



Newsletter

Pinal County Library District

July - August 2002

Director's Column

Like many of you, we have been very busy with fiscal year-end tasks. The best news to come out of finalizing our budget is that a \$40,000 carry-over from the Library District budget has been earmarked for eventual purchase of *Millennium*, Innovative Interfaces latest software upgrade. Initial projections indicate that the total cost will approach \$75,000.



The *Millennium* product provides point-and-click operations for all staff functions, which will save staff time and greatly enhance public services. Currently, staff must drill down and back out of multiple menus when performing circulation or cataloging tasks. This will be es-

pecially useful at the circulation desks, since it will be easier to use and will speed up procedures.

In other budgetary news, the FY 02/03 e-rate application for the Library District's WAN has been approved for a discount of 77%, which should be approximately \$24,584.

Latest reports from the State Library indicate that State Grants-in-Aid are still in place. Pinal County will receive \$23,000 again this year. Each library can plan on receiving individual checks in September for \$1,643.

During July and August, we will work on plans for the annual electronic batch load to OCLC.

The FTP file will include all new titles added to PALS during FY 01/02. Annual data loads vastly improve our ability to offer interlibrary loan to customers.

Two ongoing grant projects are underway, *Children in Poverty* and the *Legal Information Access*. We are ordering equipment and supplies and rearranging work schedules to accommodate the projects.



The Strategic Plan is in the final stages. The last task is to edit and correct any errors. By now, you should have received a copy of the draft. Please review it and send me any changes or suggestions you may have.

We still have a vacant position, but the interview process has been completed. I am looking forward to being back at full staff levels and tackling new projects.

Denise Keller

WORLD WIDE WEB TRIVIA

Only twelve years ago this August the World Wide Web was first suggested. Test your knowledge of this now ubiquitous technology.

- The first graphical web browser, created in 1993, was:
 - Internet Explorer
 - Netscape Navigator
 - Mosaic
 - Opera
- Which one of the following is not a component of the Internet?
 - Gopher
 - Usenet
 - WWW
 - AOL
- Lynx is:
 - a cute way to refer to hyperlinks
 - a pet of the WWW creator
 - a non-graphical (text) web browser.
 - a Mercury car model only and had nothing to do with the WWW.
- HTML stands for:
 - Hypertext Markup Language
 - How to Manual Lookup
 - Hyper Talk Machine List
 - Hyenas, Tigers, Moose & Lions

1 : c , 2 : d , 3 : c , 4 : a

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Around the County

Apache Junction

All of our **summer reading** programs are continuing and have many participants at all levels, from infancy to adults. This is the first summer we have had an adult reading program and it has been received with great enthusiasm. Children's and teen programs will end on July 27th, while the adult program runs through Labor Day.

On Tuesday, July 2 there will be an **American Girls Tea** for children aged 8 to 12 years.

AJ Kids Book Club will meet two more times :

July 15 - Frindle

July 29 - Hank the Cowdog

Thursday afternoon movies continue through the month of July.

Teen Book Discussions continue on Tuesdays from 4 to 5 p.m.

July 23 - Around the World in 80 Days by Jules Verne

August 6 - Dealing with Dragons by Patricia Wrede

August 20 - Girl in the Box by Ouida Sebestyen

A Teen Mystery Game program will be held on Tuesday, July 16th from noon to three p.m.

So far August appears to be a time to recoup and prepare for fall events!

Arizona City

Good thing we are having the summer reading program in July this year or I wouldn't have anything to write about. Our

Summer reading program will be every Wednesday starting July 10. Eileen Jaffe will open the program with her dog show.

Things are very slow now during the summer months, and we are on our summer hour schedule of 20 hours per week. Guess that is about it folks....

Casa Grande

Youth Services News

Summer Reading is rolling along here in Casa Grande! We have just over 200 kids registered for the program, which runs through July 14th. Attendance at weekly preschool and elementary programs has held steady at around 20-25. We have enjoyed visits from Professor Robb, SummerDog and Pinal County Library's own Eileen Jaffe and her beautiful girls Sadie and Blossom-what a special treat! The happy buzzing of children can be heard throughout the day and they are all excited about our favorite thing - READING!

