

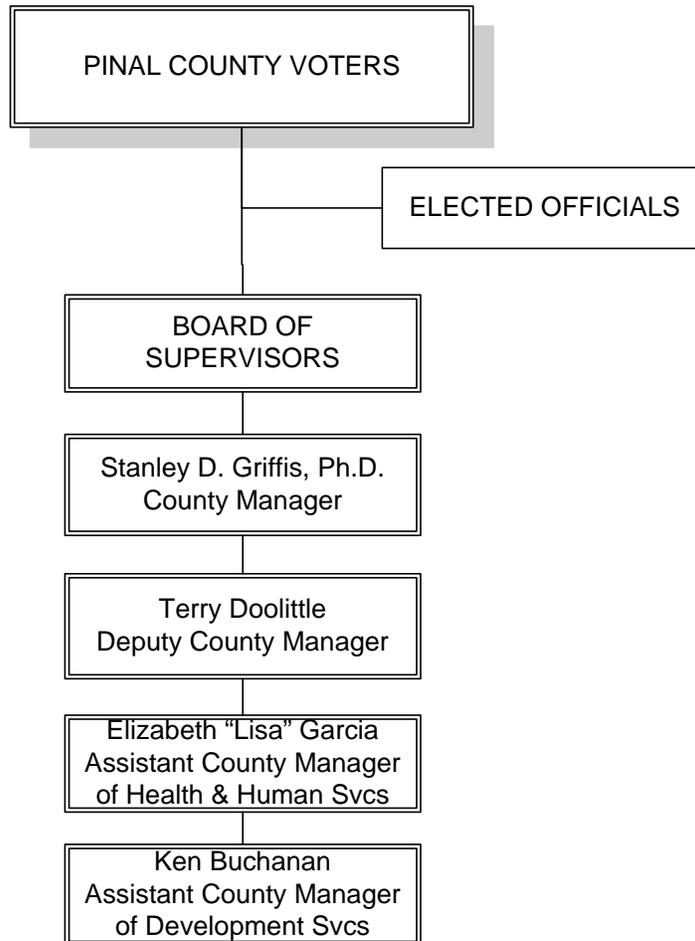


### Board of Supervisors

**Lionel D. Ruiz, District 1 Supervisor**

**Sandie Smith, District 2 Supervisor**

**David Snider, District 3 Supervisor**



**Mission Statement:**

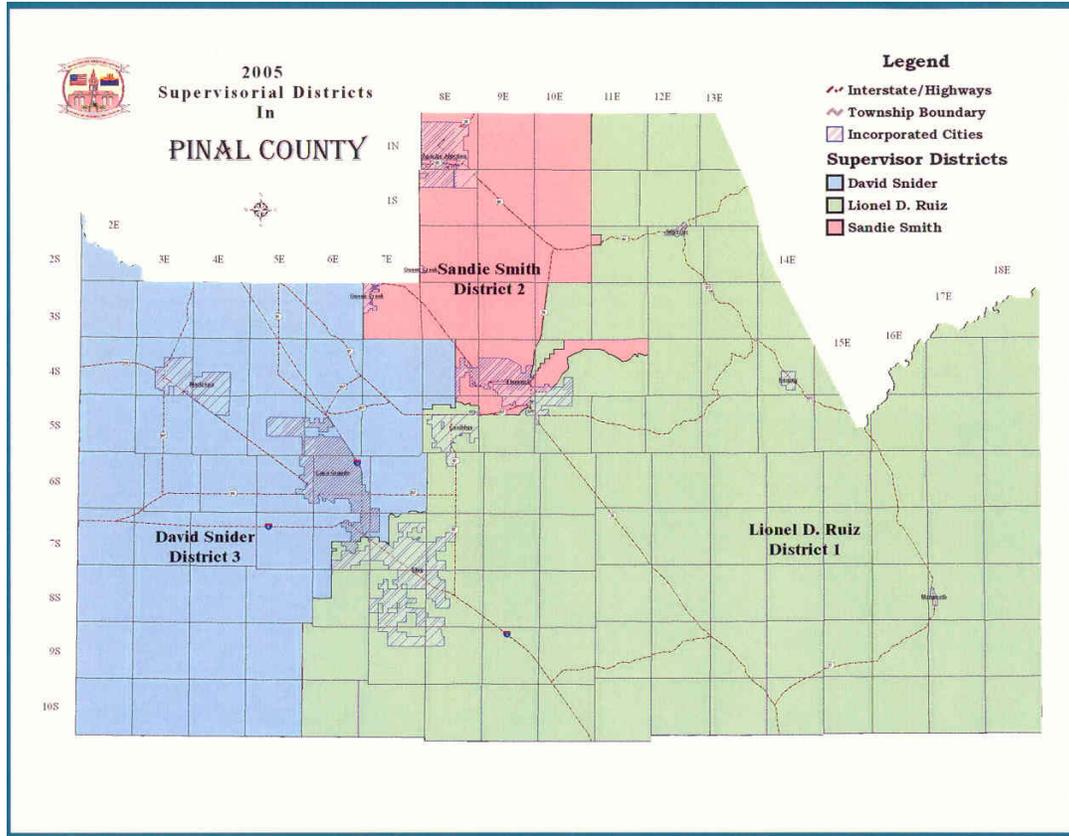
The mission of the Pinal County Board of Supervisors is to provide Pinal County constituents assistance in obtaining services that are available through Pinal County Government. The Board of Supervisors is the governing and policy-making body of Pinal County and is empowered by law to perform acts necessary to fully discharge its duties as the legislative authority of county government.

**Department Description:**

The Pinal County Board of Supervisors shall, annually, develop a budget which provides sufficient revenues to allow the individual departments within Pinal County to fulfill their statutory duties. The Board must set a county property tax rate, which will provide the necessary



finances to meet estimated expenditures. The Board of Supervisors also has the authority to fill vacancies in county and legislative offices, other boards and commissions, pass resolutions and enact ordinances and regulations as authorized by state law.



### Budget Summary by Fund

### Board of Supervisors

<b>BUDGET BY PROGRAM</b>	<b>FY 2003-2004 Actual</b>	<b>FY 2004-2005 Budget</b>	<b>FY 2004-2005 Actual</b>	<b>FY 2005-2006 Budget</b>	<b>Percent Over Last Year</b>
Board of Supervisors	363,848	355,609	371,757	389,693	12%
<b>Total – Board of Supervisors</b>	<b>363,848</b>	<b>355,609</b>	<b>371,757</b>	<b>389,693</b>	<b>12%</b>

<b>BUDGET BY CATEGORIES OF EXPENDITURES</b>	<b>FY 2003-2004 Actual</b>	<b>FY 2004-2005 Budget</b>	<b>FY 2004-2005 Actual</b>	<b>FY 2005-2006 Budget</b>	<b>Percent Over Last Year</b>
Personal Services	299,206	291,409	298,371	325,394	12%
Supplies	6,245	8,200	9,461	8,200	0%
Outside Services	58,397	56,000	63,925	56,099	1%
<b>Total</b>	<b>363,848</b>	<b>355,609</b>	<b>371,757</b>	<b>389,693</b>	<b>10%</b>



### Authorized Staffing

<b>Position Title</b>	<b>FY03</b>	<b>FY04</b>	<b>FY05</b>	<b>FY06</b>
EXECUTIVE ASSISTANT	3	3	3	3
ADMINISTRATIVE CLERK I	2	2	2	2
ADMINISTRATIVE CLERK II	1	1	1	1
BOARD OF SUPERVISOR/MEMBER	3	3	3	3
<b>TOTAL</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>

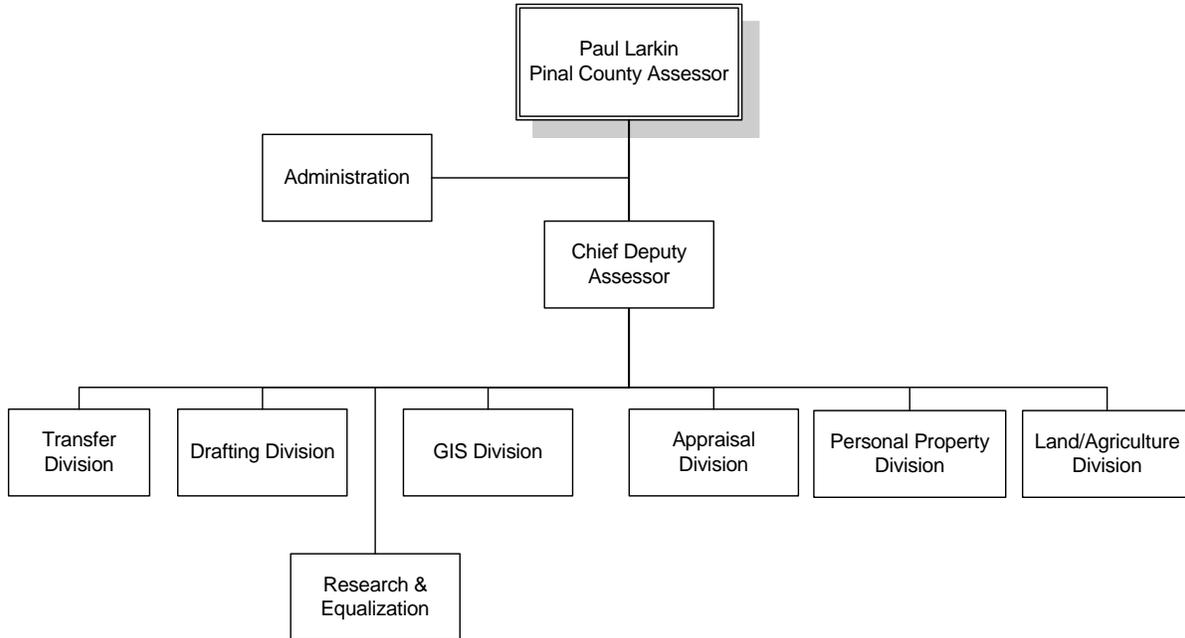


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**County Assessor  
L. Paul Larkin**



**Mission Statement:**

To efficiently serve the taxpayers and various taxing jurisdictions in administering state property tax laws to assure that all county property is valued fairly and equitable.

**Department Description:**

The Assessor's Office consists of 57 (including part-time and temporary) employees divided into eight separate divisions. They are as follows:

- Administration
- Drafting
- Appraisal
- GIS
- Land / Agriculture
- Research and Equalization
- Personal Property
- Transfer/Exemption



**Did You Know?**

The Assessor's Web Page is the most visited site on the county's system. Our web page became active in January of 2003, we thought that the 33,356 visits we had that month were really something. How far have we come? In the first 70 days of 2005 our site was visited 1,388,650 times.

**Accomplishments for 2004-2005:**

- Increased Net Assessed Value:  
 Primary \$151,822,464.  
 Secondary \$149,005,999.
- Increased General Fund \$6,907,267.
- Primary Net Assessed Value \$1,212,971,458.
- Secondary Net Assessed Value \$ 1,277,269,108.
- General Fund Property tax increased from \$47,242,374 to \$54,149,641.
- In the 2004 valuation year, the Assessor Drafting Division processed 111 subdivisions totaling approximately 12,700 units, and approximately 900 other land divisions totaling parcel growth of 13,750 units.
- The 2005 valuation year, Drafting processed 105 subdivisions totaling 14,228 units, over 1,000 other land divisions totaling nearly 15,000 new parcels for a total parcel growth of 15,727 units.
- As of April 25, 2005, Drafting has processed 57 subdivisions totaling

5,921 units, over 200 other divisions totaling over 400 new parcels for the 2006 valuation year.

