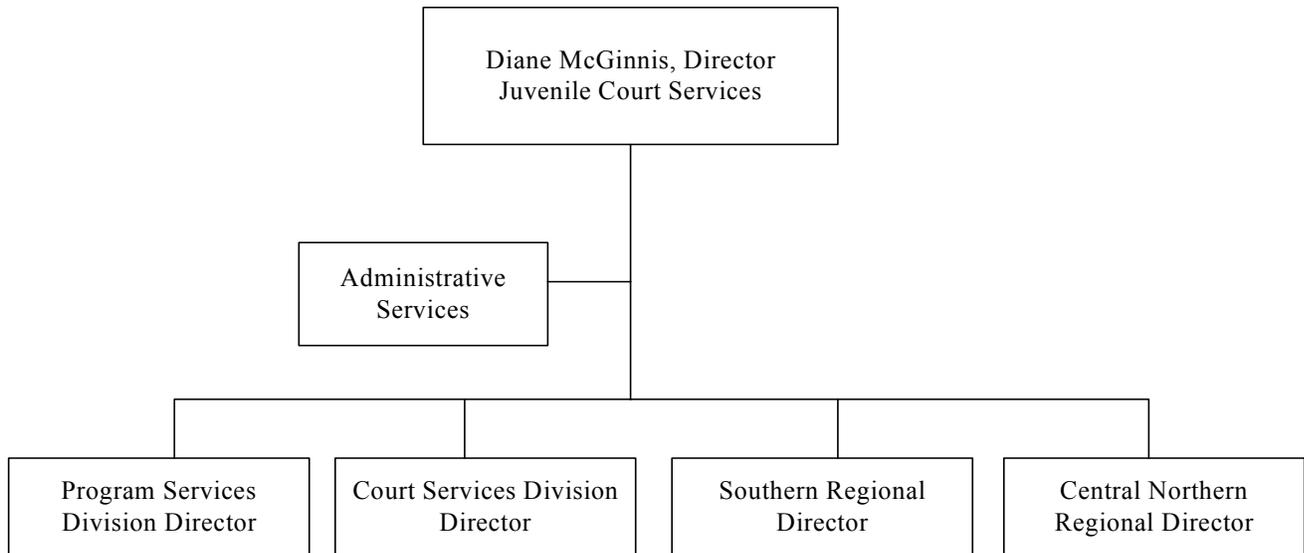
Position Title	FY03	FY04	FY05
CONCILIATION COURT DIRECTOR	1	1	1
COUNSELOR/MEDIATOR I	2	2	1
COUNSELOR/MEDIATOR II	1	1	3
COURT SERVICES SECRETARY I	1	1	1
ADMIN COURT SVCS SECRETARY I	1	1	1
<b>TOTAL</b>	<b>6</b>	<b>6</b>	<b>7</b>

## Position Distribution Special Revenue

Position Title	FY03	FY04	FY05
COUNSELOR MEDIATOR I	1	0	0
COUNSELOR MEDIATOR II	2	0	0
SECRETARY II	0	1	0
	<b>3</b>	<b>1</b>	<b>0</b>



## Pinal County Juvenile Court Services Diane L. McGinnis, Director



### **Mission Statement:**

The mission of the Pinal County Department of Juvenile Court Services is to empower youth to choose lawful alternatives to delinquent and incorrigible activity. This mission shall be guided by the Department's Vision Statement. It shall be accomplished by encouraging community based sanctions and treatment of juveniles, a safe and secure facility for detention, and by providing timely and meaningful information to the juvenile court.

### **Department Description:**

The Pinal County Department of Juvenile Court Services strives to meet the changing needs of the citizens, juveniles and families in Pinal County. Under the leadership of the Presiding Juvenile Court Judge, **The Honorable Gilberto V. Figueroa**, the department provides:

- Services and interventions for youth and families, including diversion, probation supervision, outpatient and residential treatment, education, life skills development, community service opportunities, detention, dependency case management, child advocacy, school probation officers on campuses providing teaching and mentoring; and
- Restorative assistance to victims of youth crime and their communities, including community service work, restitution payments, victim/offender mediation opportunities, Restorative Justice Panels, Community Advisory Boards, National Night Out participation and Community Huddles (town hall meetings). The department participates in a variety of community functions, and welcomes citizen or victim involvement.