Our **Teen Advisory Board** is up and running again and is recruiting new members while planning our first After Hours event on July 12th from 4:30-7:00 p.m. We'll have pizza, listen to our favorite cd's and enjoy both board and group games for a relaxing time AFTER HOURS at the library! For more info call Chris, Youth Librarian at 421.8710 ext. 514.

Computer Classes

The Technology Learning Center will hold the classes below in the

month of July. Registration is required and begins June 24th at 9:00 am.

Business

Excel for Businesses July 17th 7:30-8:30 am

MS Word and knowledge of business accounting is preferred.

Creating Databases with Microsoft Access July 24th 7:30-8:30 am
Computer experience is required.

Multimedia Presentation using Microsoft PowerPoint July 31st 7:30-8:45 am

Your creativeness and experience in Microsoft Word or Publisher is required.

Young Adult

My Hero July 25th 2:00-2:45 pm
Ages 8-10

Who is your hero? We will be writing a story on why you chose this particular one. An internet consent form for minors must be on file.

E-Mag Every Friday 4-5 pm
Ages 10-18 ONLY!

Visit our website at <http://www.geocities.com/cgemag>. An internet consent form for minors must be on file.

Senior Adult

Databases for Senior Adults

July 1st 2:00-3:15 pm

MS Word experience is required! Please bring a list of addresses with you.

Advanced Internet for Senior Adults
July 8th 2:00-3:15 pm

In class we will teach you all the

functions of "internet math". This method will teach you how to narrow your search to find what you are looking for faster. Internet experience is required!

Excel for Senior Adults

July 15th 2:00-3:15 pm

One year or more of MS Word experience is required.

Publisher for Senior Adults July 22nd 2:00-3:15 pm

MS Word experience is required.

Advanced Word for Senior Adults
July 29th 2:00-3:15 pm

This class is for those who have taken "Word for Senior Adults" only!

For more information about classes held in the Technology Learning Center please call Heather Gillespie, Technology Librarian at 421-8710 Ext 516.

A Farewell

A farewell to one of our librarians, John Olson. John will be working in the Tempe/Mesa area starting in July. We will miss John and would like to thank him for all the hard work he has done for the Casa Grande Public Library.

Coolidge

Summer Reading Party. All the fun of the Summer Reading Program will come to an end on Monday July 8th at 12 noon. The Library will hold a wienie roast at San Carlos Park. We will present

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What's New in the Professional Collection

Teaching the Internet in Libraries by Rachel Singer Gordon. This is a comprehensive how-to book. It has a good section on providing basic public Internet classes. There is a sample outline for a class including what is taught and approximately how long each section should take. The author offers pointers such as the "Thou shalt nots" of a basic class. For example, Thou shalt not focus on the history of the Internet. (It's time consuming and irrelevant to the beginner.) I especially liked the chapter

on teaching diverse groups. There are sections on teaching beginners, Spanish-speakers, parents & teachers and senior citizens. After beginning with a basic class, most libraries find there is public interest in more specialized or advanced Internet topics. Gordon provides information and advice on implementing classes on Web-based Email, job hunting, genealogy, and Internet search strategies. The book concludes with a chapter on evaluating your program. This important step helps

you improve your program and plan for the future. In the back of the book are some sample handouts and flyers. These are not comprehensive, but can give an idea of the types of handouts one might provide. Like all of the books in our professional collection, *Teaching the Internet in Libraries* is available for loan to staff and volunteers of the affiliate libraries. For those on the Innopac system you may place a hold. Otherwise, contact the office to request items from this collection.

Reference & Outreach

Around the County cont'd

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awards and prizes to every child who participated in the Summer Reading Party. The party will also include fun water activities and contests.

Back-to-School Supply Drive.

The Back-to-School Supply Drive will be held July 8th - August 5th. All supplies such as paper, pens, pencils, rulers and erasers may be dropped off at the library. This Drive is a way of helping the children in our community back to school with a great start.

Baby Picture Contest. We will be holding a baby picture contest the week of July 22-26. The staff of the library will be displaying their baby pictures. Anyone who can identify each picture correctly will receive a coupon good for a year free from all overdue fines.