- The Business Personal Property division finished the 2004 tax roll with 3,233 records with a Net Assessed Value of \$50,900,725.
- The Manufactured Housing Division finished the 2004 tax roll with 24,815 records with a Net Assessed Value of \$44,114,342.
- The Centrally Valued Property finished the 2004 tax roll with 1,491 parcels with a Net Assessed Value (Primary \$170,175,682 and Secondary \$170,793,499.)

**Goals and Objectives for FY 2005-2006:**

- The main Assessor's Office goal is the continued improvement to our web site. The web site currently has the availability to actively search parcel information and manufactured housing data. The search can be made by Parcel Number, taxpayer number, ownership information, street address, or by section-township-range information.

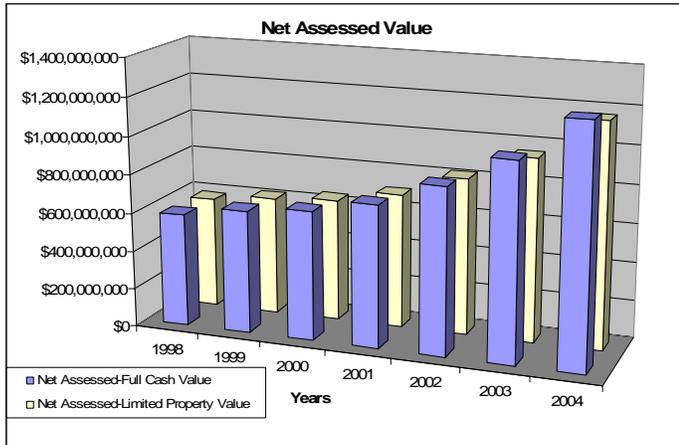
We have recently added two new search capabilities. You can now search by Subdivision Name or by Cabinet-slide-lot. The new addition we plan to make is the addition of the sales book information. The search will provide sales information giving the sale amount and the chain of title of past owners.

The Assessor's Office is part of the statewide project to upgrade the



Arizona Department of Revenue's computer system. The program is stated to take 18 months and we are

the beta site for the communications testing.



NET ASSESSED VLAUE				
Tax Year	Number of Parcels	Secondary (Full Cash Value)	Primary ( Limited Property Value)	General Fund
2005	155,413	\$ 1,277,269,108	\$ 1,215,971,458	\$ 54,149,641
2004	140886	\$ 1,237,986,785	\$ 1,060,863,515	\$ 47,242,374
2003	127,738	\$ 1,021,768,734	\$ 951,866,293	\$ 42,388,510
2002	122,014	\$ 863,865,161	\$ 816,899,699	\$ 36,378,177
2001	115,966	\$ 738,562,802	\$ 701,711,651	\$ 31,248,623
2000	112,159	\$ 671,060,458	\$ 639,663,229	\$ 28,485,483
1999	108,099	\$ 640,747,415	\$ 617,983,576	\$ 27,520,045
1998	104,445	\$ 587,976,781	\$ 582,219,858	\$ 25,927,408

### Budget Summary by Fund

### County Assessor

BUDGET BY PROGRAM	FY 2003-2004 Actual	FY 2004-2005 Budget	FY 2004-2005 Actual	FY 2005-2006 Budget	Percent Over Last Year
Assessor	1,742,600	1,873,333	1,984,015	2,240,817	20%
Assessor/Prop Info Storage Ret	488,432	659,800	557,590	700,000	6%
<b>Total – Assessor</b>	<b>2,231,032</b>	<b>2,533,133</b>	<b>2,541,605</b>	<b>2,940,817</b>	<b>16%</b>

BUDGET BY CATEGORIES OF EXPENDITURES	FY 2003-2004 Actual	FY 2004-2005 Budget	FY 2004-2005 Actual	FY 2005-2006 Budget	Percent Over Last Year
Personal Services	1,445,023	1,513,683	1,636,493	1,815,417	20%
Supplies	82,556	116,500	96,512	282,500	142%
Outside Services	266,674	367,650	327,320	392,900	7%
Capital Expenditures	62,633	35,300	37,514	150,000	325%
Non-operating Expenses	374,146	500,000	443,766	300,000	-40%
<b>Total</b>	<b>2,231,032</b>	<b>2,533,133</b>	<b>2,541,605</b>	<b>2,940,817</b>	<b>16%</b>

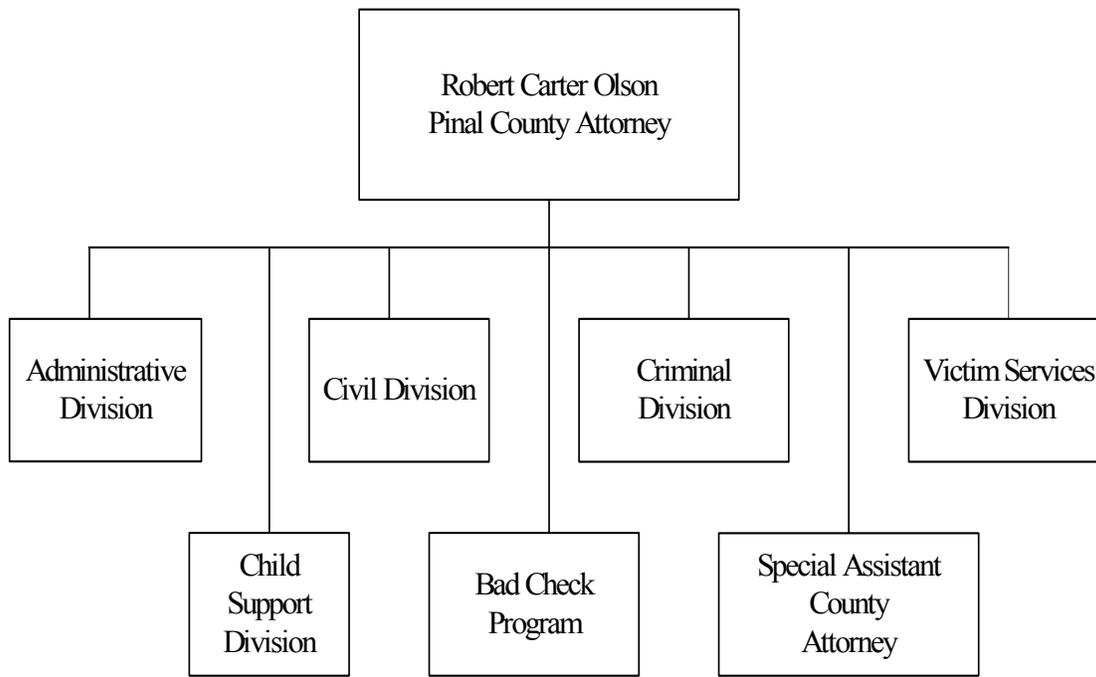


### Authorized Staffing General Fund

Position Title	FY03	FY04	FY05	FY06
ACCOUNTANT I	0	0	1	1
ADMINISTRATIVE ASSISTANT	1	0	0	0
ADMINISTRATIVE CLERK I	3	6	5	5
ADMINISTRATIVE CLERK II	4	3	6	6
ADMINISTRATIVE CLERK III	4	4	4	4
ADMINISTRATIVE MANAGER	1	1	1	1
ADMINISTRATOR I	1	1	0	0
ADMINISTRATOR II	0	0	0	1
ADMINISTRATOR III	1	0	0	0
APPRAISAL MANAGER	0	0	1	1
APPRAISAL SUPERVISOR	2	5	4	3
APPRAISER I	10	10	7	9
APPRAISER II	6	5	5	7
ASSESSOR	1	1	1	1
CHIEF DEPUTY ASSESSOR	0	0	1	1
CHIEF APPRAISER	0	1	1	1
CHIEF DEPUTY APPRAISER	1	1	0	0
DATA ENTRY OPERATOR	1	1	0	0
DATA ENTRY OPER III	1	1	1	1
DEPUTY CLERK I	0	0	0	1
DRAFTING SPECIALIST I	2	3	3	3
DRAFTING SPECIALIST II	1	0	2	2
GIS TECH	1	1	1	1
GIS ANALYST	1	1	1	1
GIS MANAGER	1	1	1	1
PART-TIME HELP	1	0	0	0
PROPERTY TAX VALUATION MANAGER	0	0	1	1
OFFICE SUPERVISOR	1	1	1	1
PROVISIONAL APPRAISER	4	3	8	6
<b>TOTAL</b>	<b>49</b>	<b>50</b>	<b>56</b>	<b>58</b>



## County Attorney Robert Carter Olson



**Mission Statement:**

The Mission of the County Attorney’s office is to provide for the prompt, fair and impartial prosecution of crimes committed in Pinal County and to provide quality legal services to Pinal County Government and to serve the citizens of Pinal County impartially, promptly, and with understanding.

**Department Description:**

This department is the primary budgetary unit under which the county attorney’s office is formed. The department is divided into the following divisions: Administrative, Child Support, Civil, Criminal, Diversion and Victim Services. The Administrative Division is responsible for all budgets, facilities, grants, human resources, public information and special projects. The Child Support Division establishes paternity and assists custodial parents with obtaining court orders to collect child support. The Civil Division represents and advises all County departments, as well as the Board of Supervisors. The Criminal Division is responsible for prosecuting all felonies committed in Pinal County, as well as misdemeanors committed in unincorporated areas. The Diversion Division operates the Bad Check Program and the Adult Deferred Prosecution Program. The Victim Services Division provides notification to crime victims of court events and advocates work with victims one on one throughout the legal process.



### **Did You Know?**

The Pinal County Attorney's Office mailed close to 40,000 letters last year to victims of crime. Every court event in a Criminal Case can be attended by a crime victim and they are given the date, time and place in those letters.

### **Accomplishments for FY 2004-2005:**

- Reviewed 5,000 felony cases and charged more serious cases than in any previous year.
- Combined the Auto Theft and Drug Sections into one unit creating more prosecutorial resources.
- Conducted County-wide Victim Rights week activities in collaboration with many other entities.
- Collaborated with the Courts to create a Domestic Violence Justice Court in Apache Junction.
- Child Support Division collected \$15 million in child support payments, an increase of \$1,000,000 over last year.
- Increased funding for Auto Theft Program for the fourth straight year through the Criminal Division.
- Dedicated a Deputy County Attorney to focus strictly on code enforcement cases.
- Added an additional Triad Site in Superior which focuses on creating partnerships between law

enforcement, the County Attorney and Seniors.

- Assisted multiple departments in drafting new policies, procedures and ordinances through the Civil Division.
- Initiated one new Triad in the County and assisted Gila County in their efforts through the Special Assistant County Attorney.
- Conducted Community Forums on the Criminal Justice System throughout the County on a quarterly basis.

### **Goals and Objectives for FY 2005-2006:**

- Continue to reduce the number of repeat Domestic Violence Offenders, by assisting the Superior Court in implementing model Domestic Violence court for felonies and misdemeanors which require batterer accountability and participation in supervised probation.
- Establish additional resources for protection of the Elderly by locating an Adult Protective Services worker at the Family Advocacy Center.
- Implement middleware software between the County Attorney and other County Criminal Justice Agencies using MS Biztalk.
- Reduce the number of days required to close 90% of criminal cases from 304 to 250 days.
- To increase the amount of child support collected in the courtroom

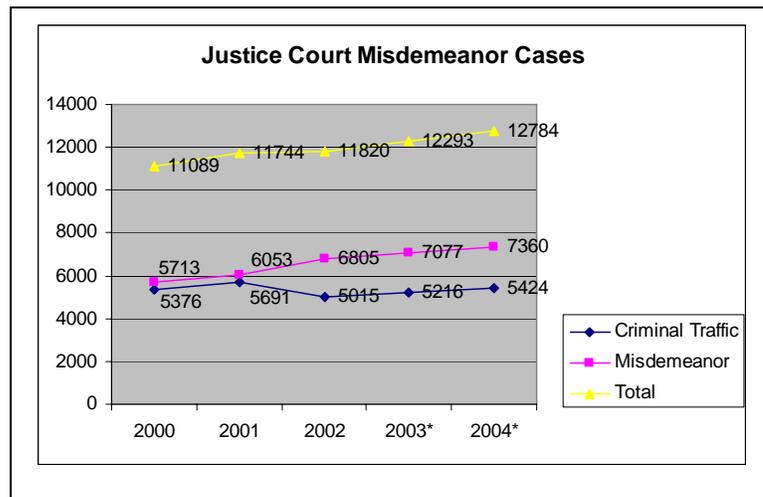


from Non-Custodial Parents by extensive training of the Family Law Commissioners.

child abuse, domestic violence, drugs, fraud, and criminal misdemeanors.

