



P I N A L • C O U N T Y  
wide open opportunity

### FINAL PLAT REVIEW TRANSMITTAL

**Contact Information:****Engineer**

Name: \_\_\_\_\_  
Company: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

**Owner/Developer**

Name: \_\_\_\_\_  
Company: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

**Subdivision Name:** \_\_\_\_\_ **Case #:** \_\_\_\_\_

**Reviews:**  1<sup>st</sup>  2<sup>nd</sup>  3<sup>rd</sup>  Mylar

**Planning & Development Submittal Requirements:**

- Two (2) hard copy set of the Final Plat and Landscape Plan (stapled and rolled)
- CD - Containing PDF Copy of:
  - Current Title Report/Schedule B (dated within 90 days of submittal & specific to subdivision)
  - Residential Design Requirements Map (if applicable)
  - CC&R's (if applicable)
  - School Agreement (if applicable)
  - Certificate of Assured Water Supply or Will Serve Letter
  - ADEQ Certificate of Approval of Sanitary Facilities
- CD - Addressing Auto CAD File & PDF of Approved Street Names (see addressing submittal requirements)
- Review Fee (Fee must be paid at the time of submittal)

**Assessors Office's Submittal Requirements:**

- CD - Assessors Auto CAD File (see assessor's submittal requirements)

**Public Works Submittal Requirements:**

- One (1) Hard Copy Set of All Improvement Plans
- Improvement Plans Redlines (if applicable)
- Response to Comment Sheets (if applicable)
- CD - Containing PDF Copy of:
  - Final Plat
  - Improvement Plans (see Infrastructure Design Manual for required plans)
  - Current Title Report/Schedule B (dated within 90 days of submittal & specific to subdivision)
  - Final Drainage Report
  - Traffic Impact Analysis
  - Geotechnical Report
  - Engineer's Opinion of Probable Cost (when requested)
  - Assurances (when requested)
  - Computer Boundary Closure
  - Notarized Letter of Intent
  - Copy of Zoning, Planned Area Development, and Tentative Plat Stipulations (if applicable)
  - Public Works Plan Submittal Form
- Review Fee (Fee must be paid at the time of submittal)

**Note: In order for all final plat submittals to be accepted, this form must be attached. Prior to submittal please call (520) 866-6294 to schedule an appointment.**

Signature: \_\_\_\_\_ Received Date: \_\_\_\_\_