



Pinal County Justice Courts, Arizona

If you want to file a...

CIVIL COUNTERCLAIM



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A counterclaim is a claim made by the defendant against the plaintiff. A counterclaim should be filed at the same time the defendant's answer is filed (Refer to the Civil Answer packet). If you have already filed an answer, you must file a motion requesting permission to file a counterclaim.

If the amount of your counterclaim **EXCEEDS \$10,000** the civil case will immediately be **TRANSFERRED TO THE SUPERIOR COURT** and appropriate filing fees will be assessed by the Superior Court before processing can commence.

Please STOP...

- If you have not been served with a civil summons and complaint.
- If there has already been a judgment rendered.
- If you have not filed an answer to the civil complaint.

Please PROCEED...

If you are within the prescribed time limit of filing counterclaim and are filing or have filed an answer.

FORMS Needed:

Civil Counterclaim

INSTRUCTIONS:

- 1) Complete the form(s)
- 2) Make copies of the answer form and counterclaim form. The court will require an original of each and you may wish to have copies; additionally each named plaintiff will need a copy.
- 3) File papers with the court clerk
- 4) There is no fee for the counterclaim.
- 5) Mail the copies to the plaintiff(s).

IT IS IMPORTANT THAT ALL PARTIES KEEP THE COURT APPRISED OF ANY CHANGE IN ADDRESS A NOTICE OF CHANGE OF ADDRESS form must be filed with the court when a party changes their address.