- To increase referrals from law enforcement on specific crimes by 10 percent including auto, theft,

- To implement juvenile and adult drug court with federal funding.





## Budget Summary by Fund

### County Attorney

BUDGET BY PROGRAM	FY 2003-2004 Actual	FY 2004-2005 Budget	FY 2004-2005 Actual	FY 2005-2006 Budget	Percent Over Last Year
County Attorney	4,056,696	4,548,526	4,397,518	4,828,475	6%
Child Abuse Assessment	74,539	70,000	130,112	80,000	14%
Drug Prosecution	192,319	237,428	192,453	241,827	2%
IV-Child Support Incentives	120,000	62,000	157,835	250,000	303%
IV-Child Support	2,133,678	2,044,820	2,073,586	2,267,439	11%
Juvenile Victims Rights	0	0	19,466	44,904	0%
Prosecution Services/Cost Rec	22,803	34,000	36,673	30,000	-12%
Stop Violence Against Women	161,434	156,746	99,081	0	-100%
State Aid-GAP	46,707	60,000	75,798	60,000	0%
CJEF Prosecution Pass Through	135,284	150,000	104,570	150,000	0%
Bad Check Program	26,555	45,000	81,418	53,000	18%
Victim Comp State Restitution	4,974	12,000	0	12,000	0%
RICO State-PCA	367,756	250,000	365,716	330,000	32%
RICO Federal-PCA	357	2,500	0	2,500	0%
Victim Comp State Non-Voca	91,721	82,764	85,688	82,764	0%
Victim Comp-Federal	14,383	19,332	74,245	19,332	0%
RICO State-AJPD	6,371	20,000	10,518	20,000	0%
RICO State-CDPS	1,149	15,000	5,595	15,000	0%
RICO State-CGPD	25,030	15,000	10,031	15,000	0%
RICO State DPS	102,553	200,000	723,738	200,000	0%
RICO State-EPD	8,528	20,000	11,000	20,000	0%
RICO State-FPD	0	50,000	0	50,000	0%
RICO State-KPD	0	5,000	0	5,000	0%
RICO State-MPD	0	5,000	5,186	5,000	0%
RICO State-PCNTF	36,629	60,000	71,226	71,000	18%
RICO State-PCSO	149,280	80,000	19,043	80,000	0%
RICO State-Reserve	0	80,000	0	80,000	0%
RICO State-SPD	0	10,000	14,636	10,000	0%
RICO Federal-PCSO	0	20,000	17,620	20,000	0%
Local FTG Distribution	0	0	15,869	45,000	0%
AATA	208,931	279,710	242,393	331,649	19%
Victims' Rights Program	58,100	58,100	58,200	58,200	0%
Victims' Assistance Program	39,168	19,584	39,160	19,580	0%
RICO State-GRPD	0	5,000	0	5,000	0%



<b>BUDGET BY PROGRAM</b>	<b>FY 2003-2004 Actual</b>	<b>FY 2004-2005 Budget</b>	<b>FY 2004-2005 Actual</b>	<b>FY 2005-2006 Budget</b>	<b>Percent Over Last Year</b>
Family Advocacy Center	22,295	90,000	35,744	0	-100%
NCHIP IX	18,620	330,000	53,213	0	-100%
RICO State-ACPD	0	0	0	5,000	0%
Prosecution Stop Violence Ag	0	0	69,787	173,664	0%
NCHIP X	0	0	23,294	262,167	0%
Children's Justice Program	0	0	20,982	0	0%
Community Project Anti-Drug	0	0	5,000	0	0%
<b>Total – County Attorney</b>	<b>8,125,859</b>	<b>9,137,510</b>	<b>9,346,393</b>	<b>9,943,501</b>	<b>9%</b>

<b>BUDGET BY CATEGORIES OF EXPENDITURES</b>	<b>FY 2003-2004 Actual</b>	<b>FY 2004-2005 Budget</b>	<b>FY 2004-2005 Actual</b>	<b>FY 2005-2006 Budget</b>	<b>Percent Over Last Year</b>
Personal Services	6,247,061	6,647,646	6,525,095	7,403,199	11%
Supplies	395,815	495,580	1,050,250	544,009	10%
Outside Services	798,595	1,168,991	982,993	1,187,269	2%
Capital Expenditures	143,468	380,055	161,713	221,548	-42%
Non-operating Expenses	540,921	445,238	626,342	587,476	32%
<b>Total</b>	<b>8,125,859</b>	<b>9,137,510</b>	<b>9,346,393</b>	<b>9,943,501</b>	<b>9%</b>



**Authorized Staffing  
General Fund**

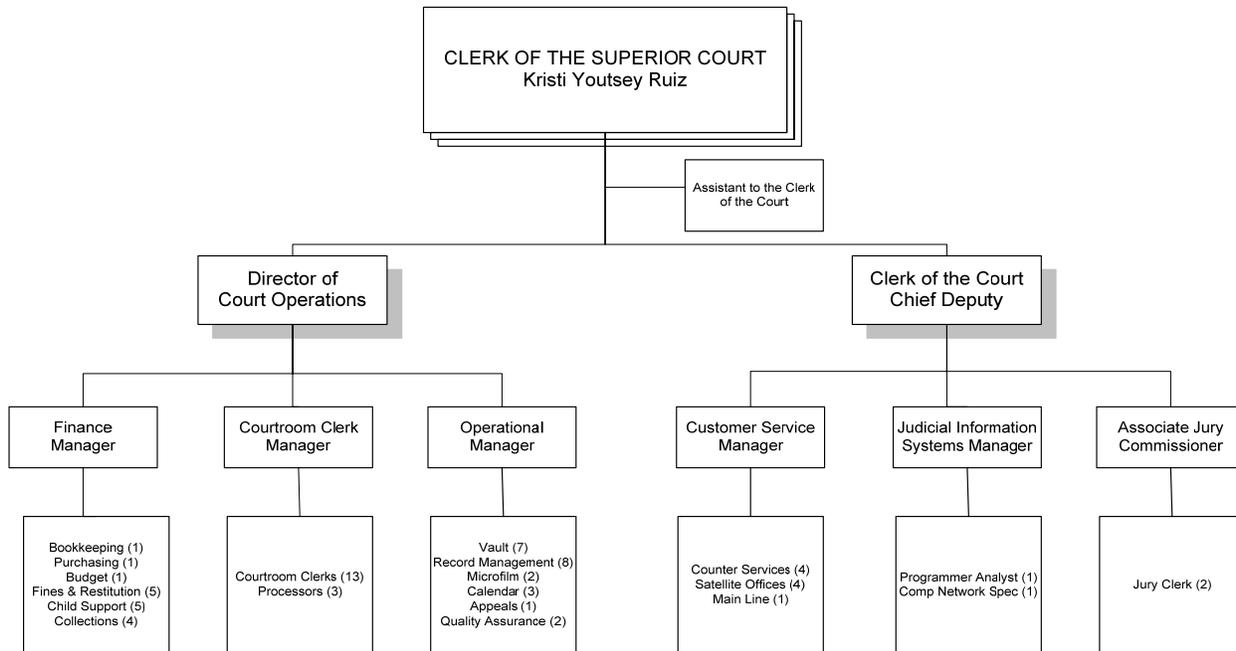
Position Title	FY03	FY04	FY05	FY06
ACCOUNTANT I	1	1	1	0
ACCOUNTANT II	0	0	0	1
ADMINISTRATIVE ASSISTANT	1	1	1	1
ADMINISTRATIVE CLERK I	1	1	0	0
ADMINISTRATIVE CLERK II	1	1	4	4
ADMINISTRATIVE CLERK III	1	1	1	2
ADMINSTRATOR I	0	0	0	1
ATTORNEY	1	4	4	1
BUREAU CHIEF	1	2	2	2
CAPITAL ATTORNEY	2	3	3	3
SENIOR CHIEF DEPUTY ATTORNEY	1	0	0	0
CHIEF DEPUTY COUNTY ATTORNEY	2	2	2	2
COUNTY ATTORNEY	1	1	1	1
COMPUTER NETWORK SPECIALIST	1	1	1	1
DIRECTOR II	1	1	1	1
DIRECTOR I	1	1	1	1
DIVERSION OFFICER	0	0	0	1
INVESTIGATOR (1-Non-Cert)	5	6	7	7
LEGAL SECRETARY I	1	1	1	1
LEGAL SECRETARY II	3	4	2	3
LEGAL SECRETARY III	12	11	14	12
OFFICE MANAGER	0	0	0	1
PARALEGAL II	1	1	1	1
SR PARALEGAL	1	1	0	1
PART TIME SUMMER HELP	1	3	2	2
PRE-TRIAL SERVICES	0	0	1	0
PRINCIPAL ATTORNEY	16	16	18	21
PROGRAM COORDINATOR	1	1	0	0
PROGRAM COORDINATOR II	2	2	2	0
SENIOR ATTORNEY	4	3	0	3
SENIOR VICTIM WITNESS ADVOCATE	0	1	1	1
VICTIM WITNESS ADVOCATE	6	5	5	5
<b>TOTAL</b>	<b>69</b>	<b>75</b>	<b>76</b>	<b>80</b>

**Authorized Staffing  
Special Revenue Fund**

Position Title	FY03	FY04	FY05	FY06
ADMINISTRATIVE CLERK I	2	3	4	5
ADMINISTRATIVE CLERK II	1	2	1	4
ADMINISTRATOR I	1	1	1	1
ADMINISTRATOR II	1	1	1	1
ADMINISTRATOR III	1	1	0	1
ADMIN MANAGER	0	0	1	1
ATTORNEY	1	2	1	1
ATTORNEY SR	1	2	1	1
ATTORNEY PRNPL	2	1	4	4
BUREAU CHIEF	1	1	2	2
COURTROOM CLERK I	0	0	0	1
CASE MANAGER II	0	0	0	1
DEPUTY SHERIFF	0	0	0	1
EXTRA HELP	0	5	4	7
INVEST/CO ATTY	0	0	1	1
LEGAL COLLECTIONS SPEC I	9	9	9	8
LEGAL COLLECTIONS SPEC II	9	7	6	7
LEGAL COLLECTIONS SPEC III	0	2	2	3
LEGAL SECRETARY I	0	0	0	1
LEGAL SECRETARY II	5	5	5	5
LEGAL SECRETARY III	1	2	3	6
OFFICE MANAGER	1	1	0	0
PARALEGAL	11	11	7	8
PERMIT TECH	0	0	0	1
PROBATION OFFICER	0	0	0	1
SENIOR PARALEGAL	0	0	0	1
SURVL OFFICER	0	0	0	1
SURVL OFFICER II	0	0	0	1
PROGRAM COORDINATOR II	0	0	1	3
VICTIM WITNESS ADV	0	2	2	3
<b>TOTAL</b>	<b>47</b>	<b>58</b>	<b>56</b>	<b>81</b>



## Clerk of the Superior Court Kristi Youtsey Ruiz



### **Mission Statement:**

The Office of the Clerk of the Superior Court is dedicated to providing courteous, efficient, and premier customer service; therefore, ensuring accuracy and integrity in court-related records management to the public, legal community, and government agencies for effective access to the legal system.