Eloy

Eloy Public Library's Summer Reading program Books and Pets: Our Friends For Life is off and running. We have had 70+ enthusiastic children for our Wednesday morning programs, which make us truly appreciate our meeting room.

June 10th Martha Wilson and her dog Gypsy demonstrated obedience and the importance of taking care of your dog in the hot weather.

June 19th Phil and Hector from Lee's Pet Barn in Tucson brought Arizona Reptiles. Their snakes, lizards, tarantula, and millipede captivated our audience and staff. Beware on your next visit to the

library – we may have a new and unusual pet.

June 26th the Gila River Police Department was here with their K-9 Unit, Officer Max and Officer Black Jack with their partners Officer Indorph and Officer Zarzyczny.

July 3 Barbara Miller from the Valley Humane Society of Casa Grande informed us on the importance of taking care of your pets and the adoption process.

July 10th Eileen Jaffe and her Champion Dogs, Sadie and Blossom, will demonstrate agility and obedience skills and show a video of their performance at a competition captured on ESPN.

July 17th will complete our program with an award ceremony, lots of prizes and Ice Cream Sundaes.

For our Teen Patrons **July 20, 2002 10:00AM – 12:00PM** Ms Grace Etsuko Lee-Rossi, founder and president of **Confidence! International** presents a Make Up & Poise Class. Grace Lee's workshops develop self-confidence and resilience by promoting self-awareness in place of self-consciousness. Her students learn to develop a code of conduct and establish a pattern of success that will benefit them for a lifetime. Come join us and learn how to give a great first impression!

Florence

JULY is Quilt Month! Visit the Library to see local quilting arts on display.

FCL Book Club

Tuesday, July 2, 6:00PM

Second in a three part **AHC Community Book Discussion** series with facilitator Dr. Jeff Ross. Tonight's conversation is on a non-fiction book by Scott Russell Sanders, Staying Put: Making a Home in a Restless World. Sponsored by the Arizona Humanities Council. This discussion title is available after 6/4. For more information please call 868-9471.

Crime & Punishment @ Your Library

Thursday, July 18, 6:00PM
Correctional (Prison and Jail) Stress and Burnout : Dr. Sarah Tracy of ASU discusses her research in preventing and coping with the risk of burnout in correctional occupations. First in a Series. For more information please call 868-9471.

Thursday, August 1, 6:00PM
Crime & Punishment @ Your Library lecture series continues. Speaker TBA.
Thursday, August 8, 6:00PM
Urban Gangs and Prisons: Eddie Portillos of ASU School of Justice graduate program shares the latest research in police/gang perceptions and interactions.

Girl's Pajama Party

Friday, July 19, 7:30PM through Saturday, July 20, 9:00AM
Girls age 8-12, want to get away for a night? Come to the Florence Community Library for a night of fun, full of makeovers, games and movies! *Registration is required and limited to the first 15 girls. Register before Friday, July 12 @ 5:00PM.*

Intro to the Internet

Saturday, July 20, 9:00AM or Saturday, August 17, 9:00 AM
Ease Into Email
Saturday, July 20, 10:30AM or Saturday, August 17, 10:30 AM
Please pre-register for these two computer classes at the Library or by calling 868-9471.

FCL Afternoon Movie

Every Third Tuesday of the Month, May through September!
Tuesday, July 23, 3:30-5:30PM
Children are invited to the library for an afternoon movie and snacks. Children under 6 must be accompanied by an adult/caregiver.

Homemakers' Club @ Your Library

Wednesday, July 24, 9:30AM ; Wednesday, August 28, 9:30AM

Judging of Quilt Contest at the Homemaking Club regular meeting on July 24. Prizes awarded. Entry deadline is 9:00AM for quilts not already on exhibit at the Library.

Clowning Around @ the Library

Saturday, August 3, 2:00PM
Children of all ages are invited to come to the library and let us put a "smile" on your face with clown stories, face painting and fun for all.

