

11 FOOTING DESIGN & SETBACK  
12 SUPPORT SYSTEM TIE DOWNS  
13 STEMWALL  
17 UNDERGROUND ELECTRIC  
23 HVAC SYSTEM  
51 ELECTRICAL SERVICE  
52 GAS LINE SERVICE  
53 SEWER OR SEPTIC LINE  
54 CONSTRUCTION POWER \*(construction  
power may not allowed for all projects)\*  
55 WATER SERVICE  
89 SKIRTING  
91 ALUMINUM AWNING  
90 FINAL (IF INSPECTION REQUIRES  
GAS SERVICE TO BE TURNED ON, A CODE 52  
MUST ALSO BE SCHEDULED)

# Manufactured Home Park Model Modular

Pinal County Community  
Development  
Building Safety Division  
31 N. Pinal Street, Bldg. F  
P.O. Box 2973  
Florence, AZ 85132  
Phone: (520) 866-6442  
[buildingsafety@pinal.gov](mailto:buildingsafety@pinal.gov)

**Pinal County Community  
Development**

**Building Safety Division**

**Inspection Request  
Directions and User's Guide**

**Manufactured Home**

**Before calling you will need:**

- A touch-tone telephone
- A site-specific Permit  
Number
- An Inspection Code(s)

**Inspection Line**  
(520) 866-6299 or (800) 208-6897 ext. 6299

## Choose from the following:

- Press (1) **Schedule an Inspection**  
Press (2) **Reschedule or Cancel an Inspection**  
Press (3) **Retrieve Inspection Results**  
Press (4) **Receive Plan Review Information**  
Press (5) **Request copy of Cert. of Occupancy  
Or Certificate of Installation**  
Press (0) **Speak to a Representative**  
Press (#) **End Call**

## Schedule an Inspection (1)

### **Press 1 for Building Permit**

\*If your permit starts with PER, press 1  
(Enter 7 digit numeric portion of permit)

\*If your permit has an E, S, W, or N as the  
third character, press 2  
(Enter 6 digit numeric portion of permit)

**OR**

### **Press 2 for Mobile Home, Modular or Park Model** (Enter 5 digit numeric portion of permit)

**NEXT**

Enter the **2 digit Inspection Code** or you may hear  
a list of inspection codes by pressing (\*)

**Select the Inspection Date.** *You can schedule your  
inspection up to 3 days ahead, please keep in mind  
the cut off time to schedule an inspection is 12:00 am  
(midnight) for the same business day.*

**Press 1** to leave a message for inspector or **Press 2** to  
leave no message.

To hear confirmation and hang up, press 1

To schedule another inspection on this permit, press 2

To schedule an inspection on different permit, press 3

## Reschedule or Cancel an Inspection (2)

- **Press 1** for Building Permit
- **Press 2** for Mobile Home, Modular or  
Park Model Permit
- Enter the **2 digit Inspection Code**
- To cancel inspection, **press 1**
- To reschedule inspection, **press 2**

## Retrieve Inspection Results (3)

- **Press 1** for Building Permit
- **Press 2** for Mobile Home, Modular,  
or Park Model Permit
- Enter the **2 digit Inspection Code**

**After you have listened to the inspection  
results, if necessary, you will be able to:**

- **Press 5** to reschedule inspection
- **Press 1** to end call
- **Press 2** to hear more results
- **Press 3** to hear results on different  
permit
- **Press 4** to return to Main Menu
- **Press 9** to repeat Menu

## Receive Plan Review Information (4)

- If your permit starts with PER, **press 1**  
(Enter 7 digit numeric portion of permit)
- If your permit has an E, S, W, or N as the  
third character, **press 2** (Enter 6 digit  
numeric portion of permit)

**After you have listened to the plan review  
status, you will be able to:**

- **Press 5** to have copy of plan review  
results faxed to you
- **Press 1** to end the call
- **Press 2** to repeat plan review information
- **Press 3** to receive plan review  
information on different permit
- **Press 4** to return to Main Menu
- **Press 9** to repeat Menu

## Certificate of Occupancy (5)

- **Press 1** for Certificate of Occupancy  
(Enter 7 digit numeric portion of permit)
- **Press 2** for Certificate of Installation  
(Enter 5 digit numeric portion of permit)

**After verification that Certificate can be  
issued you will be able to:**

- **Press 5** to receive a fax copy of your  
Certificate.
- **Press 1** to end call
- **Press 2** to repeat information
- **Press 3** to check status on another permit
- **Press 4** to return to Main Menu
- **Press 0** to speak with staff
- **Press 9** to repeat Menu