### **Department Description:**

The Clerk of the Superior Court serves as the official record keeper and financial officer of the Superior Court, providing court-related records management, financial, and family support services. The Clerk also provides Jury services to the Superior Court, Justice Court and many municipal courts; and serves as the Pinal County Probate Registrar.



### Accomplishments for FY 2004-2005

- The Records Management Department recorded 178,648 documents in 2004.
- Documents scanned and converted to electronic image through the EDMS (Electronic Document Management System) for the year was 693,293 in 2004.
- 43,728 files retrieved for court calendars by the Vault Staff in 2004.
- The Clerk's Office received and processed 98,889 pieces of mail in 2004.
- The number of customers assisted directly by the Customer Service Center at the Clerk's three satellite offices was 46,901 in 2004.
- A total of 103,958 documents were filed in 2004 at the Customer Service Counters (Florence, Apache Junction, Mammoth, and Casa Grande).
- In 2004, 75,527 files were processed through the court calendar department.
- In 2004, 152 Jury trials held in Superior Court, 7,021 Questionnaires were processed and 10,226 Summons were issued for Jury Service.
- The Clerk's Microfilm Department archived 1,969 cases which contained 222,387 pages of court documents, in 2004.

### Did You Know?

During the move to the new courthouse, the total number of boxes moved was 1,720. If stacked on top of each other, it would be equivalent to a 140 story building.

- The successful maintenance of the MEEDS (Minute Entry Electronic Distribution). This system automatically creates records the minute entry action into the Clerk's case management system and the electronic image of the minute entry is then linked to the case management system enabling a view of the court documents on line.
- The introduction of several important enhancements to provide the highest quality of Customer Service: increased web site information, self service downloadable forms, customer surveys, 24 hour after hours box, bilingual Spanish speaking information, community service brochures, increasing awareness to the public through print medias, Jury Appreciation and change from one week notice to two week notice Juror Summons.

### Goals and Objectives for FY 2005-2006:

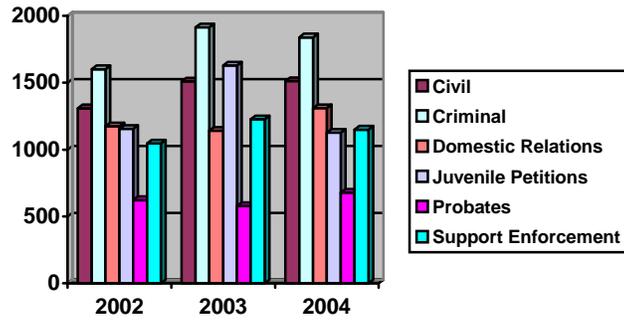
- Schedule to launch in June 2005, the Collections Program designed to increase the revenues paid and collected by the Clerk staff, track court ordered obligations, and ensure timely collections and allocation of funds to agencies. This project will substantially increase revenue and hold the obligor accountable to the Courts.



- 
- Implement an automated File Tracking System in May 2005 designed to assist the entire Superior Court administrations in locating court files more quickly and efficiently. Bar Codes are placed on each file and will be tracked through a database developed by Clerk's Information Technology Department.
  - By the end of 2005, the Jury Department will implement and utilize new Jury Software that will improve the Jury Service process.
  - Expected to be released by fall of 2005, pro-active partnership on the development of the Pinal County Justice Integration System (PCJIS). This project will create an exchange of data with local, county, state, and federal agencies, thus eliminating the redundant entry of data and reducing data entry errors.



### Total Cases File (Major Case Categories)



	2002	2003	2004
Civil	1309	1511	1512
Criminal	1602	1915	1840
Domestic Relations	1174	1141	1311
Juvenile Petitions	1156	1630	1127
Probates	622	578	677
Support Enforcement	1046	1227	1150



## Budget Summary by Fund

### Clerk of the Superior Court

<b>BUDGET BY PROGRAM</b>	<b>FY 2003-2004 Actual</b>	<b>FY 2004-2005 Budget</b>	<b>FY 2004-2005 Actual</b>	<b>FY 2005-2006 Budget</b>	<b>Percent Over Last Year</b>
Clerk of the Superior Court	2,003,286	2,244,621	2,485,728	2,592,178	15%
IV-D Incentives	0	5,511	0	4,346	-21%
Family Law/IV-D Incentives	0	0	0	1,400	0%
Superior Court Conversion	4,924	36,458	37,983	46,663	28%
Exp Child Support	0	9,456	0	5,494	-42%
Enhancement	0	28,470	0	34,339	21%
IV-D Child Support	551,010	693,777	461,604	798,549	15%
DECAS	38,765	37,954	12,149	43,057	13%
5% Set Aside FTG	73,496	0	87,204	0	0%
Case Flow Management	69,383	97,947	38,678	106,756	9%
Electronic Doc Mgmt System	29,494	61,237	32,632	64,383	5%
Spousal Maint Enforcement	0	3,830	0	4,403	15%
<b>Total – Clerk of Superior Court</b>	<b>2,770,358</b>	<b>3,219,261</b>	<b>3,155,978</b>	<b>3,701,568</b>	<b>15%</b>

<b>BUDGET BY CATEGORIES OF EXPENDITURES</b>	<b>FY 2003-2004 Actual</b>	<b>FY 2004-2005 Budget</b>	<b>FY 2004-2005 Actual</b>	<b>FY 2005-2006 Budget</b>	<b>Percent Over Last Year</b>
Personal Services	2,345,233	2,635,627	2,713,099	3,089,939	17%
Supplies	85,908	258,735	88,826	379,192	47%
Outside Services	175,599	287,230	204,373	214,200	-25%
Capital Expenditures	74,833	29,270	62,376	6,060	-79%
Non-operating Expenses	88,784	8,399	87,204	12,177	45%
<b>Total</b>	<b>2,770,358</b>	<b>3,219,261</b>	<b>3,155,978</b>	<b>3,701,568</b>	<b>15%</b>



**Authorized Staffing  
General Fund**

Position Title	FY03	FY04	FY05	FY06
ACCOUNT CLERK III	0	0	1	0
ACCOUNTANT I	0	0	1	1
ASSOCIATE CLERK OF THE COURT	1	1	0	0
ASSOC JURY COMMISSIONER	0	1	1	1
ADM I	0	2	2	2
ADM II	0	1	1	1
ADM III	0	0	2	2
CLERK OF THE SUPERIOR COURT	1	1	1	1
COMPUTER NETWORK SPECIALIST	1	1	1	1
COURT SERVICES ADMINISTRATOR	1	1	1	1
COURTROOM CLERK I	3	3	3	3
COURTROOM CLERK II	2	2	2	4
COURTROOM CLERK III	5	5	5	7
COURTROOM CLERK SUPERVISOR	1	1	0	0
COURT TECHNICIAN	2	2	3	3
CHIEF DEPUTY CLERK	0	0	1	1
DEPUTY CLERK I (2-TEMP)	8	6	4	4
DEPUTY CLERK II	2	2	7	8
DEPUTY CLERK III	9	9	9	12
DEPUTY CLERK IV	3	3	3	3
DIRECTOR I	0	0	0	1
DIRECTOR II	1	1	1	0
JUDICIAL ACCOUNT CLERK I	1	2	1	0
JUDICIAL ACCOUNT CLERK II	4	4	3	4
JUDICIAL ACCOUNTANT II	1	1	0	0
JUDICIAL ADMINISTRATIVE ASST	1	0	0	0
JUDICIAL ADMINISTRATOR I	1	0	0	0
JUDICIAL COLLECTIONS OFFICER	1	1	1	1
JUDICIAL INFORMATION SYS MGR	1	1	1	1
JUDICIAL OFFICE SUPERVISOR	4	5	6	6
LEGAL STENOGRAPHER	2	0	0	0
MICROGRAPHIC TECHNICIAN	1	1	1	1
OFFICE SUPERVISOR	1	1	1	1
PROGRAM ANALYST	0	0	0	1
SR PROGRAM ALYST	0	1	1	0
<b>TOTAL</b>	<b>58</b>	<b>59</b>	<b>64</b>	<b>71</b>

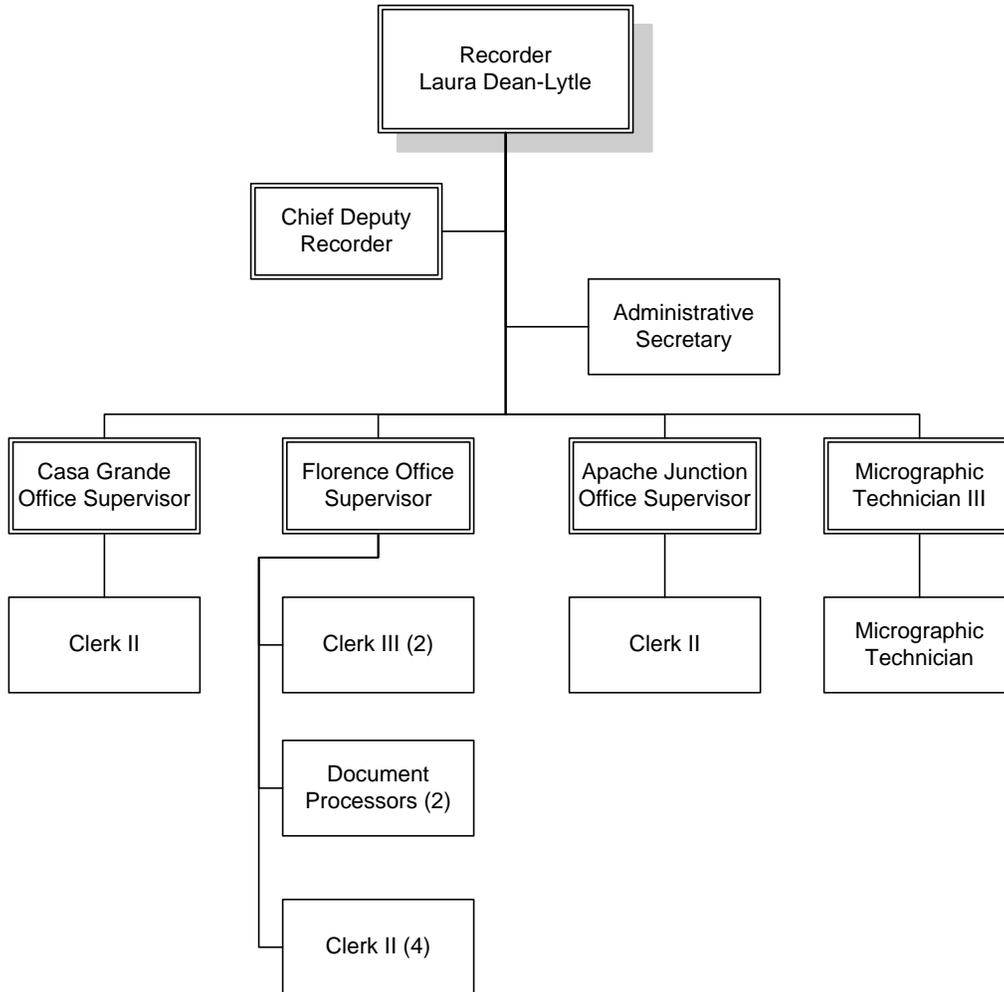
**Authorized Staffing  
Special Revenue Funds**

Position Title	FY03	FY04	FY05	FY06
ACCOUNTANT	0	0	0	1
ADM I	1	0	0	0
ADM II	1	1	0	0
COURTROOM CLERK I	0	0	0	0
COURTROOM CLERK II	2	2	2	2
COURT TECH	0	1	0	0
DEPUTY CLERK I	1	1	0	1
DEPUTY CLERK II	1	1	3	3
DEPUTY CLERK III	1	1	1	1
DEPUTY CLERK IV	0	0	1	1
JUDICIAL ACCT CLERK I	2	2	1	1
JUDICIAL ACCT CLERK II	3	4	0	0
JUDICIAL ACCT CLERK III	1	1	0	0
JUDICIAL OFFICE MANAGER	0	0	1	1
LEGAL COLLECTIONS SPEC I	1	4	4	4
LEGAL COLLECTIONS SPEC II	4	1	1	1
OFFICE SUPERVISOR	2	2	0	0
<b>TOTAL</b>	<b>20</b>	<b>21</b>	<b>14</b>	<b>16</b>



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## County Recorder Laura Dean-Lytle



### **Mission Statement:**

It is the mission of this office to abide by the Arizona Revised Statutes guideline to archive all recorded documents and their data through absolute quality work procedures coupled with the highest standard of customer service to the public, inter-agencies and co-workers.