**Did You Know?**

Juvenile Probation and Surveillance Officers now have the option to carry fire arms for defensive protection.

**Accomplishments for 2003-2004:**

- Juvenile Court Staff observed dramatic increases in Probation cases under supervision, cases with significant mental health problems, cases with both delinquent and dependency challenges, cases processed as dependency through CPS and the Courts, and youth transferred to Pinal County from Maricopa and Pima Counties.
- Yet, we are proud to report success that is measured through a reduction in the number of juveniles committed to the Arizona Department of Juvenile Corrections, a higher percentage of youth on probation that are also involved in intensive treatment programs, and a reduction in the average length of stay for juveniles in the County Detention Center. Interestingly while the rate of referrals of youth to the Juvenile Court has decreased, the proportion of those being placed under probation supervision has increased, resulting in higher average caseload sizes per probation officer.
- Created a new “orientation center” for new probation cases at the courthouse. This adds both efficiency and effectiveness to the management of new cases, and it provides to the juveniles and their families clear expectations and knowledge about services and programs. As a result of this consistency in early intervention, the department’s operational compliance with Arizona Statute and Supreme Court Code markedly improved, as has its collections of court-ordered financial assessments from victim restitution to fines and fees.
- The department co-sponsored the Second Annual Mock Trial Competition. The event, hosted by San Manuel High School, included nine youth teams from six school districts. Four Superior Court Judges donated nearly 10 hours that Saturday to guide youth through this enormous learning experience. **Thanks to Judge Boyd Johnson, Judge Gilberto V. Figueroa, Judge Steve McCarville, and Judge Jana Vanderpool.** Many thanks to Probation Officers Malinda LeGrand and Kristie Wooley for coordinating this project and the department’s Community Advisory Board for sponsoring the funding for awards.
- Everyday creative and perceptive probation officers design and implement strategies to change the delinquent behavior of youth in their care (approximately 250 on standard probation and 95 on intensive probation). Examples include:



- An Apache Junction Probation Officer implemented Pinal County's first Community Works Academy. The four-week program provided instruction on topics such as the importance of education, drug avoidance, conflict resolution, budgeting and anger management.
- One probation officer developed learning tools for the juveniles on her intensive probation caseload: Juvenile Jeopardy and the Survivor Club.
- Another probation officer took on the challenge of learning and specializing in working with mentally ill youth.
- Other officers developed new strategies to help youth internalize the meaning of their crime to better understand the harm it caused.
- Officer Safety Training and new policies around weapons resulted in:
  - 19 officers trained in Firearms (760 hours)
  - 4 officers certified as Defensive Tactic Instructors
  - 3 officers certified as Firearm Instructors
  - 4 Firearm Training sessions
- The Volunteer Program was ignited on multiple fronts:
  - Restorative Justice Panels received training on new approaches to working the youth the courts.
  - New partnerships were established for volunteers and interns with Arizona State University and Central Arizona College.
  - Current number of volunteers and interns total 57.
  - The program received statewide recognition for representing the Chief Justice's Strategic Agenda: Connecting with Communities.

**Goals and Objectives for FY 2004-2005:**

- Recruit, train and retain competent, professional forward-thinking employees;
- Promote Community restorative justice practices and principles;
- Increase access to resources and programs for all youth in Pinal County;
- Maintain policies and practices that hold offenders and families accountable and keep communities and youth safe; and
- Prepare for the onset of growth projected for Pinal County.