FCL Book Club

Tuesday, August 6, 6:00PM
FCL Book Club discusses Going Back to Bisbee by local author Richard Shelton. Florence Community Library is the first Book Club to test this new Arizona Human-

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Cataloging Corner

First, I would like to remind you all about the new procedure in place for deleting bibliographic records. From now on, after deleting the last item record, please be sure to answer "no" when asked if you want to also delete the bibliographic record. Instead, type a "5" which allows you to change the "record type" at the top of the record. Then, type a "z" in that spot. I will run monthly reports of all "z" records and delete them from the database if there are no items attached. If you have any printouts of deleted bibliographic records still hanging around, please send them on to me. And, of course, if you have any

questions, feel free to ask. I am always available.

Many records do not have an author. This is an entity (either a person or a corporate body) that is responsible for the item. The information can be found in a 1xx field. If there is no 1xx field, then when you make your call number, you should use the first three letters of the title (245 field) in your call number. Old cataloging practice was to put an editor, or compiler in a 1xx field, but that is no longer done. Now we use the 245 field without a 1xx field and call it a title main entry and the name of an editor or compiler goes in

the 245 \$c (just like an author's name), but the heading for that person goes in a 7xx field.

The reason I am using x's to describe those fields is because there are different fields for different types of headings. A 100 or 700 is used for a person. A 110 or 710 is used for a corporate body.

Don't forget, I will be happy to answer any questions or help with any problem records.

Remember, the MARC record is the engine that gives staff and patrons the tools needed to search the catalog.

Happy cataloging!

Eileen Jaffe

Pinal County Library District
PO Box 2974
Florence, AZ 85232

Around the County cont'd

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ties Council *Community Book Discussions* title. Last in the series of AHC sponsored Book discussions by Dr. Jeff Ross. For more information please call 868-9471.

Library tutorial for Home School

Friday, August 9, 8:30AM
Florence Community Library celebrates **National Booklovers Day** with a Library tutorial for Home School students. Learn how to use the Dewey Decimal classification system, do homework research on the Internet, write reports with the Encyclopedia Encarta, and more.

FCL Youth Group After-hours and Sign-up

Friday, August 16, 6:30PM
Are you 13-17 years old? Looking for something to do after the library closes? Come hang out at the FCL Youth Group After-hours. Got new ideas for the library? To make sure you're heard come join the FCL Youth Group.

Parent/Child Workshop

Wednesdays, October 9 - Novem-

ber 13

The First **Family Place** parent/child workshop is here! The Parent/Child Workshop is a series of 6 programs designed for parents and caregivers and their young children. During the workshop, children and their parents work and play together while specialists discuss speech, child development, nutrition, and physical fitness. The workshop will be held in the Library's program room and features developmentally appropriate toys, arts and crafts activities, and books for parents and children. Registration is required and is limited to 20 participants. Please call 868-9471 for more information. Family Place registration starts in August!

Kearny

With all the changes in our staff these past months, we were wondering if we would be able to have the **Summer Reading Program**, but some wonderful volunteers came forth and we were able to put the program together. We are hold-

ing two sessions a week for four weeks. To kick off the SRP we co-sponsored with Superior a Cowboy Magician program that was very well received by the children. We have a local patron who will be bringing in some cockatiels for the kids to view and handle. Our closing program will be a dog show put on by the county's own Eileen Jaffe.

We held an E-mail class on June 12 and have had "Game Days" every Tuesday and Thursday for the children. Our regular computer policies applied, but the children still came and participated.

We are holding a reading circle for those ages 9-12. They are reading a book together and will write their own story after they finish reading their book. Summer is going fast and we are beginning to plan some programs for the fall.

Our new staff member is Bobbi Riege, Children's Services, and she will be planning our story hours for the Fall.

Greetings from the Kearny Library.

Maricopa

Maricopa Library had the air conditioning installed June 18th. This has been an almost 7 year dream for us (not to mention for patrons who suffered the heat along with us). Our next goal is to have a handicap ramp built.

Summer programs for children ages 5-9 years of age will begin July 2nd and continue Tuesdays and Thursday from 10 am to noon until July 25th.

We are also holding a **pet look-alike contest** – just bring yourself and pet to the park where we can take a picture of you both. Pictures will be posted and voted upon by patrons themselves.

Our library hours are Tuesday and Thursday from 8 am to 3:30 pm, Weds from 3 pm to 7 pm and Saturday from 8 am to 2 pm.