### **Department Description:**

The County Recorders' office records documents, as required by law, to be public record. Instruments recorded include real estate transactions, mortgages, deeds of trust, family trusts, personal property, tax liens, mining locations, subdivision plats, records of survey, military discharges, official appointments of office, and other documents required to be made of public record.



**Did You Know?**

In March of 2001, the Pinal County Recorder's Office recorded **1235** documents in one week.

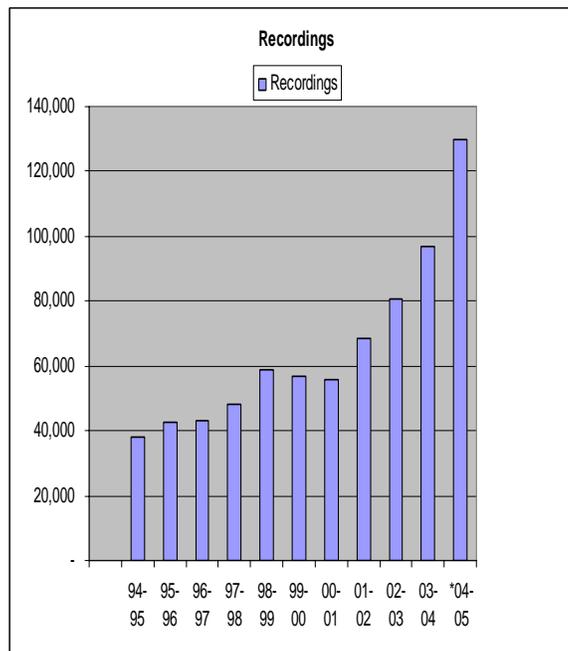
March 31, 2005, the Pinal County Recorder's Office recorded **1200** documents in **ONE DAY!**

**Goals and Objectives for FY 2005-2006:**

- To smoothly transition to our new office with minimal inconvenience to our customers.
- To process the full cycle of work of the recorded documents in a more timely manner while continuing to focus on the efficiency of our operations.
- To continue to provide quality and timely information through the Recorder's web pages on the County website at [www.co.pinal.az.us](http://www.co.pinal.az.us)

**Accomplishments for 2004-2005:**

- **\$1,241,597.91** revenues collected for the General Fund and \$484,088 special account fees collected in the Recorder's Office. 134,719 maps and documents were recorded.



**Recordings By Year**



## Budget Summary by Fund

### County Recorder

BUDGET BY PROGRAM	FY 2003-2004 Actual	FY 2004-2005 Budget	FY 2004-2005 Actual	FY 2005-2006 Budget	Percent Over Last Year
Recorder	456,645	503,281	526,651	650,170	29%
Storage	444,885	481,500	348,532	580,000	20%
<b>Total – Recorder</b>	<b>901,530</b>	<b>984,781</b>	<b>875,183</b>	<b>1,230,170</b>	<b>25%</b>

BUDGET BY CATEGORIES OF EXPENDITURES	FY 2003-2004 Actual	FY 2004-2005 Budget	FY 2004-2005 Actual	FY 2005-2006 Budget	Percent Over Last Year
Personal Services	508,949	509,881	597,129	698,915	37%
Supplies	53,298	52,450	60,102	140,555	168%
Outside Services	117,542	182,450	103,425	150,700	-17%
Capital Expenditures	20,470	175,000	23,877	110,000	-37%
Non-operating Expenses	201,271	65,000	90,650	130,000	100%
<b>Total</b>	<b>901,530</b>	<b>984,781</b>	<b>875,183</b>	<b>1,230,170</b>	<b>25%</b>

### Authorized Staffing General Fund

Position Title	FY03	FY04	FY05	FY06
ADMINISTRATIVE SECRETARY	2	2	1	1
ADMINISTRATOR II	1	1	1	1
DEPUTY CLERK I	0	0	1	0
DEPUTY CLERK II	4	4	4	6
DEPUTY CLERK III	2	2	2	3
OFFICE SUPERVISOR	3	3	3	3
RECORDER	1	1	1	1
<b>TOTAL</b>	<b>13</b>	<b>13</b>	<b>13</b>	<b>15</b>

### Authorized Staffing Special Revenue Fund

Position Title	FY03	FY04	FY05	FY06
DEPUTY CLERK II	1	1	1	1
MICROGRAPHICS TECHNICIAN	4	4	3	2
MICROGRAPHICS TECH II	0	0	0	2
MICROGRAPHICS TECH III	1	1	1	1
<b>TOTAL</b>	<b>6</b>	<b>6</b>	<b>5</b>	<b>6</b>

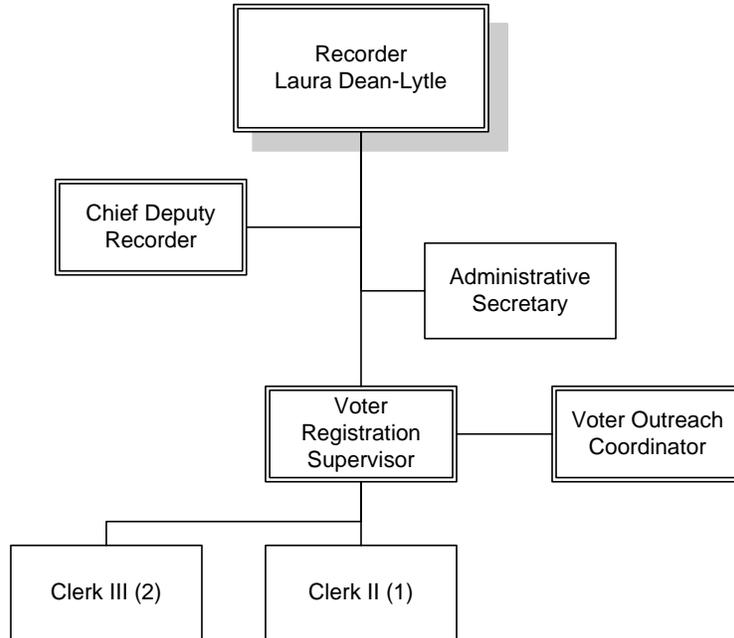


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## Pinal County Voter Registration Laura Dean Lytle, Recorder



### **Mission Statement:**

The Voter Registration department will process voter registration records, furnish voter education, in addition to holding secure and maintaining the county voter records and applicable balloting procedures with master efficiency, respect and integrity per the Arizona Revised Statutes.

### **Department Description:**

As the County Registrar of Voters, this office provides Registration forms for new residents, change of residence address and request for cancellation. This office also maintains the list of current registered electors in order to provide precinct rosters for elections, early (absentee) voting services, prepares for and processes "vote by mail" elections, and petition signature verification.

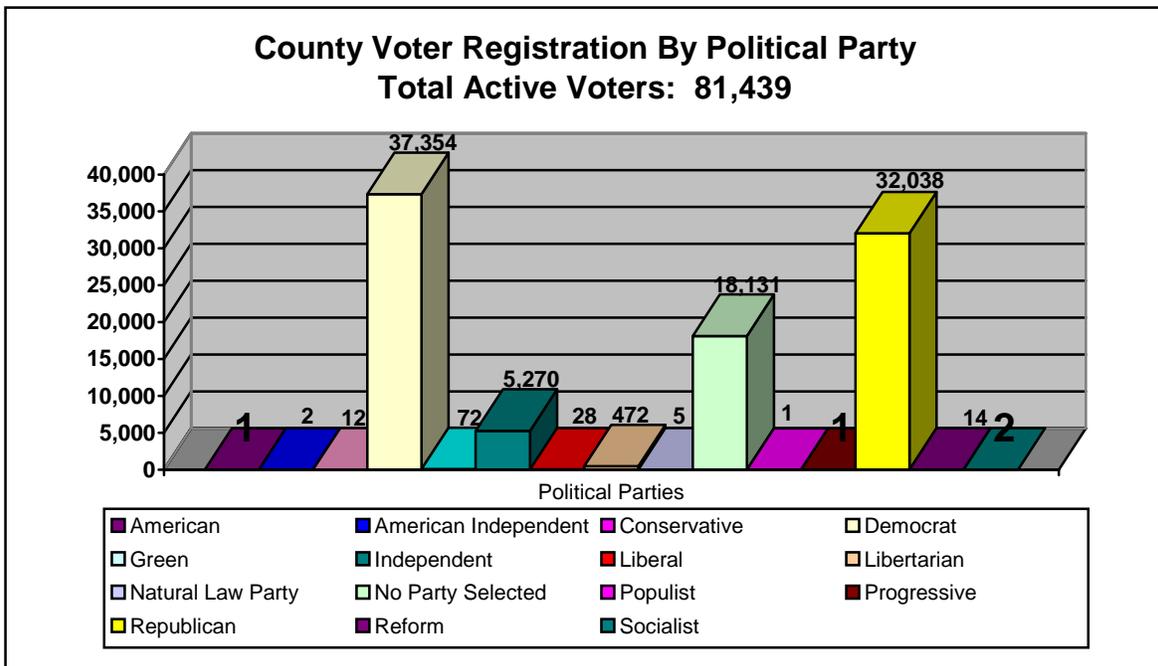


**Did You Know?**

Pinal County Voter Registration saw an increase of 11,964 active voters from 2004 to 2005.

**Goals and Objectives for FY 2005-2006:**

- To smoothly transition to our new building in the county complex by January 1, 2006.
- Collaborate and cooperate with the departments involved in the move to ensure we do all that we can do to ensure the project moves slowly.





