



# EXPLORE THE SUPERIOR COURT IN PINAL COUNTY

Do you want to make an impact in the work you do? The Superior Court in Pinal County might be the right opportunity for you to share your experience, knowledge, diversity and creativity within the judicial branch of our county government.

The Court offers many exciting career paths that will allow you to work with the citizens and the community in a positive way while promoting due process and justice for all who use the courts. With a growing population and on-going expansion efforts, the variety and opportunities are wide open.

Positions exist in multiple court departments - below is a description of the many areas contained within the Superior Court.

**Adult Probation:** The Adult Probation Department is an integral partner in the criminal justice system, and contributes to public safety through its court services and supervision functions. The Department carries the responsibility of providing effective community-based alternatives to incarceration, improving public safety, partnering with community and law enforcement resources and promoting positive behavioral change in persons under supervision. The Adult Probation Department supervises approximately 2,500 persons on court-ordered supervision. Through individual assessment, direction and assistance, most probationers can and will become contributing members of our community. Positions are primarily Probation Officers but there are a variety of administrative positions within the department as well.

- **Pretrial Services:** Provide judicial officers with assessment of defendant's risk of flight and danger to community in order to facilitate an informed decision regarding release or detention pending trial.
- **Presentence Services:** Conduct investigations and provide comprehensive reports which assist Judicial Officers in making appropriate sentencing decisions.
- **Supervision:** Provide community supervision as an alternative to incarceration.
- **Intensive Supervision:** Specialized supervision of high risk probationers.
- **Problem Solving Courts:** Team-based probation supervision with regular non-adversarial court oversight and mandated treatment focused on improving the mental health or substance abuse issues underlying criminal behavior.

**Juvenile Court Services:** Provides youth, victims, and families with the resources and tools for achieving success through a seamless solution-based continuum of care. We provide public safety under the jurisdiction of the Superior Court and redirect juveniles to become more accountable for their actions. The Department provides supervision, treatment, advocacy, secure care, and victim rights services to residents and juvenile court involved youth and families so they can live in safe communities and have confidence that the court involved youth will become law-abiding, productive residents. Positions range from Juvenile Probation and Detention Officers to administrative positions.

- **Juvenile Probation:** Conducts investigations and provides supervision of delinquent minors as well as providing supervision of committed delinquents.
- **CASA Program & Volunteer opportunities:** Court Appointed Special Advocates (CASA) are citizens making significant contributions to the community by becoming actively involved in protecting the rights of abused, neglected, and abandoned children.
- **Dependency:** Responsible for the scheduling of dependency hearings before the Presiding Judge of the *Juvenile Court* in addition to all delinquency hearings.
- **Youth Detention Center:** Detention Services provides secure placement for committed juveniles and for youth involved with the court system prior to their adjudication.

**Court Administration:** Responsible for the back of the house court operations, positions in Court Administration include Research Analysts, Bailiffs, Court Reporters and Interpreters, Judicial Assistants, in addition to administrative and managerial positions.

- **Law Library:** The Law Library is a place for the public to conduct legal research and serves as a self-help center for the public to access legal forms and information packets to file documents in the Superior Court.
- **Court Interpreters:** The Court interpreters provide and coordinate interpretation services for court hearings and court-ordered events.
- **Limited Jurisdiction Team:** The Limited Jurisdiction Team provides support services to the eight Justice and nine Municipal Courts within the County generally referred to as Limited Jurisdiction Courts

**Conciliation Court:** Provides services to help determine parenting plans, mediation for legal decision making and parenting time disputes, parent education and underage marital counseling. Positions are primarily counselors or mediators with minimum qualifications requiring a master's degrees in behavioral or social sciences or a juris doctorate with a preference for applicants with clinical backgrounds.

**Clerk of the Superior Court:** Keeps the official record of all civil and criminal court actions filed in the Superior Court. The administrative functions of the Clerk of the Court include maintaining and securing all court records and evidence, supervising non-judicial personnel, scheduling cases and preparing daily calendars, assigning courtrooms to judges, managing juror services and managing all case processing. Positions include clerks responsible for a variety of functions from in person customer service to handling jurors.

We are always recruiting – please be sure to check our website for great opportunities at <https://www.governmentjobs.com/careers/pinalcounty>.