

**EMPLOYEE PAYROLL CERTIFICATION**

I, (name) \_\_\_\_\_, hereby certify that the hours I have worked in the (office/department) \_\_\_\_\_ have been solely (100%) dedicated to (grant) \_\_\_\_\_ for the time period of (begin date) \_\_\_\_\_ through (end date)\_\_\_\_\_..

\_\_\_\_\_  
Employee

\_\_\_\_\_  
Date

I certify that the information entered above is true and accurate to the best of my knowledge.

\_\_\_\_\_  
Supervisor/Manager/Director

\_\_\_\_\_  
Date