## Budget Summary by Fund

### Voter Registration

BUDGET BY PROGRAM	FY 2003-2004 Actual	FY 2004-2005 Budget	FY 2004-2005 Actual	FY 2005-2006 Budget	Percent Over Last Year
Voter Registration	245,088	279,565	296,287	337,372	21%
Micrographic Maps	24,936	27,000	16,702	10,000	-63%
<b>Total – Voter Registration</b>	<b>270,024</b>	<b>306,565</b>	<b>312,990</b>	<b>347,372</b>	<b>13%</b>

BUDGET BY CATEGORIES OF EXPENDITURES	FY 2003-2004 Actual	FY 2004-2005 Budget	FY 2004-2005 Actual	FY 2005-2006 Budget	Percent Over Last Year
Personal Services	161,540	170,715	180,280	180,122	6%
Supplies	12,820	15,000	11,684	12,450	-17%
Outside Services	93,674	110,850	121,026	154,800	40%
Capital Expenditures	1,990	10,000	0	0	-100%
Non-operating Expenses	0	0	0	0	0%
<b>Total</b>	<b>270,024</b>	<b>306,565</b>	<b>312,990</b>	<b>347,372</b>	<b>13%</b>

### Authorized Staffing General Fund

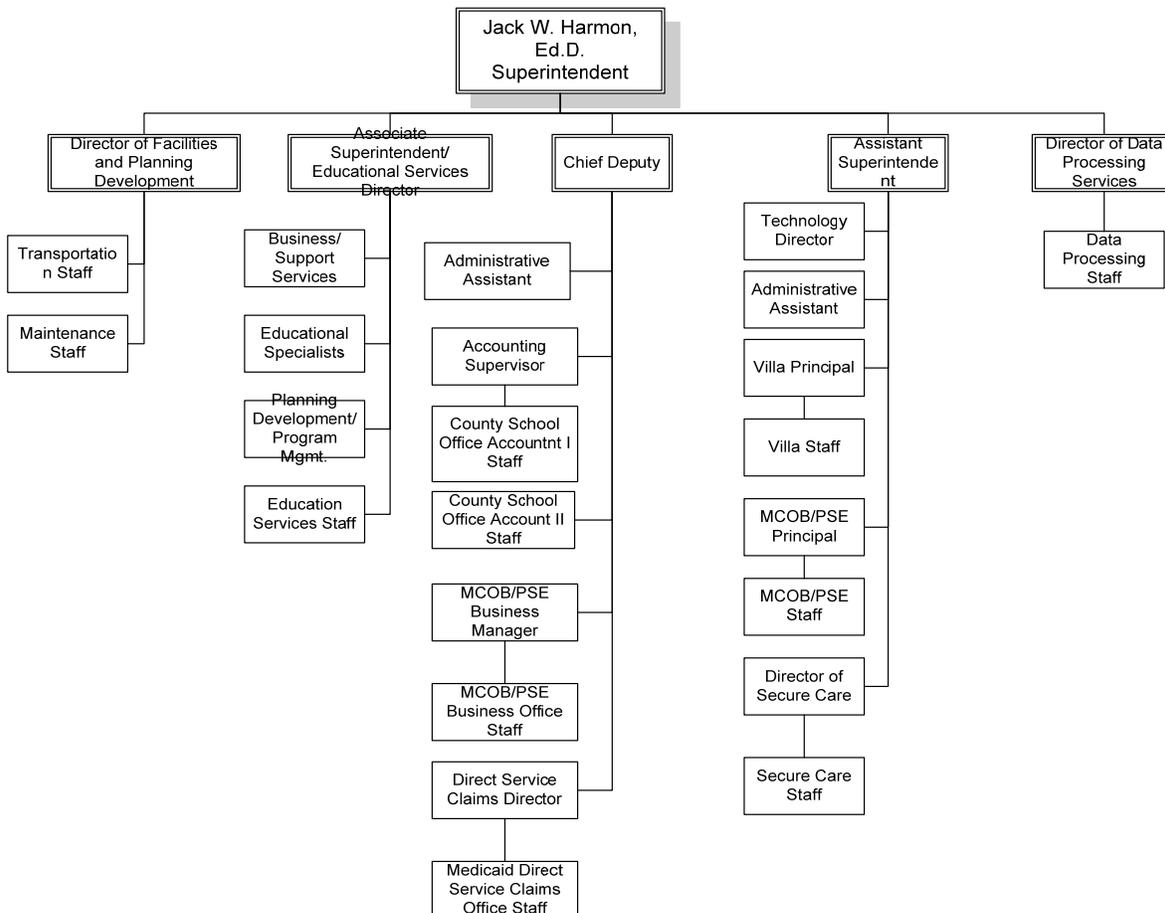
Position Title	FY03	FY04	FY05	FY06
DEPUTY CLERK II	3	3	2	4
DEPUTY CLERK III	1	1	3	3
OFFICE SUPERVISOR	1	1	1	1
PROGRAM COORDINATOR I	1	1	0	0
<b>TOTAL</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>8</b>



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## County School Superintendent Jack W. Harmon, Ed.D.



**Mission Statement:**

The Pinal County School Office is an educational service agency meeting the needs of an ever-changing and complex society through educational and fiscal management and support for local schools and communities. To this end, the County Superintendent and staff are committed to working cooperatively with local, state and federal entities in identifying the educational needs and serving the educational agencies of the county.

**Department Description:**

By statute, the County School Superintendent's responsibilities include fiscal services for school districts; overseeing special school elections; appointing board members to vacancies on public school and community college governing boards; serving as the governing board for the county accommodation districts; working with school districts in setting tax rates; establishing and administering educational service programs as requested by school districts; providing educational programs within the juvenile detention centers. The county school office also provides special education services to inmates in the county jail that are 18-22 years of age. In addition, this office seeks grant funds to support many of the educational services and programs needed by the school districts. The Educational Services Department annually provides resources and training opportunities that show a total enrollment of over 8,500 educator contacts.



**Did You Know?**

There are 19 public school districts in Pinal County. There are 82 public schools. There are more than 4,000 school district employees in Pinal County and over 31,000 students. There are 10 charter schools in Pinal County....Charter schools are public schools.

- The Pinal County Educational Service Agency received \$1,486,546 through grants, contracts and consortium activities to provide services and technical support to all Pinal County schools.
- Provided Medicaid billing services for schools and received \$1.5 million dollars in reimbursements for the school districts.

**Accomplishments for 2004-2005:**

- Provided specialists to assist schools and teachers in the following areas: reading, mathematics, science, English Language Learners, school improvement, data analysis, gifted, special education and substance abuse.
- The Pinal County Educational Service Agency provided student programming in the areas of student leadership, science, mathematics, literacy, curriculum enrichment, self esteem and substance abuse prevention.
- The Pinal County Educational Service Agency sponsored a county-wide educators' conference with approximately 1,100 Pinal County educators attending the conference. Nationally recognized speakers provided in depth professional development.
- The Pinal County Educational Service Agency provided training for 4,199 administrators, teachers, para-educators, substitute teacher and office staff through workshops, conferences, classes and seminars.

**Goals and Objectives for FY 2005-2006:**

- Continue the comprehensive new teacher induction program, preparing and supporting teachers with 0 to 3 years of experience and those new to Pinal County schools.
- Expand the English Language Learners Initiative to offer programming to assist Pinal County educators working with student populations that have limited English language skills.
- To act as fiscal agent and provide fiscal management services for schools within Pinal County.
- To provide alternative educational opportunities for students requiring a non-traditional school setting.
- To inform the public and educational community of the role of the County School Office and the services it provides.
- To build collaborative alliances with local, state and national agencies that



- 
- will support the educational goals of the County School Office.
  - To seek creative alternatives for funding in order to provide educational programs that will
  - prepare students for the future
  - To research the local and global use of technology and develop strategies for implementation in the educational setting



**Budget Summary by Fund**

**County School Superintendent**

<b>BUDGET BY PROGRAM</b>	<b>FY 2003-2004 Actual</b>	<b>FY 2004-2005 Budget</b>	<b>FY 2004-2005 Actual</b>	<b>FY 2005-2006 Budget</b>	<b>Percent Over Last Year</b>
School Superintendent	544,276	550,498	580,268	610,230	10%
<b>Total – School Superintendent</b>	<b>544,276</b>	<b>550,498</b>	<b>580,268</b>	<b>610,230</b>	<b>10%</b>

<b>BUDGET BY CATEGORIES OF EXPENDITURES</b>	<b>FY 2003-2004 Actual</b>	<b>FY 2004-2005 Budget</b>	<b>FY 2004-2005 Actual</b>	<b>FY 2005-2006 Budget</b>	<b>Percent Over Last Year</b>
Personal Services	406,496	411,898	442,757	465,080	11%
Supplies	2,860	3,000	2,733	7,900	62%
Outside Services	134,919	135,600	134,778	137,250	1%
Capital Expenditures	0	0	0	0	0%
Non-operating Expenses	0	0	0	0	0%
<b>Total</b>	<b>554,276</b>	<b>550,498</b>	<b>580,268</b>	<b>610,230</b>	<b>10%</b>

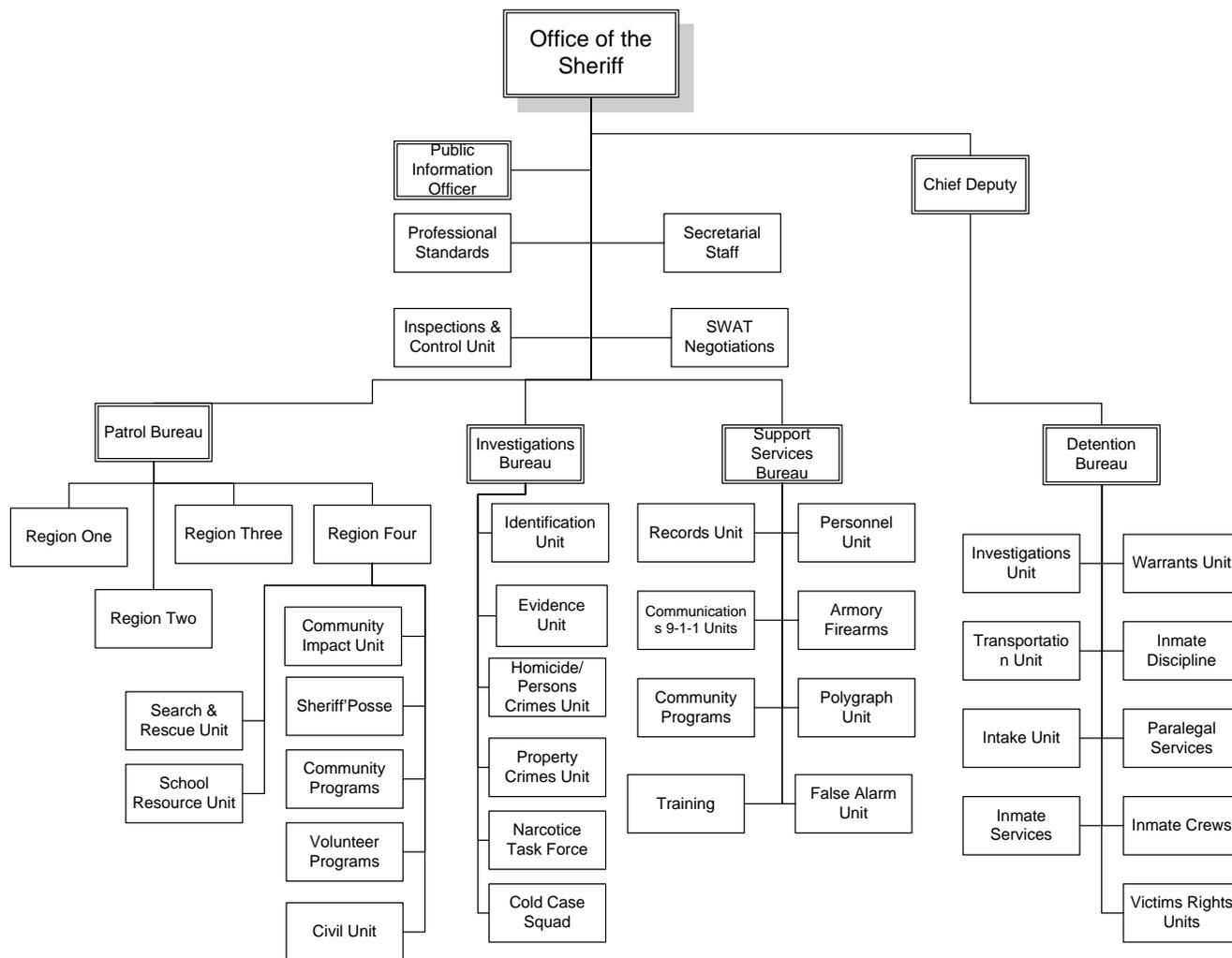
**Position Distribution  
General Fund**

<b>Position Title</b>	<b>FY03</b>	<b>FY04</b>	<b>FY05</b>	<b>FY06</b>
ACCOUNTANT I	1	1	2	3
ACCOUNTANT II	0	0	2	2
ACCOUNTING SUPERVISOR	0	0	1	1
ADMINISTRATOR II	1	0	0	0
ADMINISTRATIVE ASSISTANT	1	2	1	0
ASSOCIATE SUPERINTENDENT/SCH	1	1	1	1
CHIEF DEPUTY SCH SUPERINTENDENT	0	1	1	1
EXECUTIVE SECRETARY	1	0	0	0
OFFICE MANAGER	0	0	0	1
PROGRAM COORDINATOR	3	3	0	0
SCHOOL SUPERINTENDENT	1	1	1	1
<b>TOTAL</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>10</b>



# Sheriff's Office

## Chris Vasquez, Sheriff



### **Mission Statement:**

The Pinal County Sheriff's Office exists to serve the public with Integrity, Fairness and Professionalism that combines compassion and courtesy, to instill public trust in the department. The Sheriff's Office is dedicated to community policing and to protecting life and property, maintaining the peace and the enforcement of local, state and federal laws and to safeguard the citizen's constitutional rights. We will do this through our core values of:

#### **Integrity**

The ability to distinguish between right and wrong and the courage of conviction to always choose what is right in the face of adversity.

