

**Subject: SMOKING, VAPING, AND TOBACCO PRODUCTS**

**Date: April 21, 2021**

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**Replaces Policy Dated:** February 10, 2010

**PURPOSE:** To comply with A.R.S. §36-601.01, Smoke-Free Arizona Act, to create a smoke free environment, and to prohibit smoking, vaping, and the use of tobacco and tobacco related products in the workplace.

**STATEMENT OF POLICY:** Pinal County is concerned with the health, safety, and wellness of all employees, and visitors to County facilities. Being aware of the health hazards associated with smoking, vaping, and the use of other tobacco products, the Board of Supervisors resolves to provide a smoke and vape-free and tobacco product-free environment.

**SCOPE:** This Policy applies to all Pinal County employees, volunteers, contractors, clients and visitors while using County facilities.

**DEFINITIONS:**

“County facilities” means owned or leased properties or facilities occupied or used by County personnel, visitors, or vendors, and include but are not limited to buildings, courtyards, walkways, breezeways, parking lots, parking structures, County vehicles (owned and leased), loading docks, construction sites, etc.

For the purpose of this Policy, County Facilities in Pinal County parks, trails and open space means areas of congregation, including but not limited to, County owned buildings and open windows, ball fields, parking lots, pavilions, playgrounds and trailheads.

"Smoking" means inhaling, exhaling, burning, or carrying or possessing any lighted tobacco product or other plant based or synthetic substance, including cigars, cigarettes, pipe tobacco, and any other lighted tobacco product, or the use of any product that simulates smoking or produces an aerosol to including electronic cigarettes (e-cigarettes) or other vaping devices.

“Tobacco product” means any product manufactured from tobacco and intended for use by smoking, inhalation, chewing, sniffing, or sucking. Tobacco products include but are not limited to the following: cigarettes, cigars, blunts, pipes, chewing tobacco, snuff, and any other items containing or reasonably resembling tobacco or tobacco products.

“Vaping” means the action or practice of inhaling and exhaling vapor that may or may not contain nicotine using a device that simulates smoking, such as electronic cigarettes, e-pipes, e-hookahs, e-cigars, and vaporizers.

**PROCEDURES:**

Smoking and tobacco use are recognized as carcinogens and are prohibited from all Pinal County buildings owned or leased by the County (except residential housing units), County vehicles and equipment (owned or leased) except as provided for herein.

Employees who wish to smoke, vape, or use tobacco during breaks must do so outside of their facility and at a distance of at least 20 feet in all directions from the outer edge of any building entrance, open window, or ventilation system to prevent tobacco smoke from entering the facility (Ariz. Admin. Code §9-2-102)

The Facilities Management Department will post signs at the entrances of all County buildings that state that smoking and the use of tobacco products is prohibited and indicate where complaints regarding violations may be registered.

The possession and use of marijuana is strictly prohibited in all County facilities.

<b>Review Date</b>	<b>Brief Description of Revision, if Applicable</b>	<b>Board of Supervisor Approval Date/Revision Date</b>
<b>April 2021</b>	<ol style="list-style-type: none"><li>1. Revised to include use of marijuana and vaping.</li><li>2. Revised Scope to include employees, volunteers, contractors, clients and visitors.</li><li>3. Updated definition of County Facilities.</li><li>4. Added definition of Open Space and Trails and omitted from the body of the policy.</li></ol>	<b>April 21, 2021</b>