PINAL COUNTY PUBLIC WORKS

ADOPT-A-HIGHWAY VOLUNTEER APPLICATION

Application is hereby made to enter in, upon and use a portion of Pinal County Right-of-Way and participate in the Pinal County's ADOPT-A-HIGHWAY PROGRAM.

Name of Applicant: _____

Name of Organization/Group: _____

Mailing Address of Applicant: _____

City/Town: _____ State: _____ Zip Code: _____

E-mail Address: _____

Phone: _____ Alternate Phone: _____ Best time to call: _____

Highway Requested: _____

From: _____ To: _____

Please use the boxes below to PRINT your message for the Group Name Placard.

Only text that fits within the boxes (one text letter or number per box, punctuation and space(s) require the use of a box) can be accomamodated.

Example: **R** **O** **Y** ☐ **G** **.** ☐ **B** **I** **V**

For 2.5" high text, use boxes below

1st line: ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐

2nd line: ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐

3rd line: ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐

4th line: ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐

For 3" high text, use boxes below

1st line: ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐

2nd line: ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐

3rd line: ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐

Adopt-A-Highway Coordinator
Phone: 520-866-6515
Fax: 520-866-6899
PO Box 727
Florence, AZ 85132-0727
e-mail: pcroadmaintenance@pinalcountyaz.gov

1. Permittee shall on each work occasion notify the Pinal County Department of Public Works at telephone number 520-866-6515 five (5) working days prior to start of any work by this permit. County furnished litter bags and vests shall be obtained at the Public Works Office located at 31 N. Pinal, Bldg. F, Florence, Arizona during normal business hours.

2. Pinal County reserves the right to approve, disapprove and/or edit names or acronyms.

3. Work shall be conducted during daylight hours, and shall be done at such time and in such a manner as is least inconvenient to the traveling public and as directed by the County. Work shall not be conducted on holiday weekends, or within twenty-four hours proceeding a holiday weekend unless specifically authorized in writing as an amendment to this permit. All work done shall be done at no expense to Pinal County.

4. Litter pickup shall not be performed within six feet of the traveled way, upon bridges, culverts, or structures of any kind; pickup within medians is allowed only when specifically authorized in this permit.

5. Volunteers shall not cross the traveled way to access median areas.

6. If weather or other adverse circumstances cause a public hazard, work shall be immediately discontinued.

7. Volunteers performing work under this permit shall wear personal protective clothing, including safety vests, while in the County highway right-of-way. Protective equipment furnished by the County shall be returned within seven (7) days of completion of the project. Volunteers are expected to provide their own gloves.

8. Work SHALL NOT be initiated PRIOR to briefing on safety procedures by County's representative and the Adopt-A-Highway Supervisor(s).

9. Permittee shall designate a coordinator who shall represent the group. In addition, one adult supervisor shall be assigned by the volunteer organization for each ten children between the ages of fourteen and eighteen years of age. No child less than twelve years of age shall be allowed to participate or to remain in the right-of-way assigned to the permittee.

10. Volunteers' personal vehicles shall be legally located off the traveled ways so as not to interfere with the free flow of traffic or pedestrians; expect, approved vehicle(s) used to transport volunteers or materials to and from the work site may be parked off the roadway on access controlled highways in an area approved by the County. If permit is for access controlled highways, see map which indicates where parking is allowed.

11. This permit is valid for two calendar years from date of issue and may be renewed with the approval of the Director of the Department of Public Works. The County may impose additional conditions as needed. This permit may be canceled by the County at any time for nonconformance with permit provisions.

12. All Adopt-A-Highway supervisors must attend a safety orientation conducted by the Pinal County Department of Public Works prior to entering the County Highway right-of-way. The orientation shall include a discussion and explanation of the attached safety requirements (Attachment A). Supervisors must participate in a safety orientation at least once during each permit period.

13. Prior to entering the County highway right-of-way, each volunteer must attend a brief orientation given by the Adopt-A-Highway supervisor explaining the safety requirements in Attachment A.

14. Each volunteer (or parent or guardian of a minor volunteer) shall sign a waiver form for each pickup event. The permittee has volunteered to pick up litter in the right-of-way at its own risk. Pinal County and its officers and employees shall not be liable for any death, injury or property damage claims and all the costs associated therewith which arise. If any claim arises out of the foregoing, the permittee shall indemnify, defend, save, and hold harmless Pinal County, its officers and employees from same. Permittees' obligation under this provision shall not extend to any liability caused by the sole negligence of the County or its employees.

15. In the event the work to be done under the authority of the permit necessitates the creation of any hazard or source of danger to any person or vehicle using said highway, said Permittee shall and will provide and maintain at all times during the existence of said hazard, sufficient barriers, danger signals, lanterns, detours, and shall and will take such other measures of precaution as the County shall direct.

16. Each volunteer shall comply with the "Policies and Procedures for Adopt-A-Highway Program".

County will provide safety training, litter bags and safety vests. County will pick up filled litter bags. County will erect signs showing the participation of the names organization/family in the Adopt-A-Highway Program. The work order for the sign will be processed after the permit is approved and installed approximately thirty (30) days after the FIRST scheduled pickup event.

☐ I (We) agree with the conditions as stated above.