## Budget Summary by Cost Center

### Juvenile Probation General Fund

Budget by Categories of Expenditures	FY 2003-2004 Budget	FY 2003-2004 Actual	FY 2004-2005 Budget
Personal Services	652,561	596,991	678,049
Supplies	20,100	17,908	22,600
Outside Services	23,800	42,861	29,400
Capital Outlay	2,000	1,673	2,640
<b>Total</b>	<b>698,461</b>	<b>659,433</b>	<b>732,689</b>

### Juvenile Detention General Fund

Budget by Categories of Expenditures	FY 2003-2004 Budget	FY 2003-2004 Actual	FY 2004-2005 Budget
Personal Services	993,072	940,776	1,012,479
Supplies	116,500	136,314	119,050
Outside Services	25,300	45,698	30,100
Non-operating Expenditures	0	13,000	0
<b>Total</b>	<b>1,134,872</b>	<b>1,135,788</b>	<b>1,161,629</b>

### Juvenile Probation Special Revenue Funds

Budget by Categories of Expenditures	FY 2003-2004 Budget	FY 2003-2004 Actual	FY 2004-2005 Budget
Personal Services	2,265,018	2,218,570	2,447,397
Supplies	39,443	43,300	43,729
Outside Services	196,700	167,637	122,078
Capital Outlay	0	3,820	0
Non-Operating	21,600	10,000	21,600
<b>Total</b>	<b>2,522,761</b>	<b>2,443,327</b>	<b>2,634,804</b>



**Position Distribution  
General Fund-Juvenile Probation**

Position Title	FY03	FY04	FY05
ADMINISTRATIVE SECRETARY	0	0	1
ADMIN II	0	0	1
CONTRACTS COORDINATOR	0	0	1
COURT SERVICES CLERK TYPIST II	1	0	0
COURT SERVICES SECRETARY II	3	4	3
DEP DIRECTOR JUVENILE COURT SERVICE	1	1	0
DIRECTOR JUVENILE COURT SERVICE	1	1	1
PC TECHNICIAN	1	1	1
PROBATION OFFICER	2	2	2
PROBATION OFFICER I	2	0	0
PROBATION OFFICER II	2	2	1
PROBATION OFFICER III	1	0	2
PROBATION OFFICER IV	2	2	1
PROBATION OFFICER V	1	1	1
SECRETARY III	0	0	1
SURVL OFCR II	1	1	0
<b>TOTAL</b>	<b>18</b>	<b>15</b>	<b>16</b>

**Position Distribution  
General Fund-Juvenile Detention**

Position Title	FY03	FY04	FY05
COURT SERVICES SECRETARY II	1	1	0
JUVENILE DETENTION OFFICER	21	22	31
JUVENILE DETENTION OFFICER II	6	4	3
JUVENILE DETENTION OFFICER III	1	2	3
JUVENILE DETENTION PROGRAM MGR	1	1	1
<b>TOTAL</b>	<b>30</b>	<b>30</b>	<b>38</b>

**Position Distribution  
Special Revenue-Juvenile Probation**

Position Title	FY03	FY04	FY05
ADMINISTRATOR I	1	1	0
ADMINISTRATIVE SECRETARY	1	3	0
COURT SRVC SECRETARY I	2	3	0
COURT SRVC SECRETARY II	6	7	6
DATA ENTRY OPERATOR III	0	0	1
JUVENILE DETENTION OFFICER	7	16	3
JUVENILE DETENTION OFFICER I	3	0	0
LEGAL COLLECTIONS SPECIALIST I	1	1	0
PROBATION OFFICER	3	12	6
PROBATION OFFICER I	2	0	2
PROBATION OFFICER II	13	20	14
PROBATION OFFICER II/undrfl	1	0	0
PROBATION OFFICER III	1	7	4
PROBATION OFFICER IV	3	2	3
PROBATION OFFICER V	2	2	2
SECRETARY III	1	2	0
SURVEILLANCE OFFICER	3	4	1
SURVEILLANCE OFFICER I	1	0	0
SURVEILLANCE OFFICER II	3	4	6
VICTIM RIGHTS TECH	3	1	1
EXTRA HELP INTERMITTENT	1	0	0
<b>TOTAL</b>	<b>58</b>	<b>85</b>	<b>49</b>



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