



**P I N A L • C O U N T Y**  
*wide open opportunity*

## **Adopt-A-Park Program**

### **Purpose**

The Adopt-A-Park program is a cooperative effort between Pinal County Open Space and Trails Department and residents, business owners or groups wishing to contribute to the appearance of their community. The program is designed to promote civic responsibility as well as be fun and educational.

### **What Types of Areas Can Be Adopted?**

Any County managed park.

### **How Can You Help?**

Participants care for their adopted area in the following ways:

- Picking up litter
- Sweeping courts and walkways
- Reporting park maintenance issues
- Pulling weeds
- Reporting park hazards
- Pruning (Under department direction)
- Planting (Under department direction)

### **What are Participants Responsible for?**

- To meet with Open Space and Trails Department annually to determine current park maintenance priorities.
- To conduct a minimum of 2 maintenance/clean-up events per year.
- Notify Open Space and Trails Department of scheduled maintenance events at least 5 days prior to event occurrence.
- To provide indemnification waiver form for each park maintenance/clean-up event.
- To provide a follow up report for each event.
- To conduct maintenance/clean-up activities in a safe manner.
- To abide by all park rules and ordinances.
- To return all supplies, if applicable, upon completing task/duties.
- To report any hazardous material (e.g. needles, sharp objects, etc).
- To report all accidents involving injury or equipment damage.
- To coordinate with Open Space and Trails Department staff to obtain supplies and materials, when applicable.
- To place filled trash bags in designated bins.

**OPEN SPACE AND TRAILS**



### **What is the Open Space and Trails Department Responsible for?**

- Supply trash bags and other needed supplies (as appropriate).
- Arrange for the removal and disposal of any litter, trash, leaves and material collected from the adopted site, if applicable.
- Remove large, sharp or hazardous objects reported by the group.
- Recognize Adopt-A-Park partners on the County Website.

### **Safety Guidelines**

#### **Do's**

- Do lift all objects with your legs, not your back.
- Do wear light or bright colored clothing, hard soled shoes.
- Do use sun block or wear a hat.
- Do bring water and stay hydrated.
- Do tie bags tightly before placing in trash receptacles.
- Do wear gloves at all times.
- Do take precautions for:
  - Snakes, other animals and insects
  - Noxious weeds
  - Glass, barbed wire, pipes and debris with sharp or rusted edges
  - Unexpected holes or ditches
- Do work during daylight hours.
- Do make sure that all participants are familiar with these safety precautions.

#### **Don'ts**

- Don't overexert yourself. Be sure to take breaks, drink liquids, and dress appropriately for the weather.
- Don't stomp on bags. Injuries may occur from broken glass or sharp objects.
- Don't pick up materials you suspect might be hazardous (dead animals, chemicals, firearms, needles or drug paraphernalia). Please notify the Open Space and Trails Department if any of the above are found.



## **Adopt-A-Park Program**

### **Rules and Procedures**

#### **Rules**

- The participating organization will appoint an Adopt-A-Park Supervisor from its membership to oversee its work.
- An adult supervisor must be assigned to both adult and youth groups. No children younger than 10 years of age may participate. The group shall provide an adequate supervisor—at least one adult, twenty-one years of age or older for every ten members under the age of eighteen years.
- Adopt-A-Park partners MUST coordinate their pickup schedules with the County to prevent conflicts.
- Liability insurance certificates will not be required.
- Each volunteer (or the parent or guardian of a minor) shall be required to sign a waiver for each event before work commences.
- Adopt-A-Park partnerships will be in place for a minimum period of two years. Partnerships may be revoked at any time at the County's discretion for failure to comply with the Rules, Procedures and Safety Guidelines.
- The County may impose additional rules and guidelines as needed. Adopt-A-Park Partners may withdraw from the program if such additional conditions are not satisfactory to the Partner.

#### **Procedures**

- Interested organizations should complete the online application form on the Pinal County website at:  
<http://www.pinalcountyyaz.gov/Departments/OpenSpaceTrails/Pages/Home.aspx>
- A County representative will explain and discuss the Adopt-A-Park program with a responsible representative of the interested organization, emphasizing that the program involves physical work, which must be done safely and on a reasonably frequent basis for at least two years.
- The Adopt-A Park Partner must submit to the County a single waiver form signed by all volunteers for each pickup event.
- The Adopt-A Park Partner shall fill out and return to the County the Adopt-A-Park Event Report Form following each cleanup activity.

**For Additional Information on the Pinal County Adopt-A-Park Program, please contact:**

Open Space and Trails Department  
PO Box 2973  
Florence, AZ 85132  
520-866-6910  
[pinalparks@pinalcountyyaz.gov](mailto:pinalparks@pinalcountyyaz.gov)