#### **Fairness**



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Treating all people with equality and unbiased service with open minded and courteous devotion.

**Professionalism**

The incorporation of integrity, fairness, knowledge, and ability to guide our conduct, to perform our job functions as a team in the highest standards and promote a positive image of our department.

**Department Description:**

The Pinal County Sheriff's Office strives to provide efficient response to calls for enforcement services, detention center, preventive patrol, criminal investigation, public assistance and other special services such as School Resource Officer, Search and Rescue, Civil Process and the Special Weapons and Tactics.

Managed from the Sheriff's Administration Offices at 971 North Jason Lopez Circle, Florence, Arizona, the Office serves the communities with a community policing philosophy. The Office consists of 343 employees; 145 sworn peace officers; 119 detention staff, and 79 support personnel. These employees are responsible for providing law enforcement services in a county that covers 5,386 square miles (26% total % private). The Sheriff's Office is divided into four bureaus, Patrol, Investigations, Support Services, and Detention, overseen by the Sheriff's Command Staff. Four of the Pinal County Sheriff's Office Command staff members are graduates of the Federal Bureau of Investigation National Academy.



### **Did You Know?**

Volunteers of the Pinal County Sheriff's Office, Criminal Investigations Bureau, donated 1,690.75 hours since October 2004, saving the citizens of Pinal County \$29,063.99. These volunteers also logged 11,381 miles for the same time frame.

- Prepared and publicized a comprehensive staff study detailing the staffing needs of Pinal County Sheriff's Office in light of the tremendous population growth.

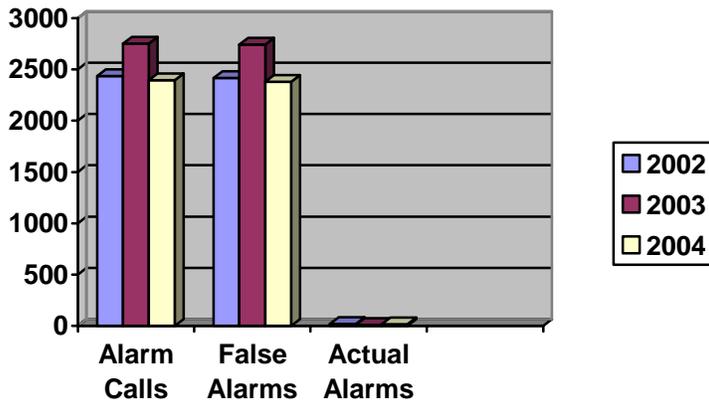
### **Goals and Objectives for FY 2005-2006:**

#### **Accomplishments for 2004-2005:**

- Secured grant funding for the creation of a full-time Volunteer Coordinator position and filled the position in October 2004.
- Creation of a Cold Case Squad of volunteers with investigations experience to work on unsolved, older homicide cases.
- Creation of a Victim Services Unit made up of trained volunteers to assist in meeting the needs of crime victims in Pinal County.
- Developed and implemented a policy and procedures manual for detention.
- Created a new position within the Pinal County Adult Detention Facility for a Chief Deputy, which was filled in March 2005.
- Broke ground for the new Adult Detention Facility.
- Transitioned from Sheriff Roger Vanderpool's administration to newly appointed Sheriff, Chris Vasquez's administration.
- Increase staff in both civilian and sworn to assist in meeting the need to provide law enforcement services in Pinal County.
- Finalize location and move-in details for a sub-station in the Queen Creek/Johnson Ranch area.
- Complete the transition from the F.B.I. Uniformed Crime Reporting System (UCR) to the new federally mandated National Incident Based Reporting System (NIBRS). Transition required by all law enforcement agencies in the nation by year 2008.
- Create and fully implement a Computer Crimes Forensic Laboratory geared specifically to investigate crimes such as sexual exploitation of minors, identify theft and fraud, in which computers were utilized to facilitate these crimes.
- Establish partnerships with the Arizona Department of Public Safety and other Pinal County law enforcement agencies to create a crime laboratory located in the Florence Sheriff's Office, which will initially be utilized for forensic fingerprint identification and analysis.



- Recruit, hire and train sufficient personnel to effectively and efficiently operate a 1500+ bed detention facility.
- Develop and implement video visitation within the Adult Detention Facility.
- Complete the renovation and security upgrades in the existing Adult Detention Facility.





## Budget Summary by Fund

### Sheriff's Office

BUDGET BY PROGRAM	FY 2003-2004 Actual	FY 2004-2005 Budget	FY 2004-2005 Actual	FY 2005-2006 Budget	Percent Over Last Year
Sheriff	8,985,096	9,356,550	10,479,843	9,972,188	7%
Fleet Maintenance	472,915	510,692	487,163	521,714	2%
Adult Detention	5,630,774	5,740,850	6,350,138	6,595,292	15%
Victim Notification Grant	15,200	70,082	15,200	71,593	2%
School Officer-Mammoth	56,088	61,800	56,126	69,737	13%
School Officer-Oracle	51,438	56,500	51,539	63,684	13%
School Officer-Maricopa	52,246	56,500	39,771	0	-100%
School Officer-Stanfield	55,554	59,100	46,618	66,650	13%
Youth Anti-Tobacco Program	0	0	516	0	0%
Computer System	104,438	135,000	126,089	289,492	114%
911 System Grant	0	20,200	11,718	20,200	0%
DPS Vehicle Theft Task Force	35,382	45,576	46,211	0	-100%
School Officer-Casa Grande	52,319	55,100	16,493	0	-100%
Sheriff's Posse	15,855	25,000	0	0	0%
Security Alarm Fees	8,353	18,144	10,022	58,674	223%
Fleet Special Projects	3,608	9,957	3,031	4,600	-54%
Public Awareness Grant	2,800	0	3,360	0	0%
CJ Record Improvement Grant	24,953	18,826	38	0	-100%
Improving Victim Services	1,366	0	29,572	0	N/A
CJRIP	0	0	12,700	0	N/A
School Officer-Superior	0	0	49,230	0	N/A
Burglary Crime Reduction	44,447	0	0	0	N/A
Crime Prevention-DARE	4,423	4,534	2,706	3,129	-31%
Project Safe Neighborhood	0	0	20,834	22,611	N/A
Drug Task Force	239,746	299,373	263,591	309,013	3%
Drug Smuggling-HIDTA X	0	0	1,991	0	N/A
Drug Smuggling-HIDTA XI	0	0	6,025	9,459	N/A
Drug Smuggling-HIDTA XIII	217,547	325,660	20	0	-100%
Marijuana ERAD 2003-06	14,384	0	2,263	0	N/A
Task Force-Joint Oper	35,027	55,550	8,843	54,740	-2%
Drug Smuggling-HIDTA XIV	6,670	0	255,838	100,418	N/A
Marijuana ERAD 2004-09	112	0	16,889	0	N/A
Drug Smuggling-HIDTA XV	0	0	7,708	0	N/A
Jail Enhancement	241,849	88,000	225,042	125,000	42%



<b>BUDGET BY PROGRAM</b>	<b>FY 2003-2004 Actual</b>	<b>FY 2004-2005 Budget</b>	<b>FY 2004-2005 Actual</b>	<b>FY 2005-2006 Budget</b>	<b>Percent Over Last Year</b>
Inmate Services	150,290	495,500	167,763	197,630	-60%
Search & Rescue	3,866	4,720	4,685	6,000	27%
Tonto National Forest Patrol	1,332	0	7,600	0	N/A
Tonto National Forest 2003	8,758	0	3,056	8,000	N/A
Bureau of Land Management	6,572	0	3,604	0	N/A
Bureau of Land Mgmt FY05	0	0	2,297	20,000	N/A
COPS Meth Grant	0	3,392	2,995	0	-100%
COPS in School-Maricopa	30,743	55,203	19,139	0	-100%
Traffic Safety DUI Abatement	3,916	0	0	0	N/A
Traffic Safety 2003-AL-009	28,171	0	0	0	N/A
City of Maricopa	167	599,500	702,503	934,944	56%
Selective Traffic Enforcement	0	0	30,436	16,011	N/A
RICO Disbursements	24	0	106	0	N/A
LLEBG 01-0031	515	0	0	0	N/A
LLEBG 2002-LB-BX-1375	4,195	500	708	0	-100%
LLEBG 2003-LB-BX-0723	50,209	211	337	0	-100%
LLEBG 2004	0	0	37,029	0	N/A
PC Peace Officer Memorial	0	73,350	22,335	74,258	1%
Tiny Tots Toy Drive	19,531	33,650	10,000	29,384	-13%
Sheriff's Posse	44,762	22,000	42,256	72,636	230%
Internet Crimes Against Child	0	0	7,392	0	N/A
State Shared Gaming Revenues	0	0	1,751	17,800	N/A
Victim Svcs-Rural Law Enf	0	0	32,039	36,367	N/A
School Officer-Superior	0	0	0	63,684	N/A
DPS Vehicle Theft Task Force	0	0	0	51,045	N/A
<b>Total – Sheriff's Office</b>	<b>16,725,642</b>	<b>18,301,020</b>	<b>19,745,159</b>	<b>19,885,953</b>	<b>9%</b>

<b>BUDGET BY CATEGORIES OF EXPENDITURES</b>	<b>FY 2003-2004 Actual</b>	<b>FY 2004-2005 Budget</b>	<b>FY 2004-2005 Actual</b>	<b>FY 2005-2006 Budget</b>	<b>Percent Over Last Year</b>
Personal Services	13,505,153	14,491,790	16,030,426	16,071,408	11%
Supplies	2,165,138	2,433,046	2,482,398	2,637,578	8%
Outside Services	751,010	1,257,071	862,846	940,570	-25%
Capital Expenditures	57,601	119,113	223,388	233,897	96%
Non-operating Expenses	246,740	0	146,102	2,500	N/A
<b>Total</b>	<b>16,725,642</b>	<b>18,301,020</b>	<b>19,745,159</b>	<b>19,885,953</b>	<b>9%</b>



**Authorized Staffing  
General Fund – Administration**

Position Title	FY03	FY04	FY05	FY06
911 OPERATORS	0	2	2	0
ACCOUNTANT III	1	1	1	1
ADMINISTRATIVE CLERK I	1	1	1	0
ADMINISTRATIVE CLERK II	5	4	5	6
ADMINISTRATIVE CLERK III	1	2	1	1
ADMINISTRATIVE MANAGER	3	3	2	2
ADMINISTRATOR I	0	0	0	1
CADET OFFICER	0	0	2	11
CAPTAIN	2	2	2	3
CAPTAIN/RT	0	0	1	0
CHIEF DEP SHERIFF	1	1	1	1
CORPORAL	16	18	18	20
CORPORAL/RT	0	1	1	2
DEPUTY SHERIFF	70	73	70	75
DEPUTY SHERIFF/RT	0	0	2	2
DISPATCH COMMUNICATIONS SPEC	11	11	12	14
DISPATCH COMMUNICATION SUPER	2	2	2	2
EVIDENCE TECHNICIAN	2	2	2	1
EXECUTIVE SECRETARY	2	2	3	3
IDENTIFICATION TECHNICIAN	2	2	2	3
INSPECTOR & CONTROL MANAGER	1	0	0	0
INVESTIGATOR/CADET	4	0	0	0
INVESTIGATOR	14	16	12	11
LIEUTENANT	4	4	4	5
OFFICE MANAGER	0	1	1	1
OFFICE SUPERVISOR	2	2	2	2
PERSONNEL TECHNICIAN	2	2	2	2
POLYGRAPH EXAMINER	0	0	1	1
PROGRAM COORDINATOR I	1	1	1	2
VOL SERVICE COORDINATOR	1	1	1	1
SEARCH AND RESCUE	3	1	3	3
SEARCH AND RESCUE COORDINATOR	1	0	0	0
SECRETARY I	7	8	8	7
SECRETARY II	1	2	1	1
SECRETARY III	0	0	0	1
SERGEANT	21	22	22	24
SHERIFF	1	1	1	1
SUPPORT SERVICE COMMANDER	1	1	0	0
<b>TOTAL</b>	<b>183</b>	<b>189</b>	<b>189</b>	<b>210</b>

**Authorized Staffing  
General Fund – Adult Detention**

Position Title	FY03	FY04	FY05	FY06
ACCOUNT CLERK II	2	2	2	2
ACCREDITATION MGR	0	1	1	1
ADMINISTRATIVE CLERK II	0	16	16	14
ADMINISTRATIVE CLERK III	3	3	3	4
BACKGROUND INVEST/CIVIL	1	0	0	0
CHIEF DEPUTY DETENTION OFCR	0	0	0	1
DEPUTY SHERIFF	1	0	0	1
DETENTION AIDE	16	0	0	0
DETENTION CAPTAIN	1	1	1	1
DETENTION CORPORAL	11	11	11	12
DETENTION LIEUTENANT	4	4	4	5
DETENTION OFFICER	92	93	93	94
DETENTION SERGEANT	8	8	8	7
DISP COMM SPEC	1	1	1	1
INFORMATION OFFICER	1	1	1	1
INMATE ADVOCATE	1	1	1	1
INVESTIGATOR	1	3	3	3
PERSONAL COMPUTER TECH	1	0	0	0
SUPPLY TECHNICIAN	1	1	1	1
<b>TOTAL</b>	<b>145</b>	<b>146</b>	<b>146</b>	<b>149</b>

**Authorized Staffing  
General Fund – Victim Notification  
Grant**

Position Title	FY03	FY04	FY05	FY06
DEPUTY SHERIFF	3	5	5	0
DEPUTY SHERIFF/RT	0	0	1	0
INVESTIGATOR	0	1	1	0
VICTIM RIGHTS TECH	2	2	2	2
<b>TOTAL</b>	<b>5</b>	<b>8</b>	<b>9</b>	<b>2</b>



**Authorized Staffing  
General Fund – Fleet Maintenance**

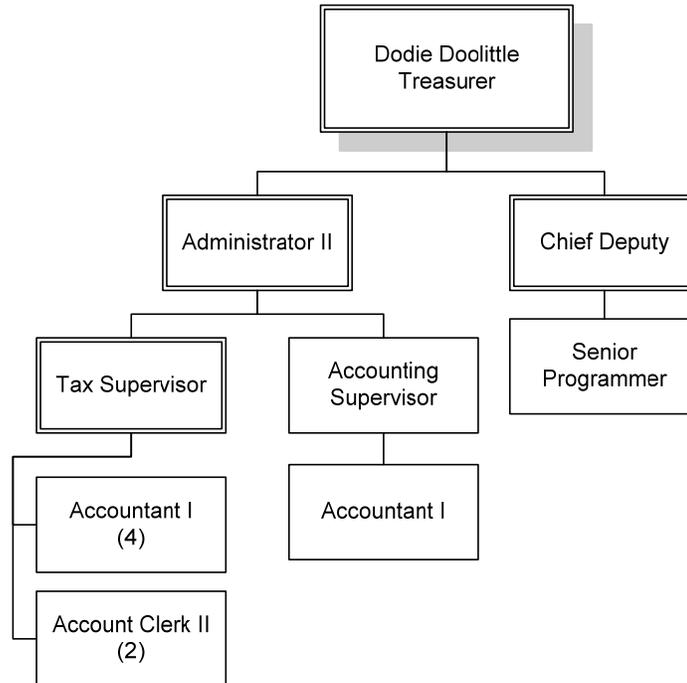
Position Title	FY03	FY04	FY05	FY06
AUTOMOTIVE MECHANIC	3	3	3	3
FLEET PARTS SUPERVISOR	0	1	1	1
<b>TOTAL</b>	<b>3</b>	<b>4</b>	<b>4</b>	<b>4</b>

**Authorized Staffing  
Special Revenue Funds**

Position Title	FY03	FY04	FY05	FY06
ACCOUNTANT I	0	0	1	0
ACCREDITATION MGR	0	1	0	0
ADMINISTRATIVE MGR	1	0	0	0
CONTRACTS COORDINATOR	0	0	1	0
CORPORAL	0	0	0	5
CRIMIN INTELLIGENCE ANALYST	1	0	0	0
DEPUTY SHERIFF	4	8	7	14
DET OFCR/CPL	1	1	3	1
DET OFCR/SGT	1	1	1	1
COMPUTER NETWORK SPEC	0	0	0	0
INVESTIGATOR	1	0	0	3
LIEUTENANT	0	0	0	2
OFC MGR	0	1	0	0
POLYGRAPH EXAMINER	0	0	0	1
SECTY I	1	1	2	1
SECTY II	1	2	1	1
SERGEANT	1	1	1	2
SYSTEM ADMINISTRATOR	0	0	1	1
VOL SERVICE COORDINATOR	0	0	1	1
<b>TOTAL</b>	<b>12</b>	<b>16</b>	<b>19</b>	<b>33</b>



## County Treasurer Dolores J. “Dodie” Doolittle



### **Mission Statement:**

The Pinal County Treasurer’s Mission is to serve the public interest in a fiscally responsible manner while utilizing the best business practices in the collection, receipt, investment and security of public monies. The Treasurer’s office is dedicated to the citizens of Pinal County, striving to:

- P**rovide quality customer service with
- I**ntegrity, honesty and efficiency, working together as
- N**eighbors and
- A**cknowledge the needs of the public to remain as
- L**eaders in technology.

### **Department Description:**

The Treasurer’s duties include calculating, collection and distribution of real and personal property taxes each calendar year. Information regarding property taxes is provided to taxpayers, mortgage companies, title companies, attorneys and interested parties on a daily basis. The Treasurer offers delinquent taxes for purchase at a **Tax Lien Sale** in February of each year that increases the revenue from unpaid delinquent taxes.

The Treasurer Oversees the State Deeding process, of parcels with delinquent taxes for seven years, to the State of Arizona. A successful deed requires a title search of all interested parties,



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notification by certified mail to the property owner and anyone holding an interest in the property, advertising in a local newspaper and posting parcels within the city limits.

The Treasurer acts as a depository agent (bank) for revenues generated by political subdivisions within Pinal County and will process county and special district warrants (checks), establishes and maintains a line of credit for each district. A statement of account activity is provided to the political subdivisions on a monthly basis. The Treasurer's office also receives and distributes apportionments of state shared revenue. The Treasurer provides a monthly report of revenues and expenses to the Pinal County Board of Supervisors.



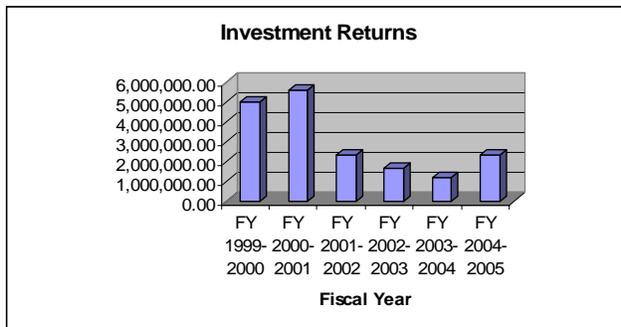
**Did You Know?**

The Treasurer investment returns for FY 04-05 was \$2,298,894 in interest.

**Accomplishments for FY 2004-2005:**

- A successful Tax Sale, currently only 5 certificates are available.
- Personal Property was reduced by 10%.
- Transferred 155 tax books to the Arizona Department of Library & Archives for restoration and preservation.
- Joined with Bank One/Chase, the county servicing bank to implement a Positive Pay Program to reduce the incidence of fraud.

- Make a smooth transition from the Old Courthouse to Building E.
- Begin developing new PC based programs for Treasurer’s department that will assist in managing the Counties growth.
- Host statewide Treasurer Association Conference that will be informative and educational.
- Reduce the cost of postage by eliminating mailing receipts.
- Partner with the Assessor and Recorder to create a central mail room in Building E to further reduce postage expense.
- Increase customer service by automating ACH tax payments.
- Make Tax Sale available on the internet.



**Goals and Objectives for FY 2005-2006:**

- Arrange for part-time employee to staff Casa Grande office.



## Budget Summary by Fund

### County Treasurer

BUDGET BY PROGRAM	FY 2003-2004 Actual	FY 2004-2005 Budget	FY 2004-2005 Actual	FY 2005-2006 Budget	Percent Over Last Year
Treasurer	901,505	1,009,275	965,848	1,046,257	4%
Treasurer/Spec District Admin	50,958	31,150	0	32,150	3%
Treasurer Taxpayer Info	12,939	20,100	59,106	20,100	0%
<b>Total – Treasurer Office</b>	<b>965,403</b>	<b>1,060,525</b>	<b>1,024,954</b>	<b>1,098,507</b>	<b>4%</b>

BUDGET BY CATEGORIES OF EXPENDITURES	FY 2003-2004 Actual	FY 2004-2005 Budget	FY 2004-2005 Actual	FY 2005-2006 Budget	Percent Over Last Year
Personal Services	634,593	719,125	675,606	734,607	2%
Supplies	39,114	44,750	29,134	44,750	0%
Outside Services	249,010	271,650	320,213	293,150	8%
Capital Expenditures	42,685	25,000	0	26,000	4%
Non-operating Expenses	0	0	0	0	0%
<b>Total</b>	<b>965,403</b>	<b>1,060,525</b>	<b>1,024,954</b>	<b>1,098,507</b>	<b>4%</b>

### Authorized Staffing General Fund

Position Title	FY03	FY04	FY05	FY06
ACCOUNT CLERK I	1	1	0	0
ACCOUNT CLERK III	4	3	2	3
ACCOUNTANT I	3	5	5	5
ACCOUNTANT II	1	1	1	1
ACCOUNTING SUPERVISOR	0	0	1	1
ADMINISTRATIVE CLERK II (PT-1)	6	6	3	1
ADMINISTRATOR I	1	1	0	0
ADMINISTRATOR II	1	0	1	1
ADMINISTRATOR III	0	0	1	0
CHIEF DEPUTY TREASURER	1	1	1	1
LEGAL COLLECTIONS SPECIALIST III	0	0	1	1
PROGRAMMER ANALYST	1	1	0	0
SR PROGRAMMER ANALYST	0	0	1	1
TREASURER	1	1	1	1
TREASURER ASSISTANT	0	0	2	4
TREASURERY SYSTEM ADMINISTRATOR	0	1	0	0
<b>TOTAL</b>	<b>20</b>	<b>20</b>	<b>20</b>	<b>